

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
AUGUST 16, 2016

ATTENDANCE

Present – Jackie Colflesh, Lindsay Hope, Don Howard, Dan Huffman, Brad Jolliff, Joe McLead, Larry Moreland, Pat Paykoff, Tiffany Rankin, Frank Reinhard, Carolyn Kay Riggle, Tom Roll, Colleen Smith, P.J. Terry, Chip Thomson, T. Thomson, Kirt Trimble, Diane Winters, Harold Wolford and Tom Wright.

Absent – Aaron Roll and Laryssa Hook.

General Manager – Sandy Kuhn present

GUESTS

Randy DeVault, Rex DeVault, Kendall Sestili, Olivia Wallace, Logan Dunlap and Phil Terry.

MINUTES

Chip Thomson moved and Jackie Colflesh second the motion to approve the July 19 board minutes. The motion carried.

PUBLIC COMMENT

Randy DeVault introduced the option to have the Gentle Colts organization have My Little Pony mascots at the Delaware County Fair on the last day (Sept. 24) of the fair. It was discussed and decided that anyone in the group serving as either a mascot or handler must have a background check done prior to them being part of the activity. Randy will coordinate this with the fair manager.

PRESIDENT'S REPORT

President Frank Reinhard reported that: Executive Committee met Tues., Aug. 2 at 6 p.m with items being discussed included: IT and phone agreements have been signed by the county; Tote project was discussed and direction and next steps were decided on; Thirty-four toilets under the grandstands will need replaced and that project will be part of bed tax money; Cleaning and painting under the grandstand will move forward before the fair; Motor sports complex cost updates were provided by Larry Moreland; Costs for new gates for the 23 and Penn West entrance; Tree removal and trimming; and Blacktop patching and sealing. A title search was done on one of the county parcels to verify the ownership chain and will be presented to the commissioners so the land transfer can move forward. Notification of incidents of swine flu was sent out from ODA. Sandy Kuhn reported that the Delaware General Health District has asked to put up signs by the barns based on these cases. We are still looking for a Jug Day sponsor and someone to

manage the golf carts if anyone knows anyone please get with Sandy soon. Don Howard is working with Sandy on opening ceremony plans for the fair. The personnel committee meeting met earlier this evening. There will be 7:30 a.m. board meetings every day of the fair except Jug Day outside of the back of the main office. The next meeting will be Tues., Sept. 6.

MANAGER'S REPORT

General Manager, Sandy Kuhn discussed her activities over the past month which included an employee group meeting, meeting with Farm Credit regarding their interest in helping to build a new Junior Fair Building, getting tree service quotes and offering bids to the two services, attending security committee meetings, fire inspection walk through and EMA plan, working with PPG to get paint donated for the dumpsters, attending the commissioner's meeting to sign the IT and phone agreements, receiving delivery of the two Grasshopper mowers and the skid steer and getting employees trained on equipment, working with Professional Paving Services to get a contract for pot hole repair and resurfacing/sealing of Pavilion Hill blacktop, attending the Leadership 2017 luncheon, being on the WDLR breakfast club radio show to promote the fair and attending the Olentangy Vendor Fair for teachers to promote the fair.

TREASURERS REPORT

Treasurer, Dan Huffman gave the report and passed out a balance sheet, an accounts payable aging summary and an accounts receivable aging summary and went over each. Dan reported that we should be able to open the fair with about \$300,000. Discussion was held and Harold Wolford moved to approve the financial report, Don Howard second and motion carried.

PERSONNEL COMMITTEE

Brad Jolliff reported that the committee met before the board meeting. He reported that two hourly employees had been let go for not showing up for work and poor work habits. Increases for Danny Bush, Tim Gruff, James King and Josh Taylor for \$.50/hour were suggested, a \$.25/hour increase for Colin Carroll was suggested and Reenie Vaughn was hired to clean at \$12/hour. The personnel committee recommended these raises and hiring. Discussion was held on the need for job descriptions with salary bands for all employees post fair. Jackie Colflesh made the motion to approve the increases and hiring. Tom Roll second and motion carried.

EXECUTIVE COMMITTEE

No meeting. Frank Reinhard reported this in his president's report.

BUDGET & FINANCE COMMITTEE

Dan Huffman reported that as we move closer to the fair the executive committee is handling most of the financial dealings in their meetings. Dan Huffman covered most of the committee's report in his treasurer's report

AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

Brad Jolliff said that the FAC meeting was held Aug. 6 and they are working to gather the information needed by each area, like tables, chairs, etc. for the fair. The updates in the llama barn were completed and wire will need to be put on the barn before the upcoming horse sale.

COMMUNITY/MEDIA/ADVERTISING COMMITTEE

Diane Winters reported that she has heard radio ads for the fair running already. The question was brought up as to whether or not Mike's Roofing and the Gazette sponsorships were still in effect as their signs have remained up year round. Sandy Kuhn will check on this and let the board know of the status of these two sponsorships.

SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

Jackie Colflesh reported that she and Sandy met with Sheriff Martin and Captain Vance to coordinate security for the fair. There will be a meeting with the construction company for the Sandusky/Pennsylvania Avenue exit on August 24 at 1 p.m. to determine if the exit will be open prior to the fair. Pat Paykoff then gave an update for the exit project and the project can be expedited by two weeks if the board is willing to leave the gates on 23 open during business hours so the contractor has better access for moving equipment, material and supplies. Chip Thompson moved that the construction company be given access to use the fairgrounds to expedite the project. Motion was second by Colleen Smith. Discussion was held on how the grounds would be secured during the upcoming horse sale. Motion carried. Pat Paykoff abstained from voting. Jackie reported that the fire inspection with both the city and county went well with minor work needing done to get ready for the fair.

MOTOR SPORTS COMMITTEE

Larry Moreland reported the track is looking good. Barriers are being set and things are moving along.

FACILITY/FACILITY PLANNING COMMITTEE

Pat Paykoff reported that the new gates and road widening project will be done before the fair.

Pat Paykoff reported that we are losing approximately 300 gallons of water per hour at the grounds and they are trying to isolate the areas to determine where the leak is and get it fixed.

New stairs have been completed on the west side of the grandstand. New hand rails are needed before fair on that side, too.

Larry Moreland reported that Ohio Mulch has been hauling out manure on a regular basis and the pile remaining is small. They hope to get it out before fair.

Larry also reported that he is working with Sargent's to get the junk hauled away before fair, too.

Doors for the Merchant Building and Coliseum have been ordered and will be installed by Beechy Builders when they come in.

RACING COMMITTEE

Tom Wright reported that nominations are going well. The sire stakes opened with 50 two year old pacing colts which is a very high number.

United Tote was here last week and the countertops were completed before their arrival and they were able to set up all of their machines. There is still work to be done on the infield tote, self-serve machine stands and putting the LEXAN on. It was decided to rebuild the infield tote next year and to use what we have, with a few minor repairs, to get through this year.

Greg Caudill will be replacing Chip Hastings back at the track for the fair.

SPONSORSHIP COMMITTEE

Phil Terry reported that BI (Boehringer Ingelheim) is not going to be a sponsor this year but he has replaced them with another pharmaceutical company, Dechra.

He reported that he has sold advertising on the top of the portable tote to Chesrown.

Money is coming in and he has commitments of \$320,000-\$330,000 in cash.

Shelly-Sands is providing a grader for use on the track.

Sandy Kuhn reported that there is still a need for sponsors for Jug Day, the last Saturday of the fair and the fireworks. Please send her any leads you may have on potential sponsors.

Chip Thomson would like the fair board to purchase at least four and up to six 55" flat screen televisions for under the grandstand and brackets for them. It would replace one tote board and provide more areas for people to track odds and watch the races. It was

moved by Jackie Colflesh to purchase up to six TVs at a cost not to exceed \$476 per TV. Colleen Smith second the motion and motion carried.

HOSPITALITY/ENTERTAINMENT/SPECIAL EVENTS

Carolyn Kay Riggle reported that the entertainment is being finalized with one more band to act as the opening act for the Wolfe Brothers to be confirmed. It is now posted on the website. Adam Montemarano will be managing the Top of the Stretch tent this year.

ALL HORSE PARADE

Diane Winters reported that the parade is September 11 and entries and sponsorships are coming in. She will coordinate with the local first responders to make sure that 9-11 is honored accordingly before the parade.

WALL OF FAME

Tiffany Rankin is working on the awards/recognition for the Wall of Fame. There has been \$6,000 in sponsorship come in towards this.

VETERANS/FAIR BOOK/EXHIBITORS HANDBOOK

Harold Wolford reported that the mobile VA unit will be at the fair on Veteran's Day. The dinner is coming along well. He reported that cannons will be fired every hour on the hour until 6 p.m. on Friday of the fair.

The exhibitor's book is out. The fair book will be proofed and sent to print next week.

TECHNOLOGY COMMITTEE

Sandy Kuhn reported that the badge printer for printing Ids for the 2016 fair is in.

She also reported that the sign on SR 23 needs new controllers and the Bed Tax committee approved ordering them. The county will install them. They are not sure if one or both are bad so two will be ordered and one can be returned or kept as a back-up if it is not needed.

LEVY

Chip Thomson reported that a meeting of the Bed Tax committee was held Aug. 1.

Chip Thomson reported that the results of the survey administered through Survey Monkey showed that the number one item to be repaired is the restrooms. A commercial plumbing company was consulted regarding restrooms and made suggestions. Other architectural firms will be looking at the bathrooms and submitting proposals for the bathroom work. Permits would need to be obtained before any work could be done. He also reported that the survey showed all but one respondent was in favor of building a multi-purpose Junior Fair Building with offices for fair staff and potentially other tenants

like Extension. The committee is working with TranSystems on traffic flow and future uses of the land that the current fair office occupies.

Grandstand: The condition of the grandstand is worse than originally thought. Water damage is extensive. The west end staircase had to be replaced and has been completed. Preparation and painting is underway by Chris Frentos on the west end. Sherwin Williams epoxy coating is being used on all exposed metal (per structural engineer's request). New shelving has been installed for the totalizer machines. The hand rails need replaced and that will hopefully be done before fair.

Chip Thomson moved and Don Howard second the motion that the finance committee explore setting up a contingency fund that 10 percent of all bed tax money be put into for future maintenance and infrastructure needs.

Chip also brought up that a solution to the exterior problems at the log cabin has yet to be determined but needs addressed soon after the fair.

An estimate to paint the Jug and Juliette barns has been received but they would like to get at least one more bid. It is unsure as to if this can be completed before the 2016 fair.

One estimate was received to replace the dilapidated shed that currently stands next to the water truck filling area. It has been decided that this project will not take place prior to the 2016 fair.

Water to the infield should be completed soon. New water line will be extended into the middle of the infield. The old hydrants will be removed.

Tree removal and trimming bids have been extended for work and it will start soon.

Tiffany Rankin reported that no separate audit is needed for the bed tax account.

Discussion was held.

NEW BUSINESS

Frank Reinhard reported that IGS Energy is exploring new ways for us to save on our energy cost for 2017 as our contract with Dynegy is up then. They will have a proposal to us after the fair.

Don Howard asked if anything had been found out about rain insurance. Sandy reported that she talked to the agent and the cost is the same as last year. It was decided that Sandy would work to put together some options and present it to the board. Kirt Trimble and Dan Huffman will assist her.

Frank Reinhard passed ticket request forms out to everyone and it was asked that these be returned to the fair office no later than Aug. 31.

Carolyn Kay Riggle said that 2,600 athletes were participating in the Iron Man competition this week in Delaware.

Sandy Kuhn told board that Jerry Haws with the blooded horse sale is purchasing cameras to be installed on the grounds and will donate the cameras if we will provide the insurance for them. It was moved by Frank Reinhard and second by T. Thomson to refer this to the technology committee. Motion carried.

Sandy Kuhn reported that bids for the sound and radios were awarded for the 2016 Delaware County Fair. Signature Sound out of Holgate OH will be doing sound and Audio Innovators will be providing radios. Both were given a one year contract.

A proposed new logo was sent around for approval. It needs Delaware, Ohio added to the bottom of it and then it is good to use.

Larry Moreland let board members know that Pat Allen, electrician, would be back on the grounds later this week to work on electrical needs.

OLD BUSINESS

None

Chip Thomson moved to adjourn the meeting. Tiffany Rankin second. The motion carried.

Frank Reinhard, President

Sandy Kuhn, General Manager