

DELAWARE COUNTY AGRICULTURAL SOCIETY  
BOARD MEETING  
JUNE 20, 2017

ATTENDANCE

Present – Pat Allen, Jackie Colflesh, Don Howard, Dan Huffman, Brad Jolliff, Joe McLead, Larry Moreland, Pat Paykoff, Tiffany Rankin, Frank Reinhard, Carolyn Kay Riggle, Aaron Roll, Tom Roll, Colleen Smith, P.J. Terry, Chip Thomson, Diane Winters, Tom Wright and Laryssa Hook (Ex-Officio).

Absent – None

General Manager – Sandy Kuhn present.

GUESTS

Trinity Smith, Morgan Jolliff, T. Thomson, Debbie Jackson, Linda Warner, Nick Rose, Doug Rose, Vicki Clements, Jay Clements and Russell Clements.

PUBLIC COMMENT

Doug Rose from Emergency Plumbing did an overview of their company and thanked the board for allowing them to bid on the plumbing for the fair.

Jay and Russell Clements from Triple Treat Shows Inc. presented to the board about their ride company. They are interested in providing rides for the fair starting with the 2018 fair. Board members will try to visit some of the fairs they currently service this summer to look at their rides.

MINUTES

Don Howard moved and Aaron Roll second the motion to approve the May 16, 2017 board minutes. Motion carried.

PRESIDENT'S REPORT

Pat Paykoff reported that we are 90 days away from the start of the 2017 Delaware County Fair. The land use plan is being worked on and will continue to move forward through the bed tax committee and then will be presented to the entire board. If board members run across people who have questions and they can't or don't feel comfortable answering them please have them contact Pat or anyone on the bed tax committee.

SECRETARY'S REPORT

General Manager, Sandy Kuhn discussed her activities over the past month which included: graduating from Leadership Delaware with Frank Reinhard attending as her sponsor; getting bids for fair service contracts; work with Ceci at Delaware Career Center on fair book; work on audit, attend committee meetings; hold an employee meeting; judge the state Envirothon contest for the Soil and Water Conservation District; visit Steve Cuckler's office to get some office furniture donated and continue to work on sponsors. She discussed that we still need Wednesday and Thursday sponsors but have picked up Pathways Financial Credit Union and Columbus State Community College as new sponsors and she has submitted grants to two WalMarts and a proposal to Meijer and Delco Water.

TREASURER'S REPORT

Treasurer, Dan Huffman gave the report. He reported that the financials were emailed out a week prior to the meeting so everyone should have received them. There was discussion over not realizing that financials were going to be emailed out. Dan said that we are slightly behind last year's ticket sales. He went over the Balance Sheet, Accounts Payable and Accounts Receivable. Chip Thomson moved to approve the monthly financial report, second by Jackie Colflesh and motion carried.

#### SPONSORSHIP

Pat Paykoff asked T. Thomson to give a report on his sponsorship work. T. reported that things are going well as he gets proposals out to previous sponsors. He said he currently has over \$30,000 confirmed and is working on more. He is working on Coughlin Shadow Trailer Company as a new sponsor and feels that this will be one that can continue to grow over time.

#### PERSONNEL COMMITTEE

Don Howard move to approve the following hiring of grounds staff – rehire Danny Bush, hire Patricia Hamilton, Pamela Seitter and Myranda Seitter. Second by Larry Moreland and motion carried. Frank Reinhard moved to approve the new Employee Manual that was emailed out. Discussion was held. Motion carried. Joe McLead abstained from voting.

#### EXECUTIVE COMMITTEE

Pat Paykoff reported that we will need to go in to Executive Session at end of meeting to discuss a confidential matter that was discussed at the June 19 meeting.

#### BUDGET & FINANCE

A meeting was held June 19. Discussion was held on whether the treasurer of the sale committee should be bonded. P.J. Terry moved to follow the recommendations of the Budget and Finance Committee after further exploration on what does the bonding entail, how much does it cost and can it be paid for by the Ag Society. Chip Thomson moved to approve the contract from Tidy Tim's for portable restrooms during the fair. Don Howard second and motion carried. P.J. Terry moved to accept the contract from Two Caterers for Pavilion Hill catering. Diane Winters second and motion carried. Frank Reinhard moved to accept the plumbing contract for the fair from Wells Plumbing. Joe McLead second and motion carried. Emergency Plumbing will serve as a back up to Wells Plumbing should they/we need them. Joe McLead moved to accept the Mod Space contract for mobile units for the employment trailers. Jackie Colflesh second and motion carried.

#### AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

Brad Jolliff reported that there was no meeting in June but they will have one the first Saturday of July. The contract for the fair veterinarian was sent and Aaron Roll will work with Sandy Kuhn on getting all of the needed papers submitted to ODA for the 2017 fair.

#### COMMUNITY/MEDIA/MEDIA/ADVERTISING COMMITTEE

DCAS is signed up for display at the Powell Festival June 24-25 and August and Sept. First Friday's in downtown Delaware. Intern Morgan Jolliff is coordinating these events and is still in need of help for the Powell Festival. Pat Paykoff and Chip Thomson volunteered to help at the Powell Festival.

Discussion was held on designing, purchasing and installing signage on the fairgrounds to recognize our "local" horse racing winners. P.J. Terry moved to spend up to \$1,000 for signage. Diane Winters second and motion carried. Joe McLead will be the lead on this project.

### SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

Jackie Colflesh reported that she and Dave Dilsaver went around with the city fire inspectors on June 15 and it went well. The inspectors have provided a list of things that need done before the fair.

### MOTOR SPORTS COMMITTEE

Larry Moreland reported that Consolidated Electric will be setting the electric poles back in the motor sports area as an in-kind donation. There is currently dirt being hauled in from the construction of the Speedway gas station on Route 23 and it will be used to make a parking lot.

### FACILITY/FACILITY PLANNING

Larry Moreland reported that a drainage line into barn 32 has been replaced. The lines going into the infield are currently being worked on with new fiber lines to be put in for the new tote boards. New footers will be poured for the new tote boards so they can be constructed. Six of the 15 dumpsters have been delivered and they are working well. Aaron Roll reported that he will have Matt up to give an estimate on getting bores done to the infield and a to the cabin for a gas line. The three cameras are up and running. Two on the south side of the Merchant's building and one on the Coliseum. We will probably move one on the Merchant's building to either the north side or to the cabin. The IT agreement was signed and delivered back to the county for their signatures.

### RACING

John Cross is back to work so things are moving forward. Tom Wright is still looking for someone to work at the log cabin this year to oversee the campers.

Tom Wright moved to approve the contract for Wobkenberg Starting Gates. Larry Moreland second and motion carried. Tom Wright moved to accept the contract from Mobile Production Services for the simulcasting, second by Pat Allen and motion carried.

### SPONSORSHIP

Frank Reinhard reported that a meeting was held May 24 to discuss the Wednesday night event and that no changes will take place for the 2017 event. Discussion will be held with New Vocations after the 2017 fair to discuss changes for the 2018 event.

### HOSPITALITY/ENTERTAINMENT/SPECIAL EVENTS

Carolyn Kay Riggle reported that if a summer concert is to be held at motor sports we will need to have electricity, lighting, seating, etc. done before we can move forward. She reported that she, Jen McGowan and Sandy Kuhn met with Adam Montemarano regarding managing the Top of the Stretch tent. She will work with him and Sandy on a contract.

Aaron Roll moved to approve the contract for John Cooper as Abe Lincoln for Thursday and Friday. Colleen Smith second and motion carried. Don Howard moved and Tiffany Rankin moved to accept the contract for the String Theory Band. Motion carried. This band is sponsored.

**All Horse Parade** – Diane Winters reported that the parade is September 10 starting at 3 p.m.

**Wall of Fame** – Chip Thomson reported that Sam McKee will be given the Joe Neville Award. David Miller will be the Honoree for 2017. No Lady Pace has been named as of yet.

**Veterans** - A meeting was held June 19 and the dinner planning is moving forward.

**Fair Book/Exhibitor Handbook** – Sandy Kuhn reported that the fair book was almost ready to go to print and she was just waiting on one more print bid. Joe McLead moved that we spend up to \$5,000 to get 12,000 fair books printed. Tom Roll second and motion carried.

### BED TAX COMMITTEE

Meetings were held May 25, June 1, June 8 and June 14. Tom Wright and Chip Thomson reported that the exterior of cabin is completed. Heating and cooling is done except for getting a natural gas line run to the cabin for hook up of furnaces. Chris Frentsos and Chris Conroy have started work on the prepping and painting under the grandstand. Bids on the doors for the cabin are still coming in. The bid from Conroy Coatings to seal the grandstand will be coming soon. Additional items that need explored or additional bids are the fencing around the track and the painting of the Jug and Juliette barns.

Joe McLead moved that we accept the bid from Mike's Roofing to replace the shingles on the north side of the log cabin. Dan Huffman second and motion carried.

### TICKETING & PRICING COMMITTEE

No report.

### OLD BUSINESS

Scott Cubberly is not interested in doing the sealing of the concrete. Morgan Jolliff sent out an email to see if board members were interested in hosting a volunteer day and didn't get any responses so we are not planning a formal volunteer day at this time.

### NEW BUSINESS

The following items were discussed under new business:

- Fairgrounds serving as polling location, starting in November. The will charge half of the regular cost to use Merchant's building (\$300).
- 2017 South West OFMA Tour – Sun., Oct. 7 – Sat., Oct. 14 – Sandy Kuhn has the form if anyone is interested.
- If anyone has a group interested in manning the Liberty gate during the fair please let Sandy Kuhn know ASAP so she can make contact with them.
- There is a retirement reception July 4, 2017 from 6-7:30 p.m. for Candy Tripp, Marion County Fair Manager. It will be held at the Picnic Pavilion on the fairgrounds. If you can't go and want to send a card see Sandy Kuhn for information on where to send cards. Sandy will get a card and send to Candy on behalf of the board.
- Sign-up sheets are going around for Security needs and for Golf Carts for the 2017 fair.
- The Farm Bureau Policy Breakfast with Public Officials is June 30 from 8:30-9:30 a.m. at Frank B. Willis Government Building. Don Howard volunteered to go with Sandy Kuhn to this to propose a policy on exempting Ag Societies from paying prevailing wages.
- The fairgrounds will be the staging area for the July 4 parade – this is a way for the Society to give back to the community.
- The Little Brown Jog 5K race will be held on the racetrack on September 3, 2017.
- Don Howard asked that Sandy Kuhn explore the cost of rain insurance for the 2017 fair and report back at the July board meeting

- Brad Jolliff reported that he has five scholarship applications and will be moving forward with the selection committee to choose recipients.
- Diane Winters asked who was checking gas pumps and keeping track of gas usage. Pat Paykoff reported that there were some issues with missing logs. He would have a report at the next board meeting.

Chip Thomson moved to go into Executive Session. Tom Roll second. Motion carried. A confidential matter was discussed and it was decided that no action would be taken on the matter. P.J. Terry moved and Don Howard second to return to the regular session.

#### ANNOUNCEMENTS

None.

Jackie Colflesh moved to adjourn. Brad Jolliff second the motion. Motion carried.

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Patrick D. Paykoff, President

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Sandy Kuhn, General Manager