

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
November 20, 2018

ATTENDANCE

Present – Pat Allen, Jackie Colflesh, Mike Harter, Don Howard, Dan Huffman, Joe McLead, Larry Moreland, Pat Paykoff, Tiffany Rankin, Aaron Roll, Tom Roll, Colleen Smith, P.J. Terry, Chip Thomson, Diane Winters, Tom Wright and Laryssa Hook (Ex-Officio).

Absent – Frank Reinhard and Benjamin Wenner.

General Manager/Secretary – Sandy Kuhn

GUESTS

Jim Bibler, Debbie Jackson, Phil Terry, T. Thomson, Anevay Jackson, Michael Fisher, Collin Howard, Michael Conklin and Jon Melvin.

CALL TO ORDER

Don Howard, President, called the meeting to order. The Pledge was done.

PUBLIC COMMENT

Jim Bibler, Delaware Hayes Cross Country Coach, thanked the board for letting the team use the fairgrounds to train this past fall. He would like to propose to further enhance their training area by creating a course through the back, wooded area of the fairgrounds. Questions were asked and discussion held. The board agreed for Mr. Bibler to plot out a course and then work with Sandy Kuhn, Fair Manager on next steps.

PRESIDENT'S REPORT – Don Howard passed out a document to explain what he was going to report on (included in board folder). Don proceeded to explain that there were some issues with the election that was held November 13. The Poll Books and Tally Sheets provided by the Ohio Department of Agriculture (ODA) were not used during the election and when this was reported to ODA, they had some additional concerns about the election per an email they received. After ODA reviewed all of the petitions, ballots, poll books and membership sheets, they determined that the election could not be verified and advised the board to hold a new election. Don Howard proposed the new election be held December 13, with the same hours for polling – 6:30-8:30 a.m. and 1-7 p.m. Don Howard explained that ODA staff would be willing to come and supervise the election but a motion would be needed. Letters will go to each Delaware County Agricultural Society member on November 21 explaining the situation and giving them information on the new election. There will also be a meeting notice ad in the Delaware Gazette for each of the next three weeks. Don Howard asked that Tom Wright oversee the appointment of judges and clerks. The following were appointed: 6:30-8:30 a.m. – T. Thomson and Jackie Colflesh as clerks and Chip Thomson as judge; 1-4 p.m. – Jen McGowan as clerk and Mike Harter as judge; and 4-7 p.m. – Colleen Smith as clerk and Tiffany Rankin as judge. Counters will be Mike Harter, Colleen Smith, Tiffany Rankin, Jackie Colflesh, Chip Thomson and Michael Vartorella.

ROLL CALL

Roll call was taken.

Aaron Roll moved to request ODA staff to come and oversee the new election to be held December 13, 2018. Jackie Colflesh second and motion carried. Sandy Kuhn will get the minutes to Michael Vartorella with this request.

MINUTES

Colleen Smith moved and Tom Wright second the motion to approve the October 16, 2018 board minutes. Motion carried.

SECRETARY'S REPORT

General Manager, Sandy Kuhn discussed her activities since the last meeting which included: Convention and Visitors Bureau Board committee and regular board meetings; attending the District 6 Meeting; working with Steve Vaughn in getting horse stall counts and locations to move horses prior to winter; working with new vendors on building and grounds rental for 2019; attending the Sunbury Chamber dinner; and attending the Main Street Delaware awards breakfast. Sandy Kuhn also asked board members to keep Track Manager, Steve Vaughn, in their thoughts and prayers as his wife, Reenie, passed away during the night.

TREASURER'S REPORT

Treasurer, Dan Huffman asked to give his report under Budget & Finance Committee.

PERSONNEL COMMITTEE

No report.

EXECUTIVE COMMITTEE

No report.

BUDGET & FINANCE

Dan Huffman reported that board members received the financials in their board packet and asked if there were any questions. Dan Huffman reported that he has the simulcast amount and will send a check for it. It is less than originally budgeted so that is good. There may be some additional money owed back to United Tote as some checks were sent to the fair instead of United Tote. Chip Thomson moved and Diane Winters second a motion to accept the Treasurer's Report. Motion carried.

AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

No Report. The next meeting will be December 1, 2018.

COMMUNITY/MEDIA/MEDIA/ADVERTISING COMMITTEE

No Report.

SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

No Report.

MOTOR SPORTS COMMITTEE

No Report.

FACILITY/FACILITY PLANNING

Larry Moreland reported that there was a water line break to the Coliseum that had to be fixed, the new tires for the skid steer were purchased and installed, Dave Dilsaver is working on organizing the tool room and work areas and the staff is working on general maintenance.

Don Howard reported that both he and Sandy Kuhn smelled gas outside of the fair office on Mon., Nov. 19. Columbia Gas was called and promptly came to investigate. A gas leak was discovered by the flag pole. The gas was shut down and the leak was fixed the next day. It was also discovered that a gas valve needed replaced on the furnace so that repair was done.

RACING

Tom Wright requested funds to attend the upcoming racing meeting in Florida. P.J. Terry moved to allocate \$1,600 for Tom Wright to attend the racing meeting in Florida. Colleen Smith second and motion carried.

SPONSORSHIP

T. Thomson gave a sponsorship report. He reported that he was up six percent over last year, he secured six new sponsors with total cash and in-kind being around \$415,000. He has also met with Brian Brown regarding

potential sponsors and has a potential sponsor for the covered arena. He also reported that there may be an opportunity to work with the Ohio Lottery on a prize giveaway to promote the races.

P.J. Terry announced that there will be a Sponsorship Committee meeting on November 27 at 5 p.m. at the cabin.

HOSPITALITY/ENTERTAINMENT/SPECIAL EVENTS

No report.

All Horse Parade –Diane Winters reported that she has submitted and been approved for the Budweiser Clydesdales to be in the parade. It doesn't guarantee them but she has requested them.

Wall of Fame – No report.

Veterans – No report.

Fair Book – No report.

BED TAX COMMITTEE

Tom Wright reported on the meeting held October 29 (Complete report in board folder.) Highlights of the meetings included discussion on potential sponsors and renters of the covered horse arena, updates on the Junior Fair Building and a first drawing of a new horse barn from the architect. Assignments were given for reports at the next meeting.

Tom Wright reported on the meeting held November 19 (Complete report in board folder.) Highlights included Tony Eyeran reporting that the plan for the Junior Fair Building/Ag Center will go before the City of Delaware Zoning Commission on December 5 at 7:00 p.m. The application will need signed by the County Commissioners. The Capitalization and Bidding Procedure was reviewed and it was determined that we will need to do an RFQ for the Junior Fair Building/Ag Center. Pat Paykoff, Jon Melvin and Sandy Kuhn will work on this to determine what goes in the newspaper. Dan Huffman gave an update on the grandstand bathroom project and will have a proposal at the next board meeting. Mike Harter discussed the covered arena and the desires for Quarter Horse Congress to have an answer by March 1, 2019 on whether the arena would be up and available for shows in October 2019. There is still a desire to have a ground breaking ceremony before the end of the year but it was decided to wait until after the Dec. 5 Zoning Commission meeting.

At the board meeting, Dan Huffman moved to spend up to \$8,640 to work with Clarke Architects, Inc. to design a bathroom off of the grandstand and a free standing one in Junior Fair. Tiffany Rankin second. Discussion was held and specifications for the bathrooms will be determined in the Bed Tax Committee. Motion carried.

TICKET/PRICING

No report.

BUILDING AND CONSTRUCTION

No report.

TECHNOLOGY

No report.

OLD BUSINESS

Pat Paykoff gave an update on the backflow meter project. Perry Meckley from Delaware City is still planning for the work to be done sometime in December.

Sandy Kuhn reported that she, Don Howard and Jackie and Ted Colflesh attended the District 6 Meeting November 1 in Croton. She said that Pickaway County has torn almost all buildings down on their fairgrounds and will start rebuilding soon. They have a virtual tour of the new fairgrounds on their website and encouraged board members to check it out. She also reported that it was interesting listening to fairs' experiences that sold

alcohol on their fairgrounds for the first time. She encouraged fair board members who have never attended the meeting to consider attending it as it is good to hear what other fairs are doing.

Sandy Kuhn sent a list around for members to sign up for events at the Ohio Fair Manager's Convention coming up January 3-6, 2019 in Columbus. Tiffany Rankin moved and Pat Allen second that if a board member signs up for an event that DCAS pays for at the OFMA Convention and the board member does not attend or does not find an alternate board member to attend, they will reimburse DCAS for the event cost. Motion carried.

Sandy Kuhn reminded the board that Christmas in the Cabin for the horsemen and board will be held December 12 from 11:30 a.m. to 1:30 p.m. She said that if any board members wanted to bring food or donate towards the food to let her know.

NEW BUSINESS

Don Howard said that he will wait until after the December election of board members to appoint committees.

Pat Paykoff moved and Pat Allen second a motion to spend up to \$1,500 on equipment from the County Engineer's Office. Motion carried.

Sandy Kuhn let board members know that she and Pat Paykoff will be giving a very brief update on the Junior Fair Building at the County Commissioner's meeting on November 29 at 9:30 a.m.

ANNOUNCEMENTS

None.

Chip Thomson moved to adjourn. Colleen Smith second the motion. Motion carried.

Don Howard, President

Sandy Kuhn, Secretary/General Manager