

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
February 21, 2017

ATTENDANCE

Present – Pat Allen, Jackie Colflesh, Lindsay Hope, Don Howard, Dan Huffman, Brad Jolliff, Joe McLead, Larry Moreland, Tiffany Rankin, Carolyn Kay Riggle, Aaron Roll, Tom Roll, Colleen Smith, Chip Thomson, T. Thomson, Kirt Trimble, and Diane Winters.

Absent – Pat Paykoff, Frank Reinhard P.J. Terry, Tom Wright and Laryssa Hook (Ex-Officio).

General Manager – Sandy Kuhn present.

GUESTS

Amy Bates, Michelle Bates-Dallman, Eric Bates, Joe Coalter, Renee Calvin, Dawn Wright and Mark Wright.

MINUTES

Don Howard moved and Diane Winters second the motion to approve the January 17, 2017 board minutes. The motion carried.

PUBLIC COMMENT

Mark Wright and Joe Coalter, representing the Mid-Ohio Marauders, spoke to the agricultural society board regarding the Delaware County fairgrounds being the home to their club which is part of the Cowboy Mounted Shooting Association. They explained the events of a weekend show with a Friday night show/shoot, a Saturday show/shoot and a Sunday show/shoot. They would rent the show arenas for three to five shoots each year bringing in between 30-50 participants with the opportunity for growth. It was decided that Sandy Kuhn would explore with local law enforcement any ordinances that might be in place in the city limits for shooting guns as well as visit with the horsemen who use the race track for any concerns they may have with the noise.

Eric Bates, Bates Brothers Amusement, presented to the group and shared his thoughts on taking over the Delaware County Fair's rides contract. He offered the same contract as we have had with Bates Amusement for the 2016 and 2017 fair. Some discussion was held and it was decided that we would get back to Eric Bates after exploring all of our options.

PRESIDENT'S REPORT

No report

SECRETARY'S REPORT

General Manager, Sandy Kuhn discussed her activities over the past month which included coordinating and conducting interviews for the Facilities and Grounds Manager position, attending a new board member meeting and the strategic planning meeting for Delaware County Convention and Visitor's Bureau, attending numerous committee meetings, doing a bed tax update at the Extension/Farm Bureau Ag Economic Development meeting, meeting with the insurance agent to update the policy for 2017, participating in Leadership Delaware session on policy and government and touring the Holmes County Fairgrounds.

TREASURER'S REPORT

Treasurer, Dan Huffman gave the report. He reported that year end is not completed as there is some questions on how and when the lodging tax money should be recognized on the financial report so until that is cleared up it can't be completed. Tiffany Rankin is working to schedule a meeting with all involved at the county to get this resolved. Dan went over the financials with the group and discussion was held. T. Thomson moved to approve the financial report, Larry Moreland second and motion carried.

PERSONNEL COMMITTEE

Don Howard reported that interviews were conducted for the Grounds & Facilities Manager position. There were four candidates for round one and three for round two. One chose not to interview due to salary and benefits needs. No offer was made so we will continue the search. In the meantime Sandy Kuhn is working with Tim Grubb weekly to assure that jobs get done and progress is made in that area. Joe McLead moved to increase Tim Grubb's hourly rate and give him a bonus for his work at the Blooded Horse Sale. Tom Roll second motion. Discussion was held and the motion carried.

The Sponsorship Manager job description was finalized and we are ready to post the job.

EXECUTIVE COMMITTEE

No report

BUDGET & FINANCE

No report

AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

Aaron Roll and Brad Jolliff reported that there was discussion at the sales committee meeting about reminding junior fair participants to send their thank you cards to buyers and what should the penalty be for them not sending them. It was decided that they couldn't show that species of animal the next year if thank you cards were not sent to buyers. There is a need to have a veterinarian at the fairgrounds on Friday evening before the fair to check in animals. Aaron Roll will talk to Dr. Rings to see if she is available

and interested. If she is not, they will reach out to OSU Vet College to see if students might be available.

Don Howard reported that the Exhibitor Book will be done and out in a timely manner. He currently has 11 sections that have been returned to him.

COMMUNITY/MEDIA/MEDIA/ADVERTISING COMMITTEE

Diane Winters moved to sign the contract for the Outfront Media digital billboard on Post Road for a cost of \$2,200 for advertisement from 8/21/17 until 9/17/17. T. Thomson second the motion and motion carried.

Chip Thomson reported that Robert Clegg and Kristy Schlepp of GranDesign will be submitting a proposal to do social media for the fairgrounds.

SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

No report

MOTOR SPORTS COMMITTEE

Larry Moreland reported that the Motor Sports schedule is set for the 2017 Fair.

Sat., Sept. 16 – Mini Tractor Pull

Sun., Sept. 17 – Truck Pull

Mon., Sept. 18 – Tractor Pull

Tues., Sept. 19 – Rough Truck and possibly the WCOL Take Out the Trash drop in the morning

Weds., Sept. 20 – Moto Cross

Thurs., Sept. 21 – Concert (Act to be determined)

Fri., Sept. 22 – Trailer Races

Sat., Sept. 23 – Demolition Derby

The same vendors used for the events in 2016 will be used in 2017. Chip Thomson moved to accept the schedule. Don Howard second and motion carried.

FACILITY/FACILITY PLANNING

Larry Moreland reported that the committee has put together a budget for 2017 and will present it at the next finance committee meeting for approval.

He reported that they have a drain that was backed up working again and are putting tile in and doing a sewer clean out in that area.

A sewer line is being put in for the new bathroom in the Perfect Barn. They had to locate sewer lines and drains to put the new lines in. Also, new hot water heaters will be installed in the Perfect Barn. Bids are currently being requested for the water heaters.

The dump truck has been fixed and returned to the fairgrounds. The sand truck is next to be fixed. It needs a spring fixed.

Chip Thomson mentioned that there are gates everywhere, especially throughout the motor sports area that need gathered up and chained together to prevent theft.

An electric pole by the beef barn also needs looked at and security bulbs need replaced by barn 35.

RACING

No report

SPONSORSHIP

No report. A question was raised on what is being done to communicate with sponsors since Phil Terry's retirement. Chip Thomson reported that he talked to Tom Wright and he and Jay Wolf are doing some follow ups with sponsors. It was agreed that we need to move quickly in getting a sponsorship person hired. Sandy Kuhn will also follow up with Tom Wright to see if a form letter updating sponsors needs to be sent out.

Tom Roll moved and Pat Allen second to have the log cabin and fair office locks rekeyed. Motion carried.

HOSPITALITY/ENTERTAINMENT/SPECIAL EVENTS

Horse Parade – Diane Winters reported that the parade will be September 10, 2017.

Wall of Fame – Chip Thomson reported that they still could use some nominations for the honorees and Lady Pacer award. Get nominations to him if you have any.

Veterans - Carolyn Kay Riggle reported that she attended the Vietnam Veteran's meeting and they want to be involved in the Veteran's dinner at the fair. She said they could be part of the committee. She is trying to get the money remaining from last year to use for this year's dinner.

Fair Book/Exhibitor Handbook – Don Howard reported that sections are coming in for the exhibitor handbook and the book should be out mid-summer at the latest. Sandy Kuhn reported that things are moving forward working with the Delaware Area Career Center on the fair book.

TECHNOLOGY COMMITTEE

T. Thomson reported that the committee did not meet but he met with Consolidated Electric personnel to discuss a new redundant fiber line. He sent a quote to the Executive

Committee on a surveillance system (3 cameras). It is the people the county uses and the video would be stored at the county in their secure room.

BED TAX COMMITTEE

Chip Thomson reported on the total collection of lodging tax money from April through December 2016 and how much DCAS has used for projects. He went over the county's cost to administer the program and how much the average monthly collection was.

Chip Thomson moved to approve one of the bids for roofing of the log cabin and the bid to replace the rotten logs and fix the exterior of the log cabin. Discussion was held on needing additional information on warranty of both roofing and exterior project before moving forward. Chip withdrew his motion. Joe McLead moved to refer the roofing and exterior projects to the Executive Committee to review and approve once the warranty information was obtained. Tom Roll second and motion carried.

Chip Thomson will seek a legal opinion on whether to pursue anything with regard to Rhino Shield. There is currently pending litigation against them from other log cabin owners who used their product.

Chip Thomson reported on the visit some of the committee members took to the new Holmes County fairgrounds.

TICKETING & PRICING COMMITTEE

No report

OLD BUSINESS

None

NEW BUSINESS

Kirt Trimble presented a proposal for People in Need to hold a 5K race on Sun., Sept. 3 at the fairgrounds on the racetrack. It will be called the Little Brown Jog. The proceeds from the race would be split with DCAS. Discussion was held regarding the proceeds. Carolyn Kay Riggle moved that the fair support PIN's 5K. Joe McLead second and motion carried. Kirt Trimble abstained from voting.

Carolyn Kay Riggle reported that Iron Man will be held in Delaware on July 30, 2017.

Carolyn Kay Riggle announced that Joe DiGenova was very ill.

Don Howard moved and Kirt Trimble second a motion to allow the Executive Committee to vote on the fair contract for electrical services. Motion carried. Pat Allen and Diane

Winters abstained from voting. Pat Allen will get the new contract to them before the next Executive Committee meeting.

Carolyn Kay Riggle announced that the next and probably final reading on the circus animal ban would be held Monday night at the City Council meeting.

Larry Moreland moved to approve All Win Electric (Pat Allen) to do general electrical maintenance at the fairgrounds on an as needed basis per the Facility Committee or the general manager's request. Tom Roll second the motion and it carried. Pat Allen and Diane Winters abstained from voting.

Sandy Kuhn told members that the Districts 3, 4 and 6 Fair Managers Meeting will be held on April 2 at the Fayette County Fairgrounds in Washington Court House and we will further discuss and find out who will be attending at the March board meeting.

Larry Moreland moved to cancel the 2017 All-Win Electric contract. T. Thomson second and motion carried. Pat Allen and Diane Winters abstained from voting.

ANNOUNCEMENTS

None

Jackie Colflesh moved to adjourn. Joe McLead second the motion. Motion carried.

Patrick D. Paykoff, President

Sandy Kuhn, General Manager