

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING

August 18, 2020 – Zoom Conference Call & Cabin

ATTENDANCE

Present – Pat Allen, Jackie Colflesh, Mike Conklin, Mark Fisher, Mick Fisher, Mike Harter, Don Howard, Dan Huffman, Joe McLead, Bryan Mellen, Jon Melvin, Larry Moreland, Pat Paykoff, Aaron Roll, Tom Roll, Chip Thomson, Benjamin Wenner, Diane Winters, Tom Wright, Laryssa Hook (Ex-Officio) and Sandy Kuhn (General Manager/Secretary).

Absent – Tiffany Rankin and Colleen Smith

GUESTS – T. Thomson, Jacci Smith, Charlie Miley, Linda Beech, Tom Downerd, Deb Jackson and Mary Fleming.

CALL TO ORDER AND ROLL CALL

Tom Wright, called the meeting to order. The Pledge was recited. Roll call was taken. The meeting was held via a Zoom conference call and some members at the cabin.

PUBLIC COMMENT

MINUTES

Jon Melvin moved and Jackie Colflesh second a motion to approve the July 21 board meeting minutes. Motion carried. Jon Melvin moved and Bryan Mellen second a motion to approve the July 28 special board meeting minutes. Motion carried.

PRESIDENT'S REPORT

Tom Wright reported that he tried to get an update on a piece of legislation Andrew Brenner was introducing that would help sports venues affected by COVID 19 but he wasn't able to get one.

SECRETARY'S REPORT (Full report in board folder)

Sandy Kuhn said that she had sent her report out with the board packet. She thanked Tom Roll for coming up and spraying at the fairgrounds and Jackie Colflesh for going to Oakland Nursery and picking up hanging baskets which they donated for the fair.

TREASURER'S REPORT

Dan Huffman reviewed the financials with the board and mentioned that funds were getting tight. He reported that refunds were being given to those ticket holders and vendors that requested them. He said that we have not had to use any of the SBA loan as of yet. Discussion was held on financials.

Chip Thomson moved and Benjamin Wenner second a motion to allow ticket buyers who carry over their funds to 2021 to be paid in full for 2021 if there is a price increase passed by the board for 2021. Motion carried.

Benjamin Wenner moved to accept the financial report. Pat Allen second the motion and motion carried.

EXECUTIVE COMMITTEE

No report

PERSONNEL & ADMINISTRATION COMMITTEE

No report

FINANCE COMMITTEE

Don Howard moved to charge food vendors setting up for Junior Fair and the races 20 percent of sales for 2020. Jon Melvin second. Discussion was held. Motion carried.

FAIR ADVISORY COMMITTEE

Aaron Roll reported that there would be a meeting on Saturday, Aug. 22 to go over the Junior Fair protocol with the FAC Junior Fair committee members. Each committee will also address how they want their shows set up.

ADVERTISING COMMITTEE

Sandy Kuhn will work with the city to set up the ceremony for the honorary renaming of Pennsylvania Avenue to "Little Brown Jug Way." It will be set up for the first day of the fair, September 19.

SAFETY COMMITTEE

Jackie Colflesh and Mike Harter need to know when security will be needed. Jackie Colflesh reminded Sandy Kuhn that security will need a golf cart.

MOTOR SPORTS COMMITTEE

No report.

FACILITIES/MAINTENANCE COMMITTEE

Pat Paykoff reported that Ben Lehner is working on building the new parking lot for vendors' equipment trailers and on the roadway. Pat Paykoff moved to spend \$2,000 of bed tax money for the vendor parking lot. Pat Allen second. Motion carried.

He said that he would work with the office to get information out on scheduling some work nights at the fairgrounds to get the grounds ready for the fair.

HOSPITALITY COMMITTEE

No report.

RACING COMMITTEE

Tom Wright reported that a lot of meetings are occurring to discuss what racing will look like. We will try to get as many volunteers as we can to keep payroll costs down. To conduct racing and to simulcast will cost around \$170,000. The revenue is tough to estimate from simulcasting. The hope is to break even. Sponsorships are at about \$40-\$45,000 with the goal of \$100,000 in sponsorship.

There will be five days of racing. Only the stakes races will be run. OHHA has been an excellent supporter and partner again for 2020 racing.

Discussion was held on decreasing the number of days of racing. Tom Wright reported that this was explored and there wasn't enough cost savings to do it.

BED TAX COMMITTEE

Tom Wright reported that the contract for the new building has been signed and things were moving forward with the contractor.

Pat Paykoff revisited the need for the tree survey per the city's requirements. Don Howard moved to hire Tony Eyerman to do the tree survey. Benjamin Wenner second the motion. Discussion was held. Motion carried.

Chip Thomson gave a report on the bed tax earnings and how COVID 19 has affected them. He reported that June of 2021 will be the end of the first five years of collections. He reported the good news that no referendum had been filed opposing the 15 year extension of the bed tax so it will be extended for 15 years.

COMMITTEE 51

No report.

OLD BUSINESS

Sandy Kuhn reported that the Fair Food Frenzy held 1-2 were a success for the vendors. The next one will be held August 22-23. Thanks to all fair board members who participated.

Benjamin Wenner moved and Pat Allen second a motion to award Sunshine Cleaners the cleaning contract for the 2020 fair. Motion carried.

Benjamin Wenner moved and Jackie Colflesh second a motion to award Tidy Tim's the portable restroom contract for the fair. Motion carried.

Mark Fisher moved and Diane Winters second a motion to award Capitol Waste the trash contract for the fair. Motion carried.

Mike Conklin moved and Joe McLead second a motion to award Tri Township fire the fire/safety contract for the fair. Motion carried.

Jon Melvin moved and Bryan Mellen second a motion to award Signature Sound the sound contract for the fair. Motion carried.

Pat Paykoff moved to accept an hourly rate of \$42 for Pat Allen to serve as the electrician for the 2020 fair. Mark Fisher second. Pat Allen will work with Sandy Kuhn and Pat Paykoff on work that needs done. Motion carried. Pat Allen and Diane Winters abstained from voting.

NEW BUSINESS

Sandy Kuhn passed around a board member volunteer sign-up sheet for pre-fair and fair. Please sign up with your availability.

Sandy Kuhn is working with DGHD on the Junior Fair protocol and Jay Wolf is working on the racing protocol. DGHD is working well with the fair to ensure a safe and positive experience for all fair participants, staff and volunteers.

There are food vendors lined up for Junior Fair and the paddock area for Junior Fair and racing days.

The board agreed that office hours during fair week could be 9 a.m. to 5 p.m. instead of 8 a.m. to 8 p.m.

ANNOUNCEMENTS

A reminder that Carley Coppler's (intern) last official day is August 21 – she may do some work off site leading up to the fair and may help some during the fair.

Fair Food Frenzy – August 22-23 – try to attend if you can and support the vendors

Joe McLead moved to adjourn. Larry Moreland second the motion. Motion carried.

Tom Wright, President

Sandy Kuhn, Secretary/General Manager