

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
August 15, 2017

ATTENDANCE

Present – Jackie Colflesh, Don Howard, Dan Huffman, Brad Jolliff, Joe McLead, Larry Moreland, Pat Paykoff, Tiffany Rankin, Frank Reinhard, Carolyn Kay Riggle, Tom Roll, Colleen Smith, Chip Thomson, Diane Winters, Tom Wright and Laryssa Hook (Ex-Officio).

Absent – Pat Allen, Aaron Roll, and P.J. Terry.

General Manager – Sandy Kuhn

GUESTS

Tim Wood, Dave Dilsaver, Mike Harter, T. Thomson, Debbie Jackson and Linda Warner.

PUBLIC COMMENT

Pat Paykoff, President, called the meeting to order. The Pledge and roll call were done.

MINUTES

Diane Winters moved and Colleen Smith second the motion to approve the July 18 board minutes. Motion carried. Pat Paykoff abstained from voting.

PRESIDENT'S REPORT

Pat Paykoff thanked everyone for their support during his brother's death. He said he is playing catch up but will be up to date on projects soon. We are in full fair mode so it's time to get and keep things moving.

SECRETARY'S REPORT

General Manager, Sandy Kuhn discussed her activities over the past month which included: getting additional bids for bed tax projects and fair services; working at the Delaware Hayes Teacher Vendor Fair; Morgan Jolliff attended the Olentangy Teacher Vendor Fair; working with Bill Cashman to secure radios for the fair at no cash expense but Pavilion Hill tickets, meeting with David Shipps to get draft of new fair map done; went down and got some donated furniture from Steve Cuckler's law firm; worked on additional sponsorships; submitted for needed permits; and submitted forms to ODA for fair. She also reported the addition of AEP as the Wednesday Sponsor of the Day. She is still waiting to hear back from Delco Water and two WalMarts.

TREASURER'S REPORT

Treasurer, Dan Huffman gave the report. He reported that ticket sales are good and things are moving forward. He said overall we are ahead of last year in ticket sales.

Chip Thomson asked about doing a press release to talk about the savings we have on water and phones and to thank the city and county for their help in those two projects. It was decided that the board would publicly thank them after the Commissioner's Meeting at the fair on Monday, Sept. 18. Also, ask the Mayor to be in attendance to thank the city.

Tom Roll moved to accept the treasurer's report. Carolyn Kay Riggle second and motion carried.

PERSONNEL COMMITTEE

Don Howard moved to approve the following raises for fair personnel - \$.50 per hour raises for Kip Milhoan and Mel Lauer and the hiring of Michael Thomas at \$9.00 per hour to work with Mel Lauer. Colleen Smith second motion and motion carried.

EXECUTIVE COMMITTEE

No Report

BUDGET & FINANCE

Frank Reinhard thanked Tiffany Rankin, Dan Huffman and Sandy Kuhn for their work on the clean audit report.

Dan Huffman reported that he would be scheduling a Finance Committee Meeting to talk about the changes with First Commonwealth Bank on money counting and ATMs. Discussion was held on ATMs.

AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

Brad Jolliff reported that the August 5 was very good and there is a lot of excitement for this year's fair and the future of the fairgrounds. Committee members submitted their lists for the fair and some of the items are already getting done. Things are moving forward. He will work with Doug Dawson and others to put together a protocol for preventing swine flu.

Sandy Kuhn reported that the Delaware County Fair quilt show last year had more quilts than the 2017 Ohio State Fair and to thank the people in charge for their hard work if you see them at the fair this year.

COMMUNITY/MEDIA/MEDIA/ADVERTISING COMMITTEE

Chip Thomson moved to accept the WOW proposal for tv commercials for \$1,700, which is the same as last years. Don Howard second and motion carried.

SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

Jackie Colflesh reported on the meeting that was held with the city and county on August 15. The City/County are going to try to get radios for the private security people to use so they will be on the same channel as the city and county.

Tom Roll moved and Tom Roll second a motion to approve up to \$10,000 for the use of private security for the 2017 fair. Discussion was held on where additional security was needed. Motion carried.

MOTOR SPORTS COMMITTEE

Larry Moreland reported that they have added the Figure 8 races back in and they will be held after the trailer races on Friday evening. Larry Moreland moved approval of \$3,200 for prizes for the Figure 8 Races. Tom Roll second and motion carried.

Cogburn Electric will be coming out later in the week to finalize the lighting and electric in the Motor Sports Complex.

FACILITY/FACILITY PLANNING

Chip Thomson reported the proposals he received from door companies to replace the doors in the log cabin. Joe McClead moved and Diane Winters second to spend up to \$12,615 for three sets of doors to

be installed in the log cabin per Dan Huffman and the County Building Inspector reviewing the specifications of the doors being proposed. Motion carried.

Chip Thomson also reported that they will fix the fence around the track in 2018 when they scar fire the track.

Larry Moreland reported that Consolidated Electric has been out to do the work to run SM cable from the log cabin to the infield. The track tractor went in because the bearings were going out and it was still under warranty. The water truck is back from Kentucky. The dumpster truck needed a radiator. They are working to straighten fence throughout the grounds in preparation for the fair. The electric pole by the beef barn was straightened. The wash rack block was laid to fix it. The new bleachers are here and are being put together. The block building in the infield is completed. The tote board is being worked on. The Worly boxes are being worked on by Jed Alexander. Simco Electric will be in the Merchant's Building later this week to start on the lights.

Pat Paykoff, Larry Moreland and Jed Alexander met with the county and city regarding permits and plans as we move projects forward. The county and city want permits granted before the work is done. Plans for the tote board will need to be done. Pat Paykoff will work with Jim Clarke on this. Jerry Warner is in need of a drawing to then approve the electrical work being done in the Motor Sports Complex.

Don Howard moved and Brad Jolliff second to spend up to \$500 to get fertilizer put on the infield.

Technology

Sandy Kuhn reported that the Sherriff's office will not have the cameras they have had up here in the past during the fair. They suggested that we consider purchasing a PDZ camera for the 23 gate. They said there is a pole by the paramutual building east of the track that they thought would cover that gate. Sandy Kuhn will explore this with Dave Winters.

Dan Huffman wants a camera in the money room this year, also.

RACING

Tom Wright reported that he has just about finalized the money we will receive from the OHHA and it will around \$710,000. He is working on putting together a security policy for the Jug and Juliette barns for the 2017 fair. He thinks he has secured someone to work in the camping area this year. He announced that this would be Bridget Houser's last year working with the paramutuals. Mike, who has worked with her will take it over next year. Tom will not be replacing a few people that are not returning back at the cabin and will have a cost savings of \$2,000-\$3,000. More self-serve terminals are needed as it is harder to find clerks. They can add 38 more this year.

SPONSORSHIP

T. Thomson reported the loss of four sponsors totally \$25,000. Most are farms that are not having a good year. He has 80 percent of the 2016 sponsors from 2016 confirmed. Money hasn't come in so he is working to try to get it in. He is also working on additional new sponsors.

Sandy Kuhn reported that eight benches were sold and one picnic table and thanked those board members who either helped to find sponsors or sponsored a bench.

HOSPITALITY/ENTERTAINMENT/SPECIAL EVENTS

All Horse Parade – Diane Winters reported that things are moving forward for the parade which will be held September 10, 2017.

Wall of Fame – Chip Thomson reported that things are moving forward. He reminded everyone that David Miller is the Honoree and Sam McKee is the Joe Neville award recipient. Paula Campbell is the Lady Pace award winner. They will also recognize Graeme Maher from Australia. Invitations will go out for the event later this month. Two Caterers will do the catering.

Veterans – Carolyn Kay Riggle reported that reservation forms are out and are starting to come back in. She will schedule another committee meeting soon.

BED TAX COMMITTEE

Tom Wright gave a report on the meeting that was held August 14 and let board members know about the large diagram on the table that TranSystems put together that would be on display at the fair giving the plan for the next five plus years. He encouraged board members to take a look at it and make any changes they thought necessary so we could get them to David Shipps to complete for the fair.

Tom Roll moved and Don Howard second a motion to spend up to \$5,135.99 to replace the landscape timbers on Pavilion Hill. Motion carried.

Tom Roll moved and Colleen Smith second a motion to pave last year's new driveway at the Armory Gate not to exceed \$7,500. Motion carried.

Don Roll moved and Tom Roll second a motion to spend up to \$2,000 for the excavating of a new driveway in the Junior Fair campground. They will then use the grindings we had donated to build the driveway. This will be a substantial savings over having the complete driveway done by a contractor. Motion carried.

Don Howard moved and Jackie Colflesh second a motion to spend up to \$4,500 to fix drainage in the Junior Fair camping area. Motion carried.

Brad Jolliff moved and Tom Rolled second a motion to accept the proposal from Alliance Design Group – Phase I, II, and III to draw the specifications for a new Junior Fair building, HVAC, Electricity, etc. at a cost of \$16,500. Motion carried.

Chip Thomson moved to spend up to \$6,000 to purchase five new additional 72" televisions for under the grandstand. Tiffany Rankin second the motion and motion carried.

OLD BUSINESS

Sandy Kuhn reported:

- Rain insurance was purchased – Sept. 17 – \$50,000 noon – 5 p.m. ½" of rain and Sept. 21 - \$200,000 9 a.m. to 2 p.m. ½" of rain – cost \$7,500;
- Sunshine Cleaning will be bathroom cleaners for the \$7,000 originally quoted;

- Window contest – 19 downtown businesses have committed to the window contest; and
- First Friday downtown went well for August and we are also signed up for September.

Chip Thomson moved and Tom Roll second to have James Tree service remove three trees from behind the Junior Fair Building that are dying and will need to come down with the new building construction. Also to do some dead heading, stump removal and removal of tree in Junior Fair camping. Motion carried. Joe McLead abstained.

NEW BUSINESS

Jackie Colflesh moved and Larry Moreland second a motion to approve the contract for \$2,875 with L&S Pest Control for bee removal/control prior to and during the fair. Motion carried.

Sandy Kuhn reported they will be holding a Racing 101 on August 29 at 5:30 p.m. at the cabin

Sandy Kuhn reported a vendor has requested to get an alcohol permit for event October 19-21. Discussion was held and Sandy will get additional information on the specifics of what needs to be done for a vendor to get an alcohol permit on the fairgrounds and report at next meeting.

Sandy Kuhn reported that a neighbor called in and was not happy with us using Junior Fair camping area off season. They didn't like seeing the trailer out their back door. Discussion was held.

Brad Jolliff announced that the scholarship committee had reviewed four applications for scholarships and they recommended that we award Jacob Wenner and Trinity Smith each a \$1,000 scholarship. Don Howard moved a motion to award the scholarship, Tom Roll second and motion carried.

Frank Reinhard moved to let Buckeye Valley use the fairgrounds for parking only on August 25 for the Delaware Hayes/Buckeye Valley football game. Motion second by Colleen Smith. Motion carried.

Colleen Smith announced that she needs three people to work at the bottom of Pavilion Hill for ticket collection and sales.

Carolyn Kay Riggle said that she would be getting a proposal from Special Olympics as they are interested in using the fairgrounds for some type of fundraiser.

Sandy Kuhn announced that the Little Brown Jog will be held on the race and job tracks on September 3.

Brad Jolliff presented a proposal from Krueger Landscape Company to fix the outside patio area at the log cabin. Phase I is \$2,730 to clean, repair and grade the patio and was 2,730. Phase II would be to replace existing pavers, repair and grade patio and was an additional \$1,000. Phase III would be to also replace the bottom pavers. Joe McLead moved to table the motion. Colleen Smith second and motion carried.

ANNOUNCEMENTS

None.

Jackie Colflesh moved to adjourn. Tom Roll second the motion. Motion carried.

Pat Paykoff, President

Sandy Kuhn, Secretary/General Manager