

DELAWARE COUNTY AGRICULTURAL SOCIETY  
BOARD MEETING  
December 18, 2018

ATTENDANCE

Present – Pat Allen, Jackie Colflesh, Mick Fisher, Mike Harter, Collin Howard, Don Howard, Dan Huffman, Joe McLead, Jon Melvin, Larry Moreland, Pat Paykoff, Tiffany Rankin, Aaron Roll, Tom Roll, P.J. Terry, Chip Thomson (arrived at 6:05 p.m.), Benjamin Wenner, Diane Winters, Tom Wright and Laryssa Hook (Ex-Officio).

Absent – Mike Conklin and Colleen Smith.

General Manager/Secretary – Sandy Kuhn

GUESTS

Debbie Jackson and T. Thomson.

CALL TO ORDER AND ROLL CALL

Don Howard, President, called the meeting to order. The Pledge was recited. Roll call was taken

PUBLIC COMMENT

None.

MINUTES

Aaron Roll moved and Tom Roll second the motion to approve the November 20, 2018 board minutes. Motion carried.

PRESIDENT'S REPORT – Don Howard read and passed around two thank you notes. One from the 4-H Fundraising Committee for the donation of weekly passes for their silent auction and the other from Margo Michaels, on behalf of the Delaware Veteran's Parade, for allowing them to use the Merchant's Building, store their golf carts and use of the people mover for the parade.

Don said that there are three main priorities for the coming year which include the Junior Fair Building/Ag Center, the covered arena and new horse barn(s). Other things that need addressed are drainage and fencing around the track, handicap seating area repairs in the Grandstand, the Coliseum window and wall repairs and bathrooms.

Don passed out the new committee roster and asked that all committees meet before the January board meeting to compile their budget. He asked that a person be appointed at each committee meeting to take notes and submit them to the fair office before the next board meeting so everyone is kept updated on the work of the committees. Committee meetings should be scheduled through the fair office. He reported that additional committees may be added on an as-needed basis.

Don then reviewed with the board members the responsibilities of a nonprofit board member, the Delaware County Agricultural Society's vision, the fiduciary responsibility of a nonprofit board, defined fiduciary and hit on the responsibility of board members to accept the decisions of the board, support the decisions and move the Society forward. (Full report in board packet.)

SECRETARY'S REPORT

Sandy Kuhn updated the board on Mike Conklin. She called Janine, Mike's wife, to get an update. Mike got a feeding tube put in today (Tuesday) and he might get moved to a rehab facility this coming weekend. Janine said he was doing pretty well.

General Manager, Sandy Kuhn discussed her activities since the last meeting which included: attending the Ohio Soybean Council Banquet, the 4-H Recognition Banquet, the Ohio Farm Bureau Centennial Celebration, the Commissioner's meeting to update them on the Junior Fair/Ag Center, the Planning Commission meeting, the FAC meeting and the City Council Meeting. Kuhn also met with Nathan Wright about ticketing machines at the gates and ATM machines and met with Cashman's and American Stalls regarding temporary stalls and that a decision would need to be explored later in the meeting regarding stalls as one of the companies has a January deadline for order. She expressed thanks to all who attended, donated and/or brought food for the Christmas in the Cabin and for Reenie Vaughn's Celebration of Life. She also reported that the office will be closed December 24, 25, 31 and January 1 for the holidays and she will be out of the state on vacation from December 29, 2018 through January 2, 2019.

Joe McLead presented building ideas and shared his thoughts for the board's consideration as they move forward.

#### TREASURER'S REPORT

Dan Huffman reported that board members received the financials in their board packet and asked if there were any questions. Huffman reported that the simulcast amount should be settled after a conference call with United Tote on Wednesday. He reported that we should have enough funds to get through the winter. He reported that horse numbers were down overall for the year. Discussion was held on reasons for this and possible solutions. P.J. Terry moved and Benjamin Wenner second to accept the Treasurer's Report. Motion carried.

#### PERSONNEL COMMITTEE

Tiffany Rankin moved and Tom Roll second a motion to buy \$25 gift cards for the five part time employees and give the five full time employees a \$50 bonus in their next paycheck for Christmas. Motion carried.

#### EXECUTIVE COMMITTEE

No report.

#### BUDGET & FINANCE

Dan reminded committee chairs that they could get last year's financials and budget by calling or emailing Quita Hines at the fair office. Tiffany Rankin reported that she is working with Quita Hines to get everything together for the year end financials. Tiffany also let Ohio Department of Agriculture representative, Mike Vartorella, know that the financials would not be completed by January 4, 2019 but that we would get them to him as soon as they were completed.

#### AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

Aaron Roll reported there was a meeting December 1, 2018 and that there would not be a January meeting because of the OFMA Convention.

#### COMMUNITY/MEDIA/MEDIA/ADVERTISING COMMITTEE

No Report.

#### SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

No Report.

#### MOTOR SPORTS COMMITTEE

Larry Moreland reported that the committee would look at potential options for motor sports at the OFMA Convention and be ready to move forward after the convention.

#### FACILITY/FACILITY PLANNING

Larry Moreland reported that the ice spreader had been placed on the flatbed truck. He reported that the maintenance employees were working in the barns fixing boards, gates and whatever needs fixed. It was reported that two GMC Canyon small pickup trucks from the county and the brine truck had been delivered. It looks like

maintenance staff is going to be able to use the Mounted Deputy building for repair work this winter. We are waiting on a signed contract back from them and then will move forward with using it.

It was brought to the committee's attention that the old tote board in the infield needs work as it appears as if there are some critters living in it and have made holes in it.

### RACING

Tom Wright reported that he attended the Race Secretary's meeting in Florida. He reported that the New York Sires stakes will be five or six days before the Little Brown Jug so that could affect a few horses. He said that Kentucky has some two year old races that could also affect numbers. He said they had a very lengthy rules session review.

Tom Wright also gave a Little Brown Jug Society update on the funds that were put into their account from the fines that were incurred during the 2018 races at the fair.

### SPONSORSHIP

P.J. Terry provided the sponsorship reports from both Sandy Kuhn and T. Thomson. Diane Winters moved to pay T. Thomson the commission owed to him. Pat Allen second and motion carried. Chip Thomson abstained from voting. P.J. moved to pay the commission owed to Sandy Kuhn. Tom Roll second and motion carried. (Full report included in board packet.)

### HOSPITALITY/ENTERTAINMENT/SPECIAL EVENTS

No report.

**All Horse Parade** –Diane Winters reported that the All Horse Parade will be held September 8, 2019. A small committee met to discuss horses and horse manure removal.

**Wall of Fame** – No report.

**Veterans** – No report.

**Fair Book** – No report.

### BED TAX COMMITTEE

Pat Paykoff reported that the Junior Fair Building/Ag Center plan passed the Planning Commission Board and went to City Council for its first reading. The second, and hopefully final, reading will be held at the upcoming City Council meeting Thursday, December 20. Jon Melvin and Pat Paykoff have worked with Sandy Kuhn to get the Request for Qualifications for the architect firm together and an ad ready for the paper. The ad will be in Saturday's Delaware Gazette. Chip Thomson gave an update on the City's desire to have a bike path through the fairgrounds and reminded the board of the agreement that was signed regarding the low head dams, drainage and the bike path. The bike path is included in the provisions of the Junior Fair Building/Ag Center and total rezoning project.

Pat Paykoff also gave an update on the backflow meter project. This project has been added to the Junior Fair/Ag Center plan since there will have to be a new line run into the building it makes sense to add the vault and backflow meter into that project.

Tom Wright announced that there would be a Bed Tax meeting on December 27 at 6 p.m. at the Log Cabin.

### TICKET/PRICING

No report.

### BUILDING AND CONSTRUCTION

No report. Combined with Bed Tax report.

## TECHNOLOGY

Chip Thomson asked about getting more cameras for security purposes. This was referred to the Facilities/Grounds Committee for further exploration.

## OLD BUSINESS

Sandy Kuhn sent a list around for members to confirm what they signed up for at the Ohio Fair Manager's Convention coming up January 3-6, 2019 in Columbus.

Sandy Kuhn let board members know that an envelope was being passed around for Steve Vaughn. She told them to sign the envelope if they put money in and she would put it in a card for Steve so he could get something in memory of his wife, Reenie Vaughn.

## NEW BUSINESS

Chip Thomson moved to put together a board resolution to support the bed tax renewal efforts. Pat Allen second and motion carried. Chip Thomson reported that Randy Turner is willing to serve as the treasurer for the Political Action Committee for the bed tax renewal.

Chip Thomson moved to pay the 2018 Directors stipend of \$500 to each of the 2018 DCAS Board of Directors. Pat Allen second the motion. Discussion was held. Motion carried. Mick Fisher, Jon Melvin and Collin Howard abstained from voting.

Joe McLead moved to donate two six person boxes for the OFMA Auction at the OFMA Convention. Larry Moreland second and motion passed.

T. Thomson announced that the OHHA Banquet would be held January 19, 2019 at the Marriott Columbus University Area. He said to please let him know by December 28 if you would like to attend. Discussion was held and the board would like to have a table to represent the fair and Little Brown Jug.

Jo McLead moved and Diane Winters second a motion to donate \$1,000 towards the Bring Rutherford B. Hayes Home campaign. Motion carried.

Tom Wright offered to spend time with the new board members to go over the racing side of the fair. A date and time will be decided upon later.

## ANNOUNCEMENTS

Pat Allen announced he would have a session on Saturday at the OFMA Convention.

Tiffany Rankin announced Maloney and Novotny would have two sessions at the OFMA Convention. Tiffany Rankin will be doing one of the sessions.

Sandy Kuhn announced she would be using materials Jen McGowan gave her to be part of a camping session at the OFMA Convention as Jen did not want to present.

T. Thomson and Tom Wright will be going to the Dan Patrick Awards.

Chip Thomson moved to adjourn. Jackie Colflesh second the motion. Motion carried.

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Don Howard, President

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Sandy Kuhn, Secretary/General Manager