

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
MARCH 21, 2017

ATTENDANCE

Present – Jackie Colflesh, Lindsay Hope, Don Howard, Dan Huffman, Brad Jolliff, Joe McLead, Larry Moreland, Pat Paykoff, Tiffany Rankin, Carolyn Kay Riggle, Aaron Roll, Tom Roll, Colleen Smith, P.J. Terry, Chip Thomson, T. Thomson, Diane Winters, and Laryssa Hook (Ex-Officio).

Absent – Pat Allen, Frank Reinhard, Kirt Trimble and Tom Wright.

General Manager – Sandy Kuhn present.

A moment of silence was held for Joe DiGenova and Sam McKee.

GUESTS

Carrie Seabolt, Alex Zimmer, Jeffrey Stimmell, Rachel Sherman, Madi Withrow and Parker Iacoboni-Renick.

MINUTES

Tom Roll moved and Colleen Smith second the motion to approve the February 21, 2017 board minutes. The motion carried. Pat Paykoff abstained from voting.

PUBLIC COMMENT

None

PRESIDENT'S REPORT

Pat Paykoff reported that the Ag Society was reimbursed for some of the legal fees pertaining to the Betting Line incident. He made members aware of the fact that if we face any legal issues in the future we need to first get our insurance legal people involved so they can determine the best plan of action moving forward. He talked about the insurance policy and said he would cover it more in the Executive Committee report.

SECRETARY'S REPORT

General Manager, Sandy Kuhn discussed her activities over the past month which included: getting a Facilities and Grounds Manager hired and moving forward with the Sponsorship Manager position; meeting with Keith Hamilton of Absolute Impressions on 2017 souvenirs; meeting with Ed Powers on tickets; participating in Leadership Delaware on the judicial, sheriff and police departments; meeting with Nationwide Hotel and Conference Center for possible partnerships and attending committee meetings.

TREASURER'S REPORT

Tiffany Rankin passed out the year-end financial report and went over it with the board. Treasurer, Dan Huffman gave the report. He reported that tickets are on sale so revenue is going up, the accounts receivable and accounts payable reports are attached and that the accounts receivables look good. Chip Thomson moved to approve the annual report, Larry Moreland second and motion carried. Tiffany Rankin abstained from voting. T. Thomson moved to approve the monthly financial report, second by Tom Roll and motion carried.

PERSONNEL COMMITTEE

Pat Paykoff read Kirk Trimble's letter of resignation from the board effective immediately as Kirt has moved to Franklin County. Don Howard moved the following raises:

Wayne Byus to receive a \$1.00 per hour increase. Tom Roll second and motion carried.

Steve Vaughn to have his \$2,000 bonus added to his salary. Also, that in lieu of a raise this year Steve has asked to drive the county truck to and from work. P.J. Terry second the motion and motion carried.

Jamie King to receive a \$.25/hour increase. Colleen Smith second and motion carried.

James Bennett to receive a \$.85/hour increase. Diane Winters second and motion carried.

Don Howard moved to hire Dave Dilsaver as the new Maintenance and Grounds Supervisor per the offer suggested by the personnel committee with a 90 day probationary period. Larry Moreland second and motion carried.

Don Howard reported that interviews with four candidates for the Sponsorship Manager position will be held later this week, with second interviews to follow soon afterwards.

Sandy Kuhn updated the board that Reenie Vaughn will be working in the office three days a week starting in April.

EXECUTIVE COMMITTEE

Pat Paykoff reported that the Executive Committee met. They discussed in depth insurance needs and recommend to the board increasing the Limit of Liability from \$1 million to \$2 million for a cost of \$2,477. Adding a Dishonesty Limit of \$250,000 for an additional \$500 and adding a Monies and Securities Limit of \$500,000 for an additional \$750. Discussion was held on the need for this. It was also discussed that the board should have the treasurer, Dan Huffman, bonded. They are exploring the cost of this and will report on it at a future board meeting. Chip Thomson moved and Tom Roll second the increase in insurance. Motion carried.

The board still does not have an electrical contract from All-Win Electric for the fair so that will be dealt with at the next Executive meeting.

Discussion was held on the need to move forward in getting the log cabin exterior fixed. A motion to hire Reliable Restoration for fixing the exterior of the log cabin not to exceed \$55,000 was made by P.J. Terry, second by Chip Thomson and motion carried.

Discussion was held on the phone system and what needed to be done to save money and figure out what phones to disconnect now and what phones not to reconnect for the fair.

BUDGET & FINANCE

Dan Huffman reported that an agreement with the county on the bed tax recognition has been reached. DCAS will recognize the money as income when it is received by us. Additional information was given that prevailing wage will need to be paid on any new construction over \$250,000 and any remodel over \$75,000. There is pending legislation that would allow each individual county to determine if prevailing wages would or would not need to be used in their county for construction projects. DCAS supports this legislation as it would save around 30% per project.

Don Howard moved that Dan Huffman have authorization to sign for the \$150,000 line of credit at the Delaware County Fair. Joe McLead second and motion carried.

AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

Aaron Roll and Brad Jolliff reported that they had a good meeting on March 4. They gave the group a homework assignment to come up with their list of priorities, wants and needs for their specific area for the next meeting. They also were asked to determine the size/square footage need of their area. This is to help determine building size and design as we move forward with the strategic plan. There was a lot of excitement by the committee members for this assignment.

Rules changes are being submitted. Don Howard only needs more section of the Exhibitor's Book to be ready for proofing. They are still in need of a superintendent for photography.

COMMUNITY/MEDIA/MEDIA/ADVERTISING COMMITTEE

Diane Winters presented information on the billboard at Waldo. The cost for the month prior to the fair will be \$1,860. Tom Roll moved to sign the contract for the Lamar digital billboard on 23 by Waldo for a cost of \$1,860 for advertisement. Jackie Colflesh second the motion and motion carried.

SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

No report

MOTOR SPORTS COMMITTEE

Larry Moreland moved that we sign the contract with the Central Ohio Mini Modified Tractor Pullers and send them the \$250 deposit required to hold the date. T. Thomson second the motion and motion carried.

FACILITY/FACILITY PLANNING

Larry Moreland reported that the sand truck is fixed and ready to go. The New Holland tractor is in the shop getting the clutch fixed.

The sewer line into the Perfect Barn is completed and the new hot water tanks have been installed.

The lights in the log cabin have been replaced with LED lights.

Pat Paykoff reported that we are still trying to locate the lease for the fairgrounds by the DCAS to the Commissioners and wording is being explored for a future lease. Possibly something like \$1 per year for 99 years.

RACING

Chip Thomson reported that John Campbell will be racing his final race as a driving on or around July 1.

Chip Thomson said that Director/Officer Liability insurance for the Little Brown Jug Society is being explored to get a cost for that.

PEP Insurance approved a reimbursement to DCAS for \$3,690 for legal fees in associated with the Betting Line incident that occurred last year before the Little Brown Jug race.

SPONSORSHIP

No report.

HOSPITALITY/ENTERTAINMENT/SPECIAL EVENTS

The following three contracts were moved for approval by P. J. Terry -
DinoSaur Experience for Sept. 16-17 for \$5,000 – second by Tiffany Rankin and motion carried;

Chris Higbee, performer for Sat., Sept 16 for \$6,500 – second by Diane Winters and motion carried; Ray Scott, performer for Sat., Sept. 23 for \$5,000 (1/2 is being paid by a sponsor so cost to DCAS is \$2,500) - second by Jackie Colflesh and motion carried; and Voices of Ohio for Sun., Sept. 17 for \$1,600 – moved by Tom Roll, second by Larry Moreland and motion carried.

All Horse Parade – No report.

Wall of Fame – No report.

Veterans - Carolyn Kay Riggle reported that DCAS has been invited to present April 17 at 2:45 p.m. to the county commissioners to request a Community Enhancement Grant for the Vietnam Veteran's dinner. Carolyn Kay has asked Sandy Kuhn to present as she will be out of the country during that time.

Fair Book/Exhibitor Handbook – Don Howard reported that sections are coming in for the exhibitor handbook and the book should be out mid-summer at the latest. Sandy Kuhn reported that sponsor contracts are out, ads are due April 17 with money due May 1.

TECHNOLOGY COMMITTEE

T. Thomson moved that we disconnect 30 lines from Frontier. Diane Winters second and motion carried.

BED TAX COMMITTEE

Chip Thomson reported on behalf of the “Just Do It” Committee and they will move forward with quotes on the grandstand for painting, electrical work and fixing rotting wood throughout it. He also brought up the fencing around the racetrack that appears to be caving in. Discussion was held with no decision made. He also reported on the exterior of the cabin – estimates received and they will be moving forward with Reliable Log Home Restoration. Estimates for the heating and cooling system need compared before any decision can be made on moving it forward.

Discussion was held on how to move forward with the planning and design for a new Ag Center.

TICKETING & PRICING COMMITTEE

No report

OLD BUSINESS

Sandy Kuhn reminded the board that there is still money available through the OFMA grant that has been approved and we need to identify how those funds should best be spent so the proposal can be revised and resubmitted.

NEW BUSINESS

The OFMA Districts 3,4 and 6 meeting will be held Sun., Apr. 2 at the Fayette County Fairgrounds in Washington Court House. There is a sheet going around. Please sign up if you want to go as reservations are due Mon., Mar. 27.

ANNOUNCEMENTS

Carolyn Kay Riggle let the board know she would not be at the next meeting due to going to Japan for City Service.

Chip Thomson moved to adjourn. Jackie Colflesh second the motion. Motion carried.

Patrick D. Paykoff, President

Sandy Kuhn, General Manager