

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING

May 19, 2020 – Zoom Conference Call

ATTENDANCE

Present – Pat Allen, Jackie Colflesh (7:10 p.m.), Mike Conklin, Mark Fisher, Mick Fisher, Mike Harter, Don Howard, Dan Huffman, Joe McLead, Bryan Mellen, Jon Melvin, Pat Paykoff, Tiffany Rankin, Aaron Roll, Tom Roll, Colleen Smith, Chip Thomson, Benjamin Wenner, Diane Winters, Tom Wright, Laryssa Hook (Ex-Officio) and Sandy Kuhn (General Manager/Secretary).

Absent – Larry Moreland

GUESTS – T. Thomson and Charlie Miley

CALL TO ORDER AND ROLL CALL

Tom Wright, called the meeting to order. The Pledge was recited. Roll call was taken. The meeting was held via a Zoom conference call.

PUBLIC COMMENT

MINUTES

Bryan Mellen moved and Colleen Smith second the motion to approve the April 21, 2020 board minutes. Motion carried.

PRESIDENT'S REPORT

Tom Wright reported on the following items:

- There was discussion at the Bed Tax Committee meeting that the county attorney wanted to connect the fairgrounds lease agreement with the bed tax extension approval. Additional discussion is needed before moving forward with the lease/deed agreement. The commissioners should be voting to extend the bed tax by June 30. The commissioners are happy that work on the
- Board members are welcome to come up and mow or weed eat or other things on the fairgrounds. Colleen Smith volunteered to come and weed eat. Mark Fisher suggested scheduling it with Dave Dilsaver. It was decided to have a work day on Monday, May 25. Board members are to let Sandy Kuhn know if they can help on Monday.
- Tom has been working with Brian Brown to host qualifiers this week. They will be held on Wednesday and Thursday. They were supposed to happen today but got rained out. OHHA will be reimbursing the Fair for all costs associated with it. It will be closed to the public.

SECRETARY'S REPORT

General Manager, Sandy Kuhn reported that her full report was emailed to the board (full report in board folder). She highlighted a few items – Carley Coppler, the summer intern, has started. She is currently working on doing senior spotlights to highlight the junior fair members graduating in 2020, the Delaware Hayes drive thru high school graduation will depart from the fairgrounds on Saturday, May 23, and Rugged Maniac has cancelled for 2020.

TREASURER'S REPORT

Dan Huffman went over the financials that were emailed out and reiterated the fact that we do not have enough funds currently to cover payroll and expenses for the month. The Kroger and USTA sponsorship money came in. Dan asked if there were any questions on the financials.

Joe McLead asked about committees starting to plan for three different fair scenarios. Discussion was held.

Joe McLead moved to accept the financial report. Bryan Mellen second the motion and motion carried.

EXECUTIVE COMMITTEE

No report. Given as part of president's report above.

PERSONNEL & ADMINISTRATION COMMITTEE

No report.

FINANCE COMMITTEE

Dan Huffman reported that the Paycheck Protection Loan should get us through mid-June.

Tiffany Rankin moved to allow Dan Huffman, as treasurer, to sign for the renewal for the letter of credit and the line of credit. Benjamin Wenner second and motion carried.

Tiffany Rankin reported that the Paycheck Protection loan forgiveness guidelines are out with directions on how to substantiate the documentation. Maloney Novotny will be hosting a webinar on the guidelines. She reported that there are additional funds available that we may need to explore in the future.

FAIR ADVISORY COMMITTEE (full minutes in board folder)

Aaron Roll reported that a meeting was held via Zoom on May 9 and the minutes were sent out. Discussion was held on the “what if” plans for the fair.

Benjamin Wenner moved to add alpacas and llamas as an additional skillathon division. Mike Conklin second and motion carried.

Benjamin Wenner moved to eliminate the \$3 participation premium for the skillathon participants and to pay out for places 1 through 5 in each division. Mike Conklin second the motion. Discussion was held. Motion carried.

ADVERTISING COMMITTEE

Chip Thomson wants to look into the cost for Zoom. Discussion was held. Benjamin Wenner said that he would set up Zoom meetings for us instead of purchasing it. Chip requested setting up a Zoom meeting for the advertising committee to discuss utilizing the internet to publicize for the fair and races. The meeting will be held June 2. Chip will get a time set and the information out to the entire board.

SAFETY COMMITTEE

No report. Mike Harter reported that the police and sheriff go through the grounds on a regular basis. He said that he passed on to the police the photos of the young men that were seen on the grounds the evening that the fence into Pat Paykoff’s area was cut.

MOTOR SPORTS COMMITTEE

No report.

FACILITIES/MAINTENANCE COMMITTEE

Sandy Kuhn shared that mowing is being done when the weather is cooperating. The maintenance staff are working on the goat barn gates and ventilation in both the dairy and rabbit and poultry barns.

RACING

Tom Wright reported that Canada is opening back up and so is New Jersey. Racing in Ohio will resume May 22. Pennsylvania is stalled because of their governor.

Ohio Harness Horsemen’s Association (OHHA) funding for fairs and purses is good for 2020 as it is money from 2019. Mike Conklin asked about how the qualifiers were being funded and Tom Wright explained that OHHA is reimbursing Delaware County Fair for all of the costs associated with the qualifiers.

HOSPITALITY

Colleen Smith reported that if the governor doesn’t lift the current orders then there won’t be any hospitality tents. The caterers have agreed to work with us if we can have the tents. We will need to talk with the tent company to ask them their deadlines for decisions on tents.

BED TAX COMMITTEE (complete minutes in folder)

Tom Wright reported on the Bed Tax meeting that was held on May 6. Here are items discussed:

- Update on Civil work – equipment is here, they are waiting for the structures to arrive (basins, storm drains, etc.) Pat Paykoff met with the city and Mark's Construction and a few changes have been made. They are on track to finish by June 30, 2020.
- Update on bids for Ag Center Building – bids are open until May 27, 2020.
- Seven proposals came in for Owner's Representative. The subcommittee will interview the top three and make a recommendation to the board.
- Update on city zoning was given by Tony Eyerman. It is anticipated that it will go to City Council sometime in June for approval.
- The bed tax revenue is down and will continue to be down for a while, until the economy improves.

Discussion was held on the bed tax revenue. The covered arena was not discussed at the bed tax committee meeting. Everything is on hold right now until the bed tax extension is granted and the bed tax income increases.

COMMITTEE 51

Mike Harter reported that there was no meeting and he will start working with his committee on the rental agreements.

OLD BUSINESS

Sandy Kuhn reported on the following items of old business.

- District Meeting was held via a Zoom video call on May 12 – updates from OFMA on the work they are doing with the Governor's office and Health Department, updates from other fairs on how they are planning to proceed, watch for updates from OFMA and District representatives
- Rugged Maniac has cancelled for 2020 and we can retain their deposit for their 2021 event
- The Flea Market is starting either May 24 or 31.
- Farmers' Market is starting May 30.

Diane Winters moved to award four \$1,000 scholarships for 2020. Receiving scholarships will be Kendall Sestili, Rachel Sherman, Caleb Durham and Olivia Wallace. Colleen Smith second the motion and motion carried. We have asked them to attend the July board meeting for pictures.

NEW BUSINESS

Sandy Kuhn let the board members know that the Fair Director passes will be sent to the fair office and will be mailed to the board members.

ANNOUNCEMENTS

Diane Winters wanted to have in the minutes that the All Horse Parade will be held September 13, 2020 at 3 p.m. through downtown Delaware, Ohio.

Tom Roll moved to adjourn. Joe McLead second the motion. Motion carried.

Tom Wright, President

Sandy Kuhn, Secretary/General Manager