

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
February 20, 2018

ATTENDANCE

Present – Pat Allen, Jackie Colflesh, Mike Harter, Don Howard, Dan Huffman, Larry Moreland, Tiffany Rankin, Frank Reinhard, Carolyn Kay Riggle, Aaron Roll, Tom Roll, Colleen Smith, Chip Thomson, Benjamin Wenner Diane Winters, Tom Wright and Laryssa Hook (Ex-Officio).

Absent – Joe McLead, Pat Paykoff and P.J. Terry.

General Manager/Secretary – Sandy Kuhn

GUESTS

Gregory Patterson

CALL TO ORDER

Don Howard, President, called the meeting to order. The Pledge and roll call were done.

PUBLIC COMMENT

Gregory Patterson, representing the Arena Fair Theatre, went through the proposal he had emailed out to the board ahead of the meeting. He talked about ways the Theatre and Ag Society could partner in the future. Questions were addressed and discussion held. It was decided to have the Bed Tax and Building and Construction Committee further explore this.

MINUTES

Aaron Roll moved and Jackie Colflesh second the motion to approve the January 16, 2018 board minutes. Motion carried.

PRESIDENT'S REPORT

Don Howard reported on the following topics: Taxation of the Perfect Barn; Drainage and storm water retention plans for new building and fairgrounds; Check issue; Equine Herpes Virus and the Blooded Horse Sale; Simco Electric; Sump pump in the log cabin; Madison County's covered horse arena; the Delaware Finance Authority; and the AEP meeting he will be attending April 3. He reminded people to be professional and courtesy to all in their communications (emails and texts) and that Sandy Kuhn as general manager is to be the spokesperson on all issues related to the fair and fairgrounds. Full report attached.

SECRETARY'S REPORT

General Manager, Sandy Kuhn discussed her activities since the last meeting which included: meeting with Tom Homan about the future of the fairgrounds; meeting with First Commonwealth Bank; attending the OSU College of Food, Agricultural and Natural Resources Alumni board meeting; attending the building planning meeting with the City; attending Maloney and Novotny's tax meeting; attending the FAC meeting to hand out Exhibitor Book pages for 2018 updates; attending the Delaware Chamber of Commerce annual dinner; judging Sales and Speaking Contests for local FFA chapters; meeting with vendors using the fairgrounds this summer (Election Board and Ohio Pork Producers); and working with Domtar on a community service day May 7.

TREASURER'S REPORT

Treasurer, Dan Huffman gave the report. He reviewed the balance sheet, accounts receivable and accounts payable reports. He reported on the meeting held with the bank and the opportunity to change credit card companies and have support provided through the bank. Dan Huffman moved to change credit card companies from Finet to TSYS. Colleen Smith second the motion and motion carried. Frank Reinhard abstained from voting.

Tiffany Rankin presented the year end financials and also reported the ODA report is completed and will be mailed Wednesday. Diane Winters moved to accept the financial report, second by Frank Reinhard. Motion carried. Tiffany Rankin abstained from voting.

Chip Thomson gave an update on the bed tax funds.

PERSONNEL COMMITTEE

Tiffany Rankin reported that the Personnel Committee met February 20 before the board meeting. She reported Sara Reed was hired to serve as a communications/social media intern for the summer starting in May; Darrell Whitaker was hired on an as-needed basis for a track person; and David Dilsaver was given a bonus for working one of the weekend shifts before the Blooded Horse Sale date to prevent horses from entering the grounds.

T. Thomson's 2018 incentive package was brought forward and discussed. Aaron Roll moved and Diane Winters second a motion to approve the 2018 incentive package. Motion carried. Chip Thomson abstained from voting.

Tiffany Rankin reported that Don Howard had completed Sandy Kuhn's performance review the prior week. Aaron Roll moved and Frank Reinhard second to give Sandy Kuhn a 5% increase retroactive to December 1, 2017 (start of the new fiscal year). It was noted that this was the first formal review and increase Sandy has been given since her start May 1, 2016. Motion carried.

EXECUTIVE COMMITTEE

Don Howard reported that an Executive Committee meeting was held February 8. Topics discussed included the letter that was received from Rhino Shield; the Code of Conduct booklet that was sent out prior to the meeting; the EHV Virus and Blooded Horse Sale; the Perfect Barn tax; the construction of new horse barns and removing the bleachers at the grandstand.

BUDGET & FINANCE

Dan Huffman discussed a conversation he had with the auditor. This included the topic of deficit spending and the need for the Ag Society to have sufficient funds in the bank to cover the cost for any project that they would be starting. Tom Wright moved to increase the line of credit at First Commonwealth Bank to \$500,000. Pat Allen second the motion and motion carried. Frank Reinhard abstained from voting.

AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

Aaron Roll reported that the department heads were working on updates for the Exhibitor's Book with the deadline for updates to be completed by the April 7 FAC meeting. The next meeting will be held March 3 at 8 a.m. at the Log Cabin.

COMMUNITY/MEDIA/MEDIA/ADVERTISING COMMITTEE

Diane Winters reported that the committee met February 15 to discuss the Post Road billboard. Tom Roll moved to pay \$2,250 for the Post Road electronic billboard for the four weeks leading up to the 2018 fair. Colleen Smith second the motion and motion carried.

SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

No report.

MOTOR SPORTS COMMITTEE

Larry Moreland reported that the committee met January 23 and February 6 to put their schedule and budget together. Larry presented the fair schedule for Motor Sports and a budget of \$45,000. Larry Moreland moved to accept the budget of \$45,000 for Motor Sports for the 2018 fair. Dan Huffman second the motion and motion carried.

FACILITY/FACILITY PLANNING

Larry Moreland reported that the committee met January 23 and February 6. He reported that the maintenance crew finished the removal of the truck bed from the truck and built and installed a new flatbed on the frame and it looks really good. He reported that the old bleachers were being repaired and the new ones would need to be brought up to the Coliseum for Farnham to look at and fix the edges on them. The maintenance crew has built 10 new saw horses, is remodeling the Merchant's bathroom and planning to put the big plow on the manure truck.

RACING

Tom Wright reported that he and T. Thomson were planning to go to Florida February 25-26 for the Dan Patch Awards. He gave an update on the EHV outbreak.

Tom Wright reported that a horsemen's meeting was held February 7 with good attendance. Dr. Reichert from Woodland Run Vet Clinic came and talked to the attendees about EHV. Tom then updated the attendees on the following items: the bed tax; new barns, the Buckeye Stallion Series; and suggested meeting on a more regular basis with the group to keep them updated. He felt it was a very productive meeting and thanked the board members who attended.

SPONSORSHIP

No report.

HOSPITALITY/ENTERTAINMENT/SPECIAL EVENTS

Chip Thomson reported that the committee met January 24 and February 15 to determine the entertainment schedule for the 2018 Delaware County Fair and to establish a budget. New entertainment for this year's fair will include Eli the Magician; Gizmo D. Robot; First Bite Fishing; and Glass Blowing. The John Bloom Magic Show and DinoXperience as well as Abe Lincoln will be returning as entertainment, too. Chip Thomson presented the entertainment schedule and budget. Chip Thomson moved that the budget for up to \$33,000 for entertainment be approved. Second by Diane Winters and motion carried.

All Horse Parade – Diane Winters reported that the All Horse Parade will be held Sept. 9. She has received a couple of applications for entries.

Wall of Fame – No report.

Veterans – No report.

Fair Book – Sandy Kuhn reported that FAC members were given their part of the Exhibitor's Book to update at the February 3 meeting. Sandy Kuhn recommended Hayley Beck do both the Exhibitor and Fair books this year as working with the Delaware Career Center student's schedule was very difficult last year and posed a lot of issues getting the fair book completed. Tom Roll moved and Frank Reinhard second to pay Hayley Beck up to \$1,200 to complete the Exhibitor and Fair books. Motion carried.

BED TAX COMMITTEE

An update was given on the meeting that was held with the City on January 25. Chip Thomson moved that we hire Tony Eyerman for up to 80 hours at \$100/hour so a maximum of \$8,000 to complete Phase I of the New Junior Fair Building which will include the preliminary site plan as well as the Conditional Use Permit filing. Diane Winters second the motion and motion carried.

TICKET/PRICING

No report.

BUILDING AND CONSTRUCTION

No report.

TECHNOLOGY

Dan Huffman reported that he is exploring what is needed in regards to technology to use credit cards at the gates. He talked to the TSYS representative when we met with them about this and they are going to provide a proposal.

OLD BUSINESS

Sandy Kuhn reminded those who had not turned in their Conflict of Interest forms to please turn them in.

Tom Roll moved to accept the new Code of Conduct. Colleen Smith second and motion passed. Sandy Kuhn will send the completed version out to all board members by the end of the week.

NEW BUSINESS

Frank Reinhard moved to donate a six person box to the Alpha Group's annual Casino Night fundraiser. Colleen Smith second and motion carried.

Eagle Golf Carts sent a three year extension for 2019-2021 to keep the golf cart rental price the same as current prices. Tom Roll moved to accept the three year renewal at the current price. Jackie Colflesh second and motion carried.

Mike Harter moved to approve the PEP Insurance renewal effective 2/28/2018 through 2/28/2019 at a cost of up to \$54,000. Tiffany Rankin second and motion carried.

Chip Thomson moved to spend up to \$2,500 to purchase three new desktop computers for the office. Colleen Smith second and motion carried.

Chip Thomson moved and Mike Harter second to move forward in getting estimates to tear down the bleachers just west of the grandstand. Motion carried.

ANNOUNCEMENTS

No announcements.

Chip Thomson moved to adjourn. Colleen Smith second the motion. Motion carried.

Don Howard, President

Sandy Kuhn, Secretary/General Manager