

DELAWARE COUNTY AGRICULTURAL SOCIETY
April 16, 2013

ATTENDANCE

Present – Jackie Colflesh, Kent Hastings, Dan Huffman, Don Howard, Joe McLead, Larry Moreland, Al Myers, Pat Paykoff, Colleen Smith, Jim Stimmel, Phil Terry, Chip Thomson, Frank Reinhard, Aaron Roll, Tom Roll, Diane Winters, Don Wolf, Harold Wolford, Tom Wright.
Fair Advisory Committee Present – Randy DeVault and Carolyn Riggle

GUESTS:

Bill Cawley, Sheila Hidleson, Stephany Digenero, Melissa Adams

President Myers introduced Sheila Hidleson, the Delaware County Health Commissioner who discussed changes in the campground rules that would affect the fairgrounds. Going forward only one campground license will be required as the temporary license issued for fair week has been eliminated. She also discussed the licensing requirements for food vendors. If the vendor sells food or requires a donation for the food, then a license is required.

MINUTES

Chip Thomson moved that the minutes be approved as printed, with two corrections and Diane Winters seconded. The motion carried.

FINANCIAL REPORT

Dan Huffman reported that there was \$67,928 in the bank account and \$29,186 in the credit card account. He stated that he needed authorization to pay \$77,529.32 in bills. He also reported that he would like to pay down the line of credit from \$50,000 in the month of May. Tom Wright moved and Don Howard seconded to pay \$77,529.32 in bills recommended by Dan Huffman. The motion carried.

ADMINISTRATIVE & FINANCE COMMITTEE

Frank Reinhard reported that a large number of resumes had been received for the office coordinator position. He also reminded board members that Junior Fair scholarship applications were due by April 26th. President Myers then appointed 3 board members to the Scholarship Committee – Diane Winters Chair person, Jim Stimmel and Chip Thomson.

EXECUTIVE COMMITTEE

Al Myers discussed the committee meeting of 4-15-13 including the development of an expense report form and the recommendation by fair office personnel to split up unsold box seats and sell the seats singularly or in any combination that a customer might desire. Don Howard moved and Diane Winters seconded that the expense report form be accepted. the motion carried. Tom Roll moved and Harold Wolford seconded to start the process on splitting up unsold boxes by determining pricing, dates of availability and how the boxes would be split up. The motion carried. Myers then discussed the need for a check and balance system on sponsorships that would focus information thru one person and eliminate contact duplication between the various people selling sponsorships. The individual would also check on the benefits being afforded to sponsors so that they were consistent and not excessive. The recommendation was for the manager to be person doing the checks and balances. Larry Moreland moved and Don Howard seconded that the manager be given the responsibility. The motion carried.

AGRICULTURAL & EXHIBITS COMMITTEE

Aaron Roll reported that the one sales committee structure is in place and that most of the changes to the fairbook are also in place. He also reported that an all species tent or building will be created so there will still be animals on the grounds after Jug Day

COMMUNITY AFFAIRS COMMITTEE

Chip Hastings discussed the need to renew the fair membership in the Sunbury Chamber of Commerce and to join the Powell and Dublin Chambers of Commerce and to be a participant in the Sunbury community Expo. Following the discussion Hastings moved the fair spend \$425 to join these organizations and events. Frank Reinhard seconded and the motion carried.

SECURITY/MEDICAL/STAFFING/TRANSPORTATION COMMITTEE

No report

MOTOR SPORTS COMMITTEE

No report

FACILITY AND FACILITY PLANNING COMMITTEE

Larry Moreland reported that a radiator was needed for the small Ford tractor. Joe McLead said he could get a discount on the radiator for the fair. Moreland next discussed the spraying of chemicals around the various barns on the grounds to reduce the amount of weed eating the staff would need to do. Aaron Roll then discussed the approximate \$500 in repairs to the bat wing mower due to wear and tare and poor maintenance. Roll currently has about 8 hours worth of labor in the mower, which is in Roll's shop. Chip Thomson moved to spend the \$500 needed to repair the bat wing mower and Don Howard seconded. The motion carried.

President Myers then discussed having committee meetings in the fair office rather than the Log Cabin in order to save on cooling and heating expenses.

MEDIA COMMITTEE

Tom Wright reported the committee met on 4-1-13 and moved forward on the development of a DVD about what the fair and fairgrounds are all about. He also advised that any commercials that would air for the fair would be added to the fair web site. The committee wants to develop a printed brochure that would promote all areas of the fair. Yard signs with the fair dates will be used again. The committee would also like to again use a mailer to target potential customers and expand it to hit more people. Joe McLead reported that a number of the yard signs are missing and unaccounted for. He also reported that veteran race announcer Sam McKee would do voiceovers for any commercial the fair wanted to do.

RACING COMMITTEE

Tom Wright reported that a bank account containing \$18,000 plus is in fact a stallion subscription account and the money contained therein must be used for that purpose rather than general fair expenses. Phil Terry reported on dollars to be received by the fair from the Ohio Harness Horsemen's Association and the Ohio Racing Commission, as the result of casino gambling. The fair will receive \$15,100 with \$11,600 of that amount to go to purses and \$3,500 for fair and/or racing related expenses. The funds should be received by mid-May.

HOSPITALITY/ENTERTAINMENT & SPECIAL EVENTS COMMITTEE

Colleen Smith reported that letters had been sent out soliciting proposals for the catering of the Backstretch Hospitality Tent. She also discussed the possibility of soliciting proposals for the Top Of The Stretch Hospitality Tent. Al Myers discussed the committee's decision to eliminate the free program and the \$10 voucher that customers received at the Backstretch and Top Of The

Stretch Hospitality Tents. Additionally, 5 beverage tickets rather than 6 would be included.

HORSE PARADE COMMITTEE

No report

FIBER OPTIC COMMITTEE

No report

NEW BUSINESS

Bill Lowe discussed the potential of acquiring the Ohio Gourd Show at the fairgrounds beginning in 2014. A final decision by the show would be made in May.

President Myers talked about the need for a confidentiality agreement for board members and employees and the need not to talk about the intimate details of the fairground operation in public. Frank Reinhard stated that other boards he has served on require such a document.

Joe McLead discussed some problems with the stall locations of various horsemen.

OLD BUSINESS

President Myers pointed out that there are still two vacant spots on the board and wanted input from the board as to whether efforts should be made to fill those spots or wait until the November election.

As the result of numerous personnel issues, Larry Moreland moved and Colleen Smith seconded the board go into Executive Session. A roll call vote was taken. The motion carried.

Larry Moreland moved and Harold Wolford seconded the board return to regular session noting that no decisions were made in Executive Session. The motion carried.

Larry Moreland moved that the fair reduce the number of concession/vendor managers from two to one with the hiring of Mel Lauer to fill the position. Diane Winters seconded. The motion carried. The specifics of the position need to be outlined.

Tom Roll moved and Diane Winters seconded that Steve Vaughn's area of responsibility be changed to the race track, stable area and riding arena. Jack Taylor's area of responsibility would be the front area of the fairgrounds to include mowing of the entire grounds. The motion carried with Joe McLead abstaining.

Don Wolf moved and Joe McLead seconded that Wayne Byus be hired to work on the race track at \$12 per hour with his hours overseen by the fair's manager. The motion carried with Diane Winters abstaining.

Frank Reinhard moved and Chip Hastings seconded that Bill Lowe be changed from a contract employee status to a fair employee status. The motion carried.

There being no further business, Chip Thomson moved and Joe McLead seconded the meeting be adjourned. The motion carried. Next meeting to be held 5/21/13 at 6:30pm in the Log Cabin.

Al Myers, President

Manager

