

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
JUNE 21, 2016

ATTENDANCE

Present – Jackie Colflesh, Lindsay Hope, Don Howard, Dan Huffman, Brad Jolliff, Larry Moreland, Pat Paykoff, Frank Reinhard, Carolyn Riggle, Tom Roll, Chip Thomson, T. Thomson, Kirt Trimble, Diane Winters, Harold Wolford and Tom Wright

Absent – Joe McLead, Tiffany Rankin, Aaron Roll, Colleen Smith, and P.J. Terry.

General Manager – Sandy Kuhn present

GUESTS

Randy DeVault, Rex DeVault, Kelly Rock and Skyelar Rock

MINUTES

T. Thomson moved and Diane Winters second the motion to approve the May 17 board minutes as printed. The motion carried.

PUBLIC COMMENT

None

PRESIDENT'S REPORT

President Frank Reinhard reported that: we are still working with PNC on releasing the UCC filings so a new line of credit can be established with Delaware County Bank; facilities and Sandy are working with the city and county to address code issues; boring in the infield is completed thanks to Aaron Roll; the new phone system is close to being completed thanks to Pat Allen and IT; water lines are being installed thanks to the city, Pat Paykoff and facilities committee members; we are still working with the county on the land transfer and two additional tracts were requested; the IT service agreement should be finalized soon; the bed tax account has been established and the county is collecting funds ;and a thank you note is going around for Chris Bauserman, the county engineer, for donating equipment to the fairgrounds.

MANAGER'S REPORT

General Manager, Sandy Kuhn discussed her activities over the past four weeks which included an employee group meeting, a lunch with Farm Bureau and other agricultural groups, a meeting with Bob Evans catering, building inspections with the county and city, meetings with the county regarding the transfer of land and administration of the bed tax money, meetings with sponsors, a meeting with SWCD personnel regarding their park as well as the manure storage, a meeting with the employment trailer supervisors, attended a

worker's compensation meeting and attended the FAC meeting. She reported that PPG is interested in using the paint they donated last year to paint a building. She will work with the facilities committee on potential buildings. Chip Thomson then suggested that we talk with the mounted deputy group about providing paint for them to paint their building since PPG has donated pain

TREASURERS REPORT

Treasurer, Dan Huffman gave the report and passed out a balance sheet, an accounts payable report, an accounts receivable report and a profit and loss statement and went over each. A letter has been written for PNC to release the UCC filing and we are waiting for that to happen. Delaware County Bank is ready once the UCC filing is released.

An account was set up for bed tax money to keep it separate from other funds.

Tom Roll moved and Jackie Colflesh second the financial report be approved. The motion carried.

PERSONNEL COMMITTEE

Brad Jolliff reported that he will plan to meet monthly with Sandy Kuhn to discuss personnel matters.

EXECUTIVE COMMITTEE

No meeting. Frank Reinhard did report that it was decided not to donate the suppression hood from the cabin to the Buckeye Valley Boosters. It will remain in the cabin. Brad Jolliff asked if he could discuss Buckeye Valley's plans. He handed out a paper regarding a quote for installation of a suppression system for an exhaust hood from S&S Midwest Fire Protection LLC. The suppression system, alarm, permit and wiring will run about \$3,000. Frank Reinhard moved to support Buckeye Valley Boosters in purchasing a fire suppression system up to a cost of \$3,000. Jackie Colflesh second and motion carried.

BUDGET COMMITTEE

Meetings of the committee are set for July 11 and August 8 at 6:30 p.m. at the office. Dan Huffman covered most of the committee's report in his treasurer's report. It was decided to postpone extending Two Caterer's contract until after the 2016 fair. They requested a two year extension.

AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

A FAC meeting was held June 11. Brad Jolliff reported that Show Works is being used for entries and the Extension office is taking care of entering the junior fair classes but the open classes will need to be put in the system.

COMMUNITY/MEDIA/ADVERTISING COMMITTEE

Diane Winters reported that radio ads are committed to with WCOL, WNCI and WTVN. We have also committed to the Post Road billboard, WOW Cable and the September ValPak where the fair will have a coupon as well as be on the outside envelope. In addition, we are exploring banner ads on Columbus television stations, Facebook ads, Delaware This Week and Columbus Dispatch banner ads.

There was concern that over \$4,000 had been spent in advertising but no POs had been done for any of the advertising. Tom Wright said that he would address the PO policy with Phil Terry. It was suggested that a person from the racing side attend the committee meetings so everyone is on the same page as far as advertising goes.

SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

No report

MOTOR SPORTS COMMITTEE

Larry Moreland reported that the water lines were back to the motor sports area, the grading is being finished and electrical plans are being addressed.

Pat Paykoff would like the board to consider using a survey company to set pins in the corners to make the annual rebuilding of the track easier. He would also like to explore whether there is enough room for two tracks. Tom Roll moved and Jackie Colflesh second a motion for up to \$1,000 to be spent for a survey company to set the pins at the track. Motion carried.

FACILITY/FACILITY PLANNING COMMITTEE

Pat Paykoff reported that the water lines are going in. Lines and hydrants are going in at the barns and are being put inside the barns to prevent damage to them. Each barn will have its own service. The dairy barn and 4-H horse barns are completed. Jerry Schweller of ADS donated 2,000 foot of drainage material. A thank you note will be sent to him for this donation.

A discussion was held on moving the road in the Junior Fair campground 20 foot so traffic can get through. Harold Wolford moved to move the road as well as make it longer. Jackie Colflesh second. Motion carried.

Larry Moreland and Pat Paykoff have put in a request to the county for four trucks to be donated to the fair.

Pat Paykoff presented the equipment that will be requested as part of the Ohio Fair Manager's Association grant. It will be a Kubota utility tractor, a Case skid steer and two six foot Grasshopper Zero Turn mowers. The county has awarded the fair \$27,225 in

2016 Community Enhancement Grant funds which will be used as part of the matching funds. For a \$22,775 investment the fair can get \$100,000 in new equipment. Harold Wolford moved that the grant be submitted for this equipment. Diane Winters second and motion carried.

RACING COMMITTEE

Tom Wright reported that Woebkenberg Starting Gates has submitted a service agreement to run the starting gates for \$3,000. Tom Wright moved to accept this service agreement. Chip Thomson second. Motion carried.

The United Tote contract was presented. There have been some changes made per D.J. Young's review. Discussion was held. The contract is a five year contract and is the only way United Tote would bid. Some insurance questions came up and Kirt Trimble will review both our and United Tote's insurance policies to look at an issues. A motion to accept United Tote's five year contract was made by Tom Wright. Second by T. Thomson and unanimously passed.

SPONSORSHIP COMMITTEE

Tom Wright presented the OHHA sponsorship package to the board. It was noted that Tom Wright did the work for this sponsorship package and that Phil Terry should not get commission on it.

It was requested that the board get and updated list of Phil Terry's sponsorships for 2016 by the next meeting.

ALL HORSE PARADE

Diane Winters reported that the parade is September 11 and plans are moving forward.

WALL OF FAME

No report

VETERANS/FAIR BOOK/EXHIBITORS HANDBOOK

Harold Wolford said things are moving forward.

TECHNOLOGY COMMITTEE

T. Thomson reported that the phone system is getting close to being functional.

Borings were done June 17 by Precision Pipeline LLC.

The committee will explore the cost of an ID system and move that forward so it will be ready for the fair.

LEVY

Chip Thomson gave an update on where we are and provided a timeline handout. A breakfast will be held with Ferzan Ahmed July 1 to review the status. July 11 Chip will present an update to the County Commissioners regarding the plans. Initial plans are to address the phone system, borings and doors for the Coliseum and Merchants building.

Board members are requested to fill out a survey that will be coming soon in regards to their priorities for bed tax money.

NEW BUSINESS

A discussion was held on horse stall rental agreements. The board decided that the contract should be upheld and effective August 1, 2016. Horse boarders will have until the fifteenth of the month to pay their bill and then will be assessed the \$10/horse/day late fee for any late stall rent. A letter will go out in their July statement to let them know of this change.

Brad Jolliff reported that two scholarships were awarded to local Junior Fair participants and the applications were quite impressive. A \$1,000 and a \$750 scholarship were presented. He will invite the two recipients to the next board meeting for the presentation.

OLD BUSINESS

Sandy Kuhn handed out postcards for the bench and picnic table sponsorship program. She asked that board members help to identify businesses that may want to participate.

Chip Thomson moved to go into Executive Session. A personnel matter was discussed among board members. It was suggested that the fair manager work to try to resolve the situation. Chip Thomson moved to return to regular session.

Pat Paykoff moved to adjourn the meeting. Jackie Colflesh second. The motion carried.

Frank Reinhard, President

Sandy Kuhn, General Manager