

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
May 21, 2019

ATTENDANCE

Present – Pat Allen, Jackie Colflesh, Mike Conklin, Mick Fisher, Mike Harter, , Don Howard, Dan Huffman, Joe McLead, Jon Melvin, Larry Moreland, Pat Paykoff, Tiffany Rankin, Aaron Roll, Tom Roll, Colleen Smith, P.J. Terry, Chip Thomson, Diane Winters, Tom Wright and Laryssa Hook (Ex-Officio).

Absent - Collin Howard and Benjamin Wenner

General Manager/Secretary – Sandy Kuhn

GUESTS

Linda Beach, Melody Meade, Kaitlin Meade, Caleb Meade, Katie VanHoose, Rod Meade, R.J. Heins, Mikenna Dew, Misty Dew, Phil Dew and Mike Sweeney (later in meeting).

CALL TO ORDER AND ROLL CALL

Don Howard, President, called the meeting to order. The Pledge was recited. Roll call was taken.

PUBLIC COMMENT

The two scholarship recipients – Mikenna Dew and Caleb Meade were introduced. Pictures were taken and congratulations was given to them on their accomplishments.

Chip Thomson reported that the Rugged Maniac beer sales was a good fundraiser for the Bed Tax Renewal Committee. He thanked all who helped work at the event.

MINUTES

Aaron Roll moved and Tom Roll second the motion to approve the April 16, 2019 board minutes. Motion carried.

PRESIDENT’S REPORT – No Report.

SECRETARY’S REPORT

General Manager, Sandy Kuhn discussed her activities since the last meeting which included: working on off-fair events at the fairgrounds including Rugged Maniac, coordinating 50 Olentangy Orange 8th graders volunteering on the grounds; attending Committee meetings, working on sponsorships and fair book ads; and working on the Exhibitor’s Book. She mentioned that Jennifer McGowan, officer manager, graduated from Leadership Delaware so to congratulate her if you see her.

TREASURER’S REPORT

Dan Huffman went over the financials that board members received in their email packet. Ticket money is coming in and we are starting to build up money for the fair opening in September. P.J. Terry moved to accept the Finance Committee report. Jon Melvin second and motion carried.

PERSONNEL COMMITTEE

Tiffany Rankin reported that we hired Maddie Skillings as an intern and rehired Scott Wolford on the grounds crew. Tiffany Rankin moved to increase Tom Turnbull and Jim Cochran’s pay by \$.50 per hour. Colleen Smith second and motion carried. She also let the board know that Sandy Kuhn is meeting with Deb Jackson and Linda Warner regarding fair employees and the employment trailer.

EXECUTIVE COMMITTEE

Don Howard reported on the committee meeting held April 30. Agreements that were reviewed and agreed on were with Hewitt Painting to paint the Merchant’s Building before the May primary election, the addition of \$2,800 to the Kleinger’s contract for additional engineering services for the Ag Center; two projects with Cogburn Electric for the East Gate camping repairs and various other items throughout the grounds; and an

agreement to purchase an ATM for \$2,700. He also reported that the decision was made to uphold the 2015 DCAS board decision to not allow any person listed on the sex offender registry to work on the fairgrounds.

FINANCE COMMITTEE

Dan Huffman reported that DCAS needs to sign a renewal on the line of credit with First Commonwealth Bank. Chip Thomson moved to renew the line of credit. P.J. Terry second and motion carried.

Tiffany Rankin moved to approve an agreement with CJR Corporation to provide the ATM machines for the 2019 Delaware County Fair. Jon Melvin second and motion carried.

Tiffany Rankin reported that the 2018 Financials have been uploaded to the Hinkle System at the Auditor of State's office.

She also reported that the audit will be starting either in July or early August. Pre-work for it is currently happening in the office and at Maloney Novotny.

Chip Thomson moved and Jackie Colflesh second a motion to allow the Fair Manager to approve any bill up to \$5,000. Discussion was had and it was requested to keep a list of items approved between \$2,000 and \$5,000 and report that to the board on a monthly basis. Motion carried.

Discussion was held at the Finance Committee meeting on whether another signatory was needed for checks. Currently Dan Huffman is the only signatory and the only person bonded. Further discussion will be held on this before a recommendation is brought to the board.

FAIR ADVISORY COMMITTEE

Sandy Kuhn and Don Howard reported on the FAC Committee meeting held May 4. Sandy reported that the FAC Committee approved, for 2019, raising Open Class premiums to a minimum of 20% of the first place premium and to eliminate the rule that premiums only be paid if there are three entries in the class. Tom Roll moved to adopt this recommendation for the 2019 Fair. Jackie Colflesh second and motion carried.

The Exhibitor Book will go to print in mid-June so should be ready by July 1. Farm Bureau has agreed to keep their tent open all week, instead of just through Wednesday. The veterinary contract was emailed to the OSU Veterinary Clinic in Marysville. It was recommended that we have signs in the barns with the show schedules on them. The llama and alpaca show will be moving to 4:00 p.m. on the first Saturday of the fair.

ADVERTISING COMMITTEE

Chip Thomson reported that a meeting will be held on May 29 at 5 p.m. at the cabin. He wants to start the discussion on the 75th Jug which will be held in 2020.

SAFETY COMMITTEE

No report. Joe McLead did want to say thank you to Jon Melvin for catching the horse that got out of the fairgrounds and ended up down by his office on Route 23.

MOTOR SPORTS COMMITTEE

No report.

FACILITY/FACILITY PLANNING

Don Howard reported that two hydrants were fixed, tiles in the Midway were repaired, drainage around the Merchant's Building is being installed, one of the mowers has been fixed, they are repairing doors on Barn 12, two new tires were purchased for the dumpster truck and weed eating and spraying continues.

Don Howard gave an update on approvals of the contracts by Executive Committee.

- Garage doors for Merchants Building with – Mid Ohio Doors \$2,200
- Hewitt was approved for painting the Merchant's Building
- Cogburn was approved for East Gate camping repairs and some miscellaneous repairs
- Mike's Roofing – working on sponsorship trade for gutters Coliseum, Barns 22 and 23

Chip Thomson and Mike Conklin met with Tackett Fencing regarding the fence installation and that it will begin soon.

Tom Roll moved and Pat Allen second a motion to spend up to \$1,500 to move the Sheriff's Building.

RACING

Tom Wright said thank you to T. Thomson and Joe McLead and all OHHA members as we received a slight increase in purse money from OHHA. Tom met with the new OHHA President. Joe McLead, Chip Thomson and Tom Wright were part of a group of OHHA representatives who attended a meeting with Ohio legislators promoting the harness racing industry in Ohio.

Wall of Fame – No report.

HOSPITALITY/ENTERTAINMENT

There was a meeting held May 13. P.J. Terry moved to accept a two year contract from Together & Company for the catering on Pavilion Hill. Pat Allen second and motion carried.

ALL HORSE PARADE

No report.

BED TAX COMMITTEE (Committee Report in Board Packet)

Pat Paykoff reported that the committee met May 10 to go over the latest version of the Ag Center. Meetings are continuing with engineering. They are still at least two weeks out for the bid package to go out. Zoning was discussed.

BED TAX RENEWAL

No report.

COVERED ARENA COMMITTEE

No report.

OLD BUSINESS

Scholarship Committee met and chose the two candidates that were presented at the meeting earlier – Caleb Meade from Big Walnut and Mikenna Dew from Olentangy Liberty.

The Director Golf Cart Policy handed out at the April meeting was discussed. No action was taken.

The ATM that was purchased for year-round use is up and running and was used quite a bit for Rugged Maniac and other events in May.

NEW BUSINESS

Rugged Maniac returning for May 9, 2020 with a few revisions to the contract – take off the exclusivity and make it read “no similar events three months prior to and three months after their event date” and add increase for 2021. Chip Thomson moved and Jon Melvin second the motion to offer Rugged Maniac a contract for 2020 with the above revisions to the contract. Motion carried. Pat Paykoff abstained from voting.

Fair Director Passes were handed out to board members.

ROTC Proposal for Use of Grounds during off season for training – use the grounds for training off season, they would have to provide Certificate of Insurance. Chip Thomson moved to sign the agreement with ROTC for off season use of the grounds. P.J. Terry second and motion carried.

Sandy Kuhn reviewed the three proposals that were submitted for fair ticket printing. They were from Minuteman Press, R.B. Powers and Absolute Impressions. Chip Thomson moved to accept the proposal from Absolute Impressions. P.J. Terry second and motion carried. Diane Winters abstained from voting.

Hulls Concession are interested in taking over the grandstand concession area and put in their equipment. They would like a five year commitment to make that type of investment. Paying DCAS 25% of sales. Discussion was held and they would like Hulls to put together a formal proposal for the next board meeting. It was suggested to have a three year agreement with the option to renew instead of a five year agreement.

The Signature Sound three year contract was presented to do sound for entire fairgrounds – track, Junior Fair, midway and racing. P.J. Terry moved to accept the contract. Jackie Colflesh second and motion carried.

Information on the Heritage Hall Ball, Pickaway County Fund Raiser, was emailed with the board packet.

Don Howard, Larry Moreland and Sandy Kuhn are going down to the old Girl's School to look at the possibility of getting some fencing from there.

Historical Portable Voting Booth donation – there is a poll building that they used in the 1920's that is on land that is being sold. Owners offered to donate it to the Historical Society but they have nowhere for it. The Historical Society offered it to the Fair. It's about the size of the Hall of Fame Building. We'd have to pay to move it. Discussion was had on this and it was decided it is probably not a fit for the fairgrounds.

The IGS Energy contract renewal was presented. The new contract would start in December. The price is a bit lower than what we currently pay. Current price is \$.0442/kWh and new price for 26 months would be \$.0428. The representative said it would go up if we have a hot summer. Tom Wright moved and Pat Allen second the motion to sign the contract renewal with IGS. Motion carried.

A proposal was presented from Wright Ticketing proposal. We would have to pay \$2,500 to have a ticket machine at the front gate plus 4% of any credit card transactions. We would have to provide them an office on grounds for fair. Discussion was held and this may be something to look at in the future but not right now.

Mike Conklin asked that Sandy Kuhn send something out to horsemen regarding the No Parking and Fire Zones.

Open discussion was held with regard to a closed investigation of a 2018 employee incident. Follow up questions were asked by Directors on the process and outcome of the investigation and the Executive Committee determined the matter was closed after the findings of the investigative firm. Don Howard reported the investigation and legal guidance came to a total of \$35,000 for the incident. Legal counsel did make recommendations to the board for future reference and they will be referred to the personnel committee for further review.

ANNOUNCEMENTS

None.

P.J. Terry moved to adjourn. Jackie Colflesh second the motion. Motion carried.

Don Howard, President

Sandy Kuhn, Secretary/General Manager