

DELAWARE COUNTY AGRICULTURAL SOCIETY  
BOARD MEETING  
July 17, 2018

ATTENDANCE

Present – Jackie Colflesh, Mike Harter, Don Howard, Dan Huffman, Larry Moreland, Pat Paykoff, Frank Reinhard, Aaron Roll, Tom Roll, Colleen Smith, P.J. Terry, Tom Wright and Laryssa Hook (Ex-Officio).

Absent – Pat Allen, Joe McLead, Tiffany Rankin, Chip Thomson, Benjamin Wenner and Diane Winters

General Manager/Secretary – Sandy Kuhn

GUESTS

Linda Warner, Deb Jackson, Julie O'Reilly, Leslie Backus, Judy Peters, Dave Dilsaver and T. Thomson.

CALL TO ORDER

Don Howard, President, called the meeting to order. The Pledge and roll call were done.

PUBLIC COMMENT

Leslie Backus, Julie O'Reilly and Judy Peters provided a handout to the board regarding issues they had regarding the use of the fairgrounds, barns, arena at the Twin Rivers Show that was held June 21-23. Discussion was held and the board will get back with them by the end of October regarding their plan of action for the future.

MINUTES

Jackie Colflesh moved and Aaron Roll second the motion to approve the June 19, 2018 board minutes as amended. Motion carried.

PRESIDENT'S REPORT

Don Howard pointed out that if you looked south from the cabin you can now see the Coliseum as the bleachers are down. Things are moving forward in getting the fairgrounds ready for the fair.

SECRETARY'S REPORT

General Manager, Sandy Kuhn discussed her activities since the last meeting which included: working with the board of elections to resolve their contract issues; finalizing fair book; working to get additional sponsors – Trinity Landscaping for cabin patio and Costco for water, pop and supplies; securing Nancy Hastings to run the Backstretch tent; attending Committee meetings; meeting with Ed Powers to order tickets; working at the Powell Festival; and presenting to the Genoa Township Business Association about the fair. She reminded everyone that she would be on vacation July 25-30.

TREASURER'S REPORT

Treasurer, Dan Huffman gave the report. He reviewed the balance sheet, accounts receivable and accounts payable reports. He reported that we are down in income but that is due to us not receiving a payment yet from OHHA and it will be arriving later in the month.

P.J. Terry moved to accept the treasurer's report. Colleen Smith second and motion carried.

PERSONNEL COMMITTEE

Tom Roll moved that we hire Leo Lawson and Tom Turnbull for the grounds crew. He also moved for increases for the following staff - Madilynn Hovda \$.50 per hour, Wayne Byus \$.35 per hour and Jen McGowan \$.50 per hour. P.J. Terry second and motion carried.

Sandy Kuhn presented Jen McGowan's proposed incentive program for the 2018 fair. Tom Roll moved to accept the incentive program. Frank Reinhard second and motion carried.

### EXECUTIVE COMMITTEE

Don Howard reported that the committee met July 5 and discussed the Absolute Impressions contract starting in 2019 and the prioritization of projects and project updates.

### BUDGET & FINANCE

Gave report as part of Treasurer's Report.

### AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

Benjamin Wenner reported that the OSU Large Animal Clinic in Marysville has agreed to fill our Fair vet needs for 2018. We are also trying to find some veterinary students to assist some of the species. Sandy Kuhn will coordinate that with Benjamin Wenner.

The new Animal Pen Use Agreement was sent out in the board packet for board members to review. Discussion was held Tom Roll moved and Jackie Colflesh second a motion to approve the agreement for use at the 2018 Delaware County Fair. Motion carried.

It was reported that entries are starting to come in.

### COMMUNITY/MEDIA/MEDIA/ADVERTISING COMMITTEE

No report.

### SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

Jackie Colflesh said there was a sheet going around and if anyone needed additional security they should put it down on the list. She would work with Nancy Hastings on what has previously been done with security at the Backstretch tent.

### MOTOR SPORTS COMMITTEE

Larry Moreland reported on the meeting held July 9. Contracts were discussed and admission tickets will be sent to the vendors for the events this year. Trailer rules were updated and a schedule postcard will be put together with the rules on the back. The order of Friday night's events was changed so Figure Eight is first, followed by the trailer races.

Larry Moreland moved to accept option 1 of Cogburn Electric's proposal for additional lighting at Motor Sports. Discussion was held. Tom Roll second and motion carried.

### FACILITY/FACILITY PLANNING

Larry Moreland reported that the old water truck was fixed, the grader was fixed but still needs the bushings replaced. The flatbed truck needs a new transmission so will be sent out for that repair. Four large fans were purchased for rental use as well as for use during the fair. The bleacher removal is almost complete. They have probably one or two more days of hauling.

Larry Moreland moved to accept Simco Electric's bid to replace the wiring that was knocked down during the Blooded Horse sale in December. Tom Roll second and motion carried.

Colleen Smith asked if the fence at the bottom of the hill could be widened to help with getting the trucks in and out. Discussion was held.

### RACING

Tom Wright thanked Pat Paykoff, Dan Huffman and Larry Moreland for their help in scarifying the racetrack.

Tom Wright announced that Bridget Houser, parimutuel manager was retiring and Mike Adcock would be taking his place. Mike was Bridget's assistant. Mark Brown would be the new assistant.

He reported that Terri Mt. Pleasant moved so will not be working but that Rick Gleason can do both programs and charters. He is down two people behind the counter but he thinks they will be okay. He should be down \$4,000-\$5,000 in payroll from 2017.

Tom Wright reported that United Tote will be doing the simulcast settlement for an additional \$2,500 added to their contract.

Tom Wright moved to approve Mobile Production Services contract for \$57,325 to do the video work. P.J. Terry second and motion carried.

#### SPONSORSHIP

No report.

#### HOSPITALITY/ENTERTAINMENT/SPECIAL EVENTS

**All Horse Parade** – No report.

**Wall of Fame** – Tom Wright reported that the Wall of Fame award would go to Ron Pierce. The Joe Neville award will be going to Bill Cawley and Gary King.

**Veterans** – Sandy Kuhn reported that Jen McGowan talked to All Occasions and they will work with us on the budget of \$5,000.

**Fair Book** – Sandy Kuhn reported the Exhibitor Books are out and that the fair book should be done by mid-July.

#### BED TAX COMMITTEE & BUILDING AND CONSTRUCTION

Pat Paykoff reported that the preliminary engineering for the Ag Center/Junior Fair Building has been submitted to the City Engineer. He is still waiting for the artist drawings of the building to share with the neighbors. He is working with Jerry Warner on the building plans.

Paykoff gave a covered arena update. The City is willing to allow the covered arena to be over to the judge's stand edge. The preliminary drawing was given to Dave Effland and Jerry Warner. Sandy Kuhn needs to explore the bidding process rules. She will contact other fairgrounds and Ohio Farm Bureau in regards to the ORC requirements for bidding.

#### TICKET/PRICING

No report.

#### TECHNOLOGY

P.J. Terry gave an update on the license plate reader cameras. He also reported that a separate internet connection will be needed for the Junior Fair sales.

#### OLD BUSINESS

Sandy Kuhn reported that we will still be using Mail Pro in 2018 to mail out our tickets and we are working with them to put a tight protocol in place.

Sandy Kuhn reported that Nancy Hastings will be running the Backstretch Tent for 2018.

Sandy asked board members to let her know of any potential sponsors for Friday, Veteran's Day.

Three fence quotes were presented. Discussion was held and it was decided to put the track fence replacement on hold for the 2018 fair.

Sandy Kuhn reviewed the proposed Absolute Impression contract update that would be in place for 2019-2021.

Pat Paykoff asked about the board's desire to get a quote for the demolition of A Barn. Tom Roll moved and Jackie Colflesh second the approval of the demolition of A barn per the Executive Committee reviewing the bid and deciding it was a good price. Motion carried.

Mike Harter reported that Nancy Adkins will not be able to coordinate and conduct a barrel race on the last Saturday of the fair due to family issues. She hopes to work with us in the future though.

#### NEW BUSINESS

Frank Reinhard moved to allow Zassy's Fall event (Oct. 4-6) to apply for a liquor permit with the charge of \$500 plus they pay for the permit. P.J. Terry second and motion approved.

Tom Roll moved and Mike Harter second the motion to approve the following bids:

- Backstretch tent catering – Pig Foot BBQ
- Top of the Stretch tent catering – Heritage Catering
- Employment trailers - Mod Space
- Labor for Log Cabin patio - Trinity Landscape
- Print fair book - Post Printing

Motion carried to approve all of the above contracts.

Two proposals for rain insurance were presented. Frank Reinhard moved to approve the The Kemp Insurance quote with Rain and Hail LLC. Jackie Colflesh second and motion carried.

Three bids were presented for providing ice for the fair. P.J. Terry moved and Colleen Smith second to accept Capital City Ice's proposal. Motion carried.

Board agreed to allow Clem Lee to bring a Clydesdale into Jug barn for two weeks to break in evenings on the jog track.

Sandy Kuhn reported that the window contest will be done again in 2018 and she also said there would be a need for volunteers for the first Friday in August and September for Downtown Delaware First Friday. Sara Reed would reach out to board for sign ups.

Tom Roll moved to go into Executive Session to discuss a personnel issue. Frank Reinhard second and motion carried. Discussion was held. P.J. Terry moved to return to regular session, noting that no decisions were made. Jackie Colflesh second and motion carried.

#### ANNOUNCEMENTS

None.

Mike Harter moved to adjourn. Jackie Colflesh second the motion. Motion carried.

---

Don Howard, President

---

Sandy Kuhn, Secretary/General Manager