

DELAWARE COUNTY AGRICULTURAL SOCIETY  
BOARD MEETING  
JULY 19, 2016

ATTENDANCE

Present – Jackie Colflesh, Lindsay Hope, Don Howard, Dan Huffman, Joe McLead, Larry Moreland, Pat Paykoff, Tiffany Rankin, Frank Reinhard, Carolyn Kay Riggle, Aaron Roll, Tom Roll, Colleen Smith, P.J. Terry, Chip Thomson, T. Thomson, Diane Winters, and Harold Wolford.

Absent – Brad Jolliff, Kirt Trimble, Tom Wright and Laryssa Hook.

General Manager – Sandy Kuhn present

GUESTS

Randy DeVault, Rex DeVault, Christina Andres, Julianna Andres, Debbie Jackson, Bree Vining, Sarah Lehner, Cindy Vining, Phil Terry, Pat Allen, Shaelyn Bendele and her dad.

MINUTES

Chip Thomson had a change to the June minutes. Add more details to the OHHA sponsorship approval. Harold Wolford moved and Carolyn Kay Riggle second the motion to approve the June 21 board minutes as amended. The motion carried.

PUBLIC COMMENT

None

SCHOLARSHIP PRESENTATIONS

Aaron Roll and Sandy Kuhn presented scholarships to Bree Vining (\$1,000) and Shaelyn Bendele (\$700) on behalf of the Delaware County Agricultural Society.

PRESIDENT'S REPORT

President Frank Reinhard reported that: He attended the commissioner meeting in regards to the land transfer and thanked the other board members who attended; Sandy Kuhn will present proposed conditions of land transfer for discussion and approval; IT agreement is to be presented to the commissioners for approval soon; thanks to Brad Jolliff, Aaron and Tom Roll for helping with the scholarship selection; the bed tax is being collected and Chip and Pat will be giving an update later; the Ohio Hotel & Lodging Association sent a letter to the county commissioners making known that they still oppose the bed tax for the Polaris hotels – the letter was passed around for board members to read; the revolving line of credit should be closed on this week with Delaware County Bank; race programs have been ordered and the number for Thursday was increased by 2,000; and Sandy

Kuhn was accepted into the Delaware County Chamber of Commerce's Leadership program and received a scholarship for half of the tuition.

### MANAGER'S REPORT

General Manager, Sandy Kuhn discussed her activities over the past month which included an employee group meeting, many meetings with vendors and sponsors, attending two commissioners meetings for bed tax and land transfer; meeting with committees; attending a Junior Fair Board meeting and touring the grounds with them; attending a networking lunch at Stratford Ecological Center and touring it; and reaching out to civic and booster groups to potentially get volunteer car parkers for the fair and in turn a donation would be made to their organization.

### TREASURERS REPORT

Treasurer, Dan Huffman gave the report and passed out a balance sheet, an accounts payable aging summary and an accounts receivable aging summary and went over each. He reported that we are paying \$5,000 every other week to Maloney & Novotny LLC to get that bill paid off.

Tom Roll moved that Dan Huffman be the authorized signatory on the Delaware County Bank line of credit. Don Howard second and motion carried. Frank Reinhard abstained from voting.

It was requested that Sandy Kuhn and Dan Huffman explore the cost of weather insurance for the fair and bring it to the August board meeting for discussion.

Chip Thomson moved and Carolyn Kay Riggle second the financial report be approved. The motion carried.

### PERSONNEL COMMITTEE

Frank Reinhard reported on behalf of Brad Jolliff that he met with Sandy Kuhn to continue to discuss personnel matters and employee needs for the future.

### EXECUTIVE COMMITTEE

No meeting. Frank Reinhard asked Sandy Kuhn to present the proposal from the county for the transfer of land from the county to the Delaware County Agricultural Society (DCAS). (See attached.) Discussion was held. It was mentioned that we will make the county aware that we are still interested in parcel #51942203014000 should they ever move out of those buildings and want to relinquish ownership. It was also discussed that at some point the Society may want to let Columbus & Southern know that they are interested in the strip of property they own in that area. Tom Roll moved and Colleen Smith second that DCAS let the county know that they are okay with the proposal and want to move forward with the transfer of land.

### BUDGET & FINANCE COMMITTEE

Dan Huffman reported that a meeting was held July 11 and we are in full fair mode. The next meeting will be August 8 at 6:30 p.m. at the office. Dan Huffman covered most of the committee's report in his treasurer's report

### AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

Aaron Roll reported that a FAC meeting was held July 9. Each department is developing their list of needs for the fair and will get it to the fair office soon (tables, chairs, draping, etc.). He also reported that Marty Hough has resigned as produce superintendent so they are looking for a new one. It was asked that Sandy Kuhn send Marty a thank you note on behalf of the Delaware County Ag Society for his many years of service.

### COMMUNITY/MEDIA/ADVERTISING COMMITTEE

Diane Winters reported that things are moving forward and contracts are signed for radio, print, television and online advertising.

### SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

Jackie Colflesh reported that the committee has met twice. She presented the idea of widening gates to change traffic flow. Pat Paykoff will further elaborate in his facilities report. She also mentioned having volunteers do parking for a donation to their organization. It was also mentioned that if anyone knows of a civic group or church group that would be interested in taking on the Liberty or Walk In gates as a fund raising project to let Sandy Kuhn know within the next two weeks so she can coordinate with them the logistics it.

### MOTOR SPORTS COMMITTEE

Larry Moreland reported that electric poles are set and there is electric across the racetrack and pulling track. Larry asked that an additional \$15,000 be approved for additional work in the motor sports complex. It was requested that he submit an itemized list of the work to be done and supplies needed with their costs before moving forward.

The survey company has set pins in the corners to make the annual rebuilding of the track easier.

### FACILITY/FACILITY PLANNING COMMITTEE

Pat Paykoff reported that the water lines are almost complete.

Pat Paykoff is getting prices from Tackett on widening the entrance by the Armory gate which would include a wider road and wider gates. In addition, the bid will be for widening the 23 gate to allow for additional lanes. The thought is to make the Armory gate the entrance, making Pennsylvania West the exit and Euclid would be for merchants

and handicapped only. This should help with traffic flow. Don Howard moved that the Executive Committee review the bid and make a decision on whether to proceed with widening the gates in these two areas. Tom Roll second and motion carried.

Pat Paykoff presented a proposal from Beechy for adding a ceiling, insulation and finishing the Merchant's Building so that it can be used more efficiently and comfortably year round. The bid was \$22,700 for the project. Frank Reinhard moved and Joe McLead second to accept the bid and move forward with the project. This will be able to happen prior to the 2016 fair and will show the public how some of the bed tax money is being used.

Doors for the Merchant Building and Coliseum are still being researched and will be ordered soon.

An update was given by Sandy Kuhn on the Ohio Fair Manager grant request. The skid steer (Evolution Ag) and Grasshopper mowers (JD Equipment) have been ordered and bills have been submitted to ODA for reimbursement of their portion. The \$27,225 from the 2016 Community Enhancement Grant fund that was awarded has been received from the county and put towards the purchase of the skid steer.

#### RACING COMMITTEE

Joe McClead reported that there is a big race coming up in Pennsylvania soon and after it all focus will be on the Little Brown Jug.

Phil Terry reported on options for the tote board. There are three options – fix the current tote which will cost at least \$12,000, building a new tote which will cost over \$13,000 depending on one or two sided or utilize a big screen TV company to bring in a TV. United Tote will be providing one tote that we will be responsible for getting transported here but a second one is needed. Much discussion was held on the pros and cons of all three options. It was felt additional information on all options was needed before proceeding. Don Howard moved and Jackie Colflesh second a motion to bring additional information regarding the tote options to the Executive Committee and they make the choice on what option to proceed with. Motion carried.

#### SPONSORSHIP COMMITTEE

Phil Terry reported that in 2015 there was \$442,000 in sponsorships and that as of right now sponsorship is at \$459,000. BI (Boehringer Ingelheim) is being bought out by another pharmaceutical company and is not going to be a sponsor this year. He is exploring another pharmaceutical company, Deca, as a potential sponsor. In addition he is working with Byers as they have decided not to be a sponsor at motor sports and would like to go to the track. He has given them three sponsorship options.

Sandy Kuhn reported that RCD RV Center has decided not to sponsor Jug Day and will focus on supporting the junior fair livestock sale this year. She has presented sponsorship opportunities to Pepsi for a variety of options including Jug Day. She is still waiting to hear back from Performance on sponsoring fireworks but will move forward to try to find sponsors for Jug Day, the last Saturday of the fair and the fireworks.

#### ALL HORSE PARADE

Diane Winters reported that the parade is September 11 and entries and sponsorships are coming in.

#### WALL OF FAME

No report

#### VETERANS/FAIR BOOK/EXHIBITORS HANDBOOK

Harold Wolford reported that he is working on the military display layout for the coliseum and annex. He is also working on both the Exhibitor's Book and Fair Book.

#### TECHNOLOGY COMMITTEE

P.J. Terry reported that he is working on a back-up (redundant) internet line for United Tote should one line go down. He is talking with Consolidated Electric and potentially it may be an In-Kind donation on their part.

T. Thomson talked about a badge printer for printing Ids for the 2016 fair. He moved to approve spending up to \$1,500 for the printer and supplies. Don Howard second. Discussion was held and motion carried.

#### LEVY

Chip Thomson moved that the Bed Tax Committee approve the hiring of David Shipps and TranSystems to help implement a four phase plan to improve the fairgrounds. This includes planning, engineering and conceptual design work. The cost of the work with David Shipps will not exceed \$24,000. The county commissioners and county administrator thought this was a very good idea to provide structure and professionalism to the planning process. Phase I, which is getting buildings up to code, will be implemented before the 2016 fair. Carolyn Kay Riggle second motion. Discussion was held. Motion carried. P.J. Terry abstained from voting.

Chip Thomson then discussed that Phase II would be exploring the building of a new Junior Fair Building/Agricultural Center to replace the existing building. This would be a \$1,000,000 plus project. Chip Thomson moved that the board explore as well as obtain bids for this project. Don Howard second. Discussion was held. Motion carried.

Chip Thomson updated the group on the money that has been collected so far from the bed tax. As of July 7, 2016, \$124,000 has been collected. Money is collected on the 23<sup>rd</sup> of each month for the prior month. Frank Reinhard moved and T. Thomson second that DCAS submit bills for July totally \$32,577.65 for bed tax reimbursement. Discussion was held. Motion carried. Pat Paykoff and Diane Winters abstained from voting.

Chip Thomson reported that all bed tax money would be put in a separate account set up specifically for this at Delaware County Bank. Only one request for funding will be made per month unless it cannot be avoided.

The county asked that two or three bids be submitted for any project greater than \$50,000.

On July 7, 2016, Chip Thomson and Pat Paykoff presented the first quarterly report on the bed tax to the County Commissioners at their meeting.

The committee met with Steve Jones regarding the Mounted Deputy Building. The board agreed that the committee should move forward in helping members of the mounted deputy improve the building and area around it.

A report from Shirk and O'Donovan from the grandstand assessment was sent to facilities and bed tax committee members. Bill Shirk has given the approval for the safety of the grandstand for the 2016 fair. The committee will move forward in getting estimates on the suggested projects that need done based on the engineer's report.

The committee asked for approval and it was granted by the board for the following:

- Bids to be received for the removal of dead trees on the ground prior to the start of the 2016 fair;
- Bids to replace the shed and upgrade electric in the full area located on the north side of the race track as well as to secure fuel tanks; and
- Bathroom renovations.

An additional item suggested was replacing the fence along Pennsylvania Avenue at a later date.

Board members were also reminded by Sandy Kuhn that a link to a bed tax survey was sent out and will be resent to those who have not yet completed. Please complete it ASAP so we can then develop a list and prioritize projects.

### NEW BUSINESS

Pat Paykoff reported that the county has donated four pickup trucks to the fair so employees now have safe vehicles to drive on the grounds to get jobs done. A dump truck

chassis was also donated that will probably be made into another water truck for the track. They also donated additional supplies for use in the water project.

It was brought up that there has been vandalism of the old trucks and that some fittings were stolen. There is need for better gate closure. Sandy Kuhn will discuss this with employees.

#### OLD BUSINESS

It was noted that Carl Brentlinger's things need removed from the fairgrounds. Sandy Kuhn will discuss this with Jack Taylor and will follow up with Carl to remind him of this.

Chip Thomson moved to adjourn the meeting. Jackie Colflesh second. The motion carried.

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Frank Reinhard, President

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Sandy Kuhn, General Manager