

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
December 19, 2017

ATTENDANCE

Present – Pat Allen, Jackie Colflesh, Mike Harter, Don Howard, Dan Huffman, Joe McLead, Larry Moreland, Pat Paykoff, Tiffany Rankin, Frank Reinhard, Carolyn Kay Riggle, Aaron Roll, Chip Thomson, Benjamin Wenner, Diane Winters and Tom Wright.

Absent – Tom Roll, Colleen Smith, P.J. Terry and Laryssa Hook (Ex-Officio).

General Manager/Secretary – Sandy Kuhn

GUESTS

Trinity Smith, Jacob Wenner, Pete Mendez and T. Thomson.

CALL TO ORDER

Don Howard, President, called the meeting to order. The Pledge and roll call were done.

PUBLIC COMMENT

Don Howard presented the scholarship checks to the two scholarship winners, Trinity Smith and Jacob Wenner and congratulated them.

Pete Mendez, Signature Sound, talked to the board about his interest in providing sound for the entire grounds during the fair. This would include the racetrack, grandstand, infield and the junior fair areas including the junior fair sale. Board members in charge of these events will develop a list of sound and audio visual needs and get them to Pete Mendez to put together a quote.

MINUTES

Aaron Roll moved and Jackie Colflesh second the motion to approve the November 21, 2017 board minutes. Motion carried.

PRESIDENT'S REPORT

Don Howard presented Pat Paykoff with a card and gift card to say thank you for his service as President during 2017.

SECRETARY'S REPORT

General Manager, Sandy Kuhn discussed her activities since the last meeting which included: attending an Accounting for Non Profits seminar put on by Maloney and Novotny; working on job descriptions for Track Supervisor and Junior Fair Coordinator; attending committee meetings, helping wrap up items for year end; and having the Christmas in the Cabin party for employees, board members and horsemen and women. Kuhn thanked the board members that were able to attend and many commented on how nice the event was.

TREASURER'S REPORT

Treasurer, Dan Huffman gave the report. He reviewed the balance sheet, accounts receivable and accounts payable reports. He reported that the Budget and Finance Committee met last week and Tiffany Rankin would do that report during the committee reports.

Jackie Colflesh moved to accept the treasurer's report. Frank Reinhard second and motion carried.

PERSONNEL COMMITTEE

No report.

EXECUTIVE COMMITTEE

No report.

BUDGET & FINANCE

Tiffany Rankin reported that the committee met on December 18. Diane Winters moved and Chip Thomson second to pay off the note with PNC. Discussion was held regarding the note, when it was established and the board should be proud to be paying it off. Motion carried.

Tom Wright moved and Diane Winters second to move some of the accounts from PNC to First Commonwealth. Accounts may include the purse account, the stallion subscription and a few others. Discretion for which accounts will be up to the treasurer, accounting people and board members involved in said accounts. Motion carried. Frank Reinhard abstained from voting.

Diane Winters moved to increase the limit on the Delaware County Agricultural Society credit card to \$5,000. Joe McLead second the motion. Motion carried. Frank Reinhard abstained from voting.

Tom Wright reviewed the 2017 simulcast report with the board. Discussion was held. Aaron Roll moved and Mike Harter second to finalize the simulcast settlement. Motion carried.

AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

No report. They will plan to meet the first Saturday in February.

COMMUNITY/MEDIA/MEDIA/ADVERTISING COMMITTEE

Diane Winters reported that the committee met December 11. Items of discussion included; OHHA Sponsorship money and better publicity for them; advertising on DATA Bus and various trucking companies and getting dates of fair out much earlier; advertising like other fairs to rent their facilities throughout the whole year; Sandy Kuhn talked about hiring an intern for 2018; replacing old yard signs with the new red ones; getting bumper stickers again; Chip Thomson compiling a spread sheet for advertising budget; and not cutting advertising budget as we have too much competition from other events. Diane also read a quote from Henry Ford, "Stopping advertising to save money is like stopping your watch to save time."

SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

No report.

MOTOR SPORTS COMMITTEE

Larry Moreland reported on the meeting that was held December 12. He reported that there is still work to be done at the Motor Sports complex. This includes: additional lighting; straightening of existing light poles; building a track conditioner for Motor Sports use; discussion on concessions for the 2018 fair and possibly adding additional concessions; building a pad for the scales; having trailer races again with earlier publicity and some rule changes; and exploring a two day demolition derby event with a \$10,000 pay out. Additional meetings will be held to further discuss and explore these items.

FACILITY/FACILITY PLANNING

Pat Allen reported that the final tote board inspections will be happening in the near future and Larry Moreland confirmed that they would be happening on Weds., Dec. 13.

Discussion was held at the meeting on the following items: future of the kitchen under the grandstand; future of the bleachers; getting a contract to use the Mounted Deputy Building for a shop; pouring pads behind the Jug and Juliette; fixing the Jug barn including cupolas and roof; discussion on fixing the chain link fence around the east side of the racetrack when they scar fire the track; returning the track to its original dimensions; widening the gate on the north entrance to Pavilion Hill; putting drainage in on east and west sides of Merchant's Building; getting the grader fixed, working on the Volvo loader; putting a loader on the Kubota; decision on fixing the deck on the

batwing mower at a cost of \$600; and working closely with the Bed Tax Committee on moving the Junior Fair Building forward.

RACING

Tom Wright reported that he attended the Race Secretary's Meeting in Florida earlier in the month. He reported that it is becoming even more competitive to get races and the need to increase purses to stay competitive. Rule changes were discussed and an update was given at the conference. Tom Wright was elected as Vice President of the organization and will move into the President position after serving two years as Vice President. Tom Wright brought up the idea of having an open meeting with the horsemen and women on January 12 to update them on what the plans are moving forward with buildings and facilities, especially as it relates to their area.

SPONSORSHIP

No report.

HOSPITALITY/ENTERTAINMENT/SPECIAL EVENTS

Chip Thomson wanted to remind everyone attending the OFMA Convention the first week in January to bring ideas for entertainment for the 2018 Delaware County Fair to the next board meeting

All Horse Parade – Diane Winters reported that plans are underway for the 2018 parade, which is eight months away.

Wall of Fame – No report.

Veterans – No report.

Fair Book – No report.

BED TAX COMMITTEE

Pat Paykoff reported that Kleingers should be done with the survey work soon and will get that to us. The next step is to get with the committee and Tony Eyerman on moving forward with a site plan. Also, a meeting with the city will be set up to discuss the plans.

Tom Wright reported that he and Chip Thomson met with Jeff Benton and members of the Port Authority regarding possibly financing options for new Junior Fair Building. They are exploring whether we will have to pay prevailing wages or not.

Demolition bids for the Junior Fair Building are coming in.

TICKET/PRICING

No report.

BUILDING AND CONSTRUCTION

Gave report above with Bed Tax.

TECHNOLOGY

No report.

OLD BUSINESS

The OFMA Convention will be held January 4-7, 2018. Reservations were sent in based on forms turned in. The group will have two tables reserved for Friday night and one for Saturday night.

NEW BUSINESS

It was announced that the Arena Fair Theater would like to present at next meeting regarding working together in the future. They were happy using the Merchant's Building in November for their production of Hairspray.

Jackie Colflesh moved to donate three- six seat boxes for the OFMA Annual Auction at the Fair Manager's Conference. Diane Winters second the motion. Discussion was held. Motion carried.

T. Thomson announced that the OHHA Banquet will be held January 13 at Doubletree Hotel, Columbus, OH and if anyone is interested in going please let T. know ASAP as reservations are due Dec. 29.

Sandy Kuhn presented Tidy Tim's Contract for a three year contract starting with the 2018 Delaware County Fair. Discussion was held and Sandy is to get back with Tidy Tim regarding some changes to the contract that were requested by the board. She will have an updated contract for the January board meeting.

EXECUTIVE SESSION

Jackie Colflesh moved and Diane Winters second a motion to go into executive session to discuss confidential matters. Motion carried. Discussion was held. Tom Wright moved to return to regular session, noting that no decisions were made. Jackie Colflesh second the motion. Motion carried.

ANNOUNCEMENTS

No announcements.

Chip Thomson moved to adjourn. Jackie Colflesh second the motion. Motion carried.

Don Howard, President

Sandy Kuhn, Secretary/General Manager