

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
May 15, 2018

ATTENDANCE

Present –Jackie Colflesh, Mike Harter, Don Howard, Dan Huffman, Larry Moreland, Pat Paykoff, Tiffany Rankin, Frank Reinhard, Aaron Roll, Tom Roll, Colleen Smith, Chip Thomson, Benjamin Wenner, Diane Winters and Tom Wright.

Absent – Pat Allen, Joe McLead, P.J. Terry and Laryssa Hook (Ex-Officio).

General Manager/Secretary – Sandy Kuhn

GUESTS

Debbie Jackson, Anevay Jackson, T. Thomson and Paul Comstock.

CALL TO ORDER

Don Howard, President, called the meeting to order. The Pledge and roll call were done.

PUBLIC COMMENT

None

MINUTES

Tom Roll moved and Jackie Colflesh second the motion to approve the April 17, 2018 board minutes. Motion carried.

PRESIDENT’S REPORT (Full report included in board folder.)

Don Howard reported that things are moving forward to get the permit for the Junior Fair Building and pictures are going around from the covered arena. He reported two Executive Committee meetings were held between the April and May meetings with the main topic of discussion being research on the selling of guns at the flea market. and the bus tour to Champaign and Madison County fairgrounds was good. Thanks to those who attended.

SECRETARY’S REPORT

General Manager, Sandy Kuhn discussed her activities since the last meeting which included: hosting the Chamber of Commerce After Hours with approximately 40 attending and thanks to all board members who helped to host; Pat Paykoff and her met with Mike Frommer and Gary Merrell to give them an update on bed tax money and activities at the fairgrounds, worked on bleacher tear down; met with the Rotary regarding their involvement in the 2018 fair and they are only going to have workers at the Euclid gate Saturday to Wednesday so we will need to identify a group to cover Thursday through Saturday; conducted Dave Dilsaver’s performance review with input from Don Howard and Larry Moreland; participated in the Sunbury Expo to advertise the fair; met with a sales representative from Sunny95/QFM96; attended the FAC meeting; working on final comments for the Exhibitor’s Book; intern Sara Reed started work May 7; Coordinated three volunteer activities with Domtar, Olentangy Orange and Scott Cubberly with approximately 200 volunteers and 775 volunteer hours; Frank Reinhard and I met with Stacey from Ohio Wesleyan on restructuring their work schedule and pay for selling programs and picking up the ROTC program sales; attended T. Thomson’s Leadership Delaware graduation luncheon and worked on Fair Book ad sales.

TREASURER’S REPORT

Treasurer, Dan Huffman gave the report. He reviewed the balance sheet, accounts receivable and accounts payable reports. He reported that we are \$20,000 behind last year on ticket sales and that all of our bills are current.

He suggested we close the Money Market Account at PNC that has a \$0 balance. Tom Roll moved that we close the account. Colleen Smith second the motion and motion carried.

Aaron Roll moved to accept the treasurer's report. Tom Wright second and motion carried.

PERSONNEL COMMITTEE

Tiffany Rankin reported hiring the following people – Jerry Moore, Meranda Walker, Todd Cochran and Jim Cochran as grounds crew workers. Madilynn Hovda to work in the office through October. Sara Reed as an intern to work through the fair. Tom Roll moved to hire the above people. Diane Winters second the motion and motion carried.

Tiffany Rankin reported that Sandy Kuhn conducted Dave Dilsaver's performance review with input from both Don Howard and Larry Moreland. Tiffany Rankin moved to give Dave Dilsaver a 2.5% increase in pay effective the next pay period. Aaron Roll second the motion. Discussion was held and motion carried.

EXECUTIVE COMMITTEE

Don Howard reported that the committee met April 25 and May 9 to discuss and share research on the City's resolution regarding gun sales at the flea market. He also reported on the bus trip held May 5 to tour Champaign and Madison County fairgrounds.

BUDGET & FINANCE

Tiffany Rankin reported that there was a change in the End of Year Financials. This change included how Lodging Tax Receivables would be reported on our financials. In discussion with the county, their auditor's recommended that the money not be recognized on our financials until the County Commissioners approve the expense. This was different than how the money was reported on our End of Year, thus the need for it to be changed. It increased our net position by increasing it \$70,000. Internally, we will show the lodging tax as what has been collected by the commissioners, minus the county's fees. This is all noted in the footnotes of the End of Year Financials. Discussion was held. Dan Huffman moved to approve the revised 2017 End of Year Financials. Benjamin Wenner second the motion and motion carried. Tiffany Rankin abstained from voting.

AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

Aaron Roll reported on the meeting held May 5. A new agreement for the Junior Fair Veterinarian Services was presented which included a more detailed description of roles, expectations and responsibilities. Tom Roll moved to accept the new agreement. Jackie Colflesh second the motion and motion carried. Benjamin Wenner abstained from voting. The agreement will be sent to Dr. Marylou Rings with a deadline of June 15 to accept or reject the agreement.

COMMUNITY/MEDIA/MEDIA/ADVERTISING COMMITTEE

Diane Winters reported that the committee met May 7. Chip Thomson reviewed the proposed budget for the committee and moved that a budget of \$36,000 be approved. Mike Harter second the motion and motion carried. The Committee will report where money will be designated more specifically after they receive additional proposals from radio stations.

SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

No report.

MOTOR SPORTS COMMITTEE

No report.

FACILITY/FACILITY PLANNING

Larry Moreland reported that two work days were held to take down the bleachers but there is still a lot of work to be done. New proposals will be requested to take down the additional bleachers. Colleen moved that the

Executive Committee review the proposals and determine next steps. Jackie Colflesh second the motion and motion carried.

An awning company is coming out to give a quote on putting an awning over the deck door and patio door at the cabin.

RACING

Tom Wright reported that he has a verbal agreement with the simulcast company to simulcast all five days of racing. The Ohio Racing Commission approved the additional days of simulcasting.

He reported that Kenny Edwards will serve as the new Stall Man for the 2018 fair.

Ohio Harness Horsemen's Association (OHHA) increased their contribution by \$50,000 for the 2018 Fair. Most of that money will be designated for the Buckeye Stallion Series. They will be providing close to \$800,000 for purse monies for the races in 2018.

New York has announced their dates for their Sire Stakes Final and it falls two days after the Jug so we will likely lose 2-4 horses to their races. Tom hopes for better coordination of these types of races in the future to avoid such conflicts.

T. Thomson and Tom Wright met with Pete Mendez and he will explore some different options for providing sound for the races for the 2018 Fair.

SPONSORSHIP

No report.

HOSPITALITY/ENTERTAINMENT/SPECIAL EVENTS

All Horse Parade – Diane Winters reported the parade will be held September 9 starting at 3:00 p.m. The Eagles are sponsors again for 2018.

Wall of Fame – Chip Thomson reported that a ballot for five nominees will go out this week and that we should know who the honorees are shortly.

Veterans – Diane Winters reported that Susan Barr has agreed to serve on the committee again this year.

Fair Book – Sandy Kuhn reported the final draft of the Exhibitor Book will be proofed at the June FAC meeting and will go to print shortly after that.

Sandy Kuhn reported that Carolyn Kay Riggle will not be managing the Backstretch Tent this year as she may be going to Germany around the time of the fair. We are in need of someone to run that tent so if anyone knows of a person who might be interested let Sandy Kuhn know.

BED TAX COMMITTEE (Full report included in board folder.)

Pat Paykoff reported that the board toured the Dailey Barn at the Champaign County Fair and looked at the covered arena at the Madison County Fair on May 5. It was a good visit and the committee will explore getting quotes to cover our arena and add some bleacher seating under cover.

Tom Wright reported an update on the Agricultural Center. The committee is working through a couple issues with the cutting down of trees. There is a need to lower the ground area under the new building three foot in order to accommodate the storm drainage. The Kleinger's group has completed the storm water package. Next steps include meeting with the neighbors on Pennsylvania Avenue to educate them on the new building and surrounding area so they are familiar with the plans prior to it going to City Council. The completion of the application for the final development plan is moving forward and the County Commissioners will be the ones signing off on the application as the land owners. Work will continue on the rezoning and vacating the alleys that

run through the fairgrounds. If all goes well the hope is that the bid request for building construction proposals will go out in August.

The grandstand restrooms and wall can't be bid out and fixed until after the electric is done. Dan Huffman moved and Tom Roll second a motion to hire Roger Fields and Associates at \$20,500 to do an electrical engineering drawing for redoing and upgrading the electric under the grandstand. Motion carried.

It was reported that the grandstand was broken into by someone cutting two locks. They then stole the copper piping out of the women's restroom and broke two sinks in the process. Fair grounds staff will fix the plumbing.

Tom Roll moved and Jackie Colflesh second a motion to allow the Executive Committee to move forward with getting specifications for building a cover over the riding arena and talking to the city about getting this permitted. Motion carried.

Horse barns were discussed at both the meeting and on the bus tour. Tom Wright is reaching out to the Ag Center architect, Roger Harper, to show him some rough design and floor plans for the committee to review.

Dan Huffman moved to spend up to \$2,000 for permits for an asbestos inspection and demolition of Barn A. Mike Harter second and motion carried.

TICKET/PRICING

No report.

BUILDING AND CONSTRUCTION

Reported earlier in Bed Tax report.

TECHNOLOGY

Sandy Kuhn reported that they are working with a new company to try a new camera to see if it reads license plates any better. More to follow.

OLD BUSINESS

Sandy Kuhn reminded board members to sign the "Thank You" cards that were going around for the volunteer groups that came out to work on the fairgrounds.

Sandy Kuhn updated the board on the list of preferred vendors. We are up to six now. It was requested that she follow up with Connie Skinner about the Farm Bureau being added to the list.

NEW BUSINESS

Sandy Kuhn presented Sunshine Cleaners proposal for the fair. Frank Reinhard moved to accept the proposal. Diane Winters second and motion carried.

Sandy Kuhn reported that she had two written and one verbal proposal from ice companies for the fair. She should have all three in written format for the next meeting.

Chip Thompson moved to spend up to \$2,200 to purchase a Smart TV for the log cabin to be mounted above the mantle. Mike Harter second the motion and motion carried.

Aaron Roll moved that we award scholarships of \$1,000 each to Donald Smith and Sarah Lehner as recipients of the Junior Fairboard Scholarship for 2018. Mike Harter second the motion and motion carried. Sandy Kuhn will invite them to the next board meeting for a formal presentation. It was brought up that Buckeye Valley's scholarship presentation was to be held that Thursday and we should try to award the two recipients their scholarships as part of the ceremony. Sandy Kuhn will follow up with this to see if it can happen.

ANNOUNCEMENTS

None

Chip Thomson moved to adjourn. Mike Harter second the motion. Motion carried.

Don Howard, President

Sandy Kuhn, Secretary/General Manager