

DELAWARE COUNTY AGRICULTURAL SOCIETY  
BOARD MEETING  
November 21, 2017

ATTENDANCE

Present – Pat Allen, Jackie Colflesh, Mike Harter, Don Howard, Dan Huffman, Larry Moreland, Pat Paykoff, Tiffany Rankin, Frank Reinhard, Carolyn Kay Riggle, Aaron Roll, Tom Roll, Colleen Smith, Chip Thomson, Benjamin Wenner, Diane Winters, and Laryssa Hook (Ex-Officio).

Absent – Joe McLead, P.J. Terry and Tom Wright.

General Manager/Secretary – Sandy Kuhn

GUESTS

Deb Jackson, Dave Dilsaver, Dan Miller and T. Thomson.

PUBLIC COMMENT

Larry Moreland asked Dave Dilsaver to explain the new lock system. Dave Dilsaver explained the new lock system to the board. There being three areas, each with a different padlock. All of the keys are numbered and a log of who has which number will be kept and updated as needed. This will help to eliminate a large number of locks and keys as well as address the issue of who has keys.

Don Howard asked Pat Paykoff to administer the director's oath to Benjamin Wenner since he was not able to attend the annual meeting. The oath was administered and Benjamin was welcomed on the board.

CALL TO ORDER

Don Howard, President, called the meeting to order. The Pledge and roll call were done.

MINUTES

Aaron Roll moved and Jackie Colflesh second the motion to approve the October 17, 2017 board minutes. Motion carried.

PRESIDENT'S REPORT

Don Howard said that most topics would be covered during the agenda and that he was working on committee assignments. Sandy Kuhn passed out a committee rankings sheet and asked board members to fill it out and turn it in tonight.

SECRETARY'S REPORT

General Manager, Sandy Kuhn discussed her activities since the last meeting which included: attending the District 6 Fair Managers Meeting with Don Howard and Morgan Jolliff; having a conference call including Jennifer McGowan with Michael Graney regarding online ticket sales possibilities and marketing ideas; preparing for annual meeting; assisting four FFA students at Big Walnut in preparing for their district Job Interview Contest; filling out ODA reports; and working on off season rentals.

TREASURER'S REPORT

Treasurer, Dan Huffman gave the report. He reported that we received a check from New Vocations for the auction they held during the fair. It was down from last year and has been going down for the past few years. He is still working on getting numbers finalized and getting the simulcast finalized. The bills are all paid and a few are still coming in from the fair. Financially we are in good shape. He reported that we still have not received the tax refund yet. He said that there is only one payment left on the revolving loan at PNC and the board should be proud of getting this paid down.

Diane Winters moved to accept the treasurer's report. Chip Thomson second and motion carried.

### PERSONNEL COMMITTEE

Tom Roll moved to give each part time employee a \$25 gift card for Christmas and full time employees to receive a \$50 check for Christmas. Colleen Smith second and motion carried.

### EXECUTIVE COMMITTEE

No report.

### BUDGET & FINANCE

Dan Huffman reported that there will be a meeting Dec. 18.

### AGRICULTURAL/EXHIBITS/EDUCATION/FAC COMMITTEE

No report. They will start meeting after the first of the year.

### COMMUNITY/MEDIA/MEDIA/ADVERTISING COMMITTEE

Diane Winters reported that the goal of this committee will be to increase attendance at the 2018 fair. Chip Thomson asked that I send the I Focus report out to all of the board members to review.

### SECURITY/MEDICAL/EMPLOYMENT TRAILER/GATES COMMITTEE

No report.

### MOTOR SPORTS COMMITTEE

No report.

### FACILITY/FACILITY PLANNING

Chip Thomson presented an idea for taking down the stadium bleachers and putting up some type of concert venue in its place. He will explore options for this and report back to the board. He had a pre-proposal that he wanted included in the minutes.

Larry Moreland reported that the Jug and Jugette barns need some work like roofs, painting and the cupolas fixed. There was a hydrant hit and will need fixed. The clutch in the manure truck needs looked at.

Dan Huffman said that he would like to explore putting reinforced plastic on the ceiling of the Merchant's Building as well as putting in some insulation. Dan Huffman will work with Larry Moreland on further exploring this.

Dan Huffman also reported that we will need to buy the new version of Quick Books.

Larry Moreland asked where we were on installing additional security cameras. Discussion was held. We will keep working on getting cameras that fit our needs, including being able to read license plates at night.

Pat Allen reported that during the horse sale a driver hit some power lines. He is working with her insurance company to get estimates for fixing it. He will get estimates for both overhead and underground.

### RACING

Chip Thomson asked that Dan Huffman explain the simulcast report to him as it is confusing to read.

Chip Thomson reported that the Little Brown Jug Society directors would like to purchase their own liability insurance. They are investigating options on how to raise the money to do this. Discussion will continue on it. It was suggested that they talk to our insurance company, PEP, regarding this, also. The Racing and Finance Committees should have a join meeting to further discuss this.

### SPONSORSHIP

Frank Reinhard that we pay T. Thomson his bonus for those funds that have been collected to date. Diane Winters second the motion and motion carried. Chip Thomson abstained from voting.

Frank Reinhard moved and Aaron Roll second a motion to pay Sandy Kuhn her incentive based on sponsorships for the fair side. Motion carried.

#### HOSPITALITY/ENTERTAINMENT/SPECIAL EVENTS

**All Horse Parade** – Diane Winters reported that the 2018 parade will be held September 9, 2018 at 3 p.m.

**Wall of Fame** – Chip Thomson reported that the event was a great experience for all who attended. They will explore a larger venue for next year.

**Veterans** – No report.

**Fair Book** – Aaron Roll said that the rules for the Exhibitor Book will be due by April 1. We will begin to update the Exhibitor Book at the next FAC meeting so we are ahead of things for 2018.

#### BED TAX COMMITTEE

Chip Thomson reported that money is still coming in and that October was a good month due to Quarter Horse Congress.

Discussion was held on exploring raising stall rent when new barns are built. Stall rent at similar barns will be collected.

#### TICKET/PRICING

No report

#### OLD BUSINESS

The OFMA Convention will be held January 4-7, 2018. We will need to know by December 1 who is going to what. Forms were handed out for those interested to fill out and return to Sandy Kuhn.

Chip Thomson reported on the meeting between Rhino Shield representative, their attorney, Chip Thomson, D.J. Young and Sandy Kuhn. Rhino Shield offered \$4,700 which is the cost of the material for one application. The board decided they would like to request \$40,000 which covers the cost of the original application of Rhino Shield and the cost of removing it.

Board members received the three proposals for the new ride companies. Discussion was held and after a very close vote, Triple Treat Shows was awarded the contract to provide rides for the 2018 Delaware County Fair. Sandy Kuhn will contact all three ride companies with the news and thank all of them for their interest and proposals.

#### NEW BUSINESS

Sandy Kuhn requested an ad-hoc committee be appointed to help review the different contracts and potential changes recommended by D.J. Young. Serving on that committee will be Diane Winters, Pat Allen, Tom Roll, Jackie Colflesh, Chip Thomson and Mike Harter. Sandy will email the contracts to the committee members for review and then set up a meeting to discuss so recommendations can be made to the board.

Northstar Concessions contract expired the end of 2016 so currently there is no signed contract. Discussion was held on exploring options for the future. It was decided that we would terminate the exclusive contract with Northstar Concessions and move to a preferred vendor list for off fair concessions. Sandy Kuhn will communicate this to Kathy Gerisamof.

The IGS Energy proposal for natural gas was reviewed. Discussion was held and it was decided to just remain with Columbia Gas.

Pat Allen moved and Larry Moreland moved to change meeting times based on daylight savings time. The meetings from March through October will be at 7 p.m. and the meetings from November through February will be held at 6 p.m. Motion carried.

Linda Warner nominated LeeKay Bennett for a lifetime membership. Diane Winters moved this be accepted. Colleen Smith second and motion carried.

Colleen Smith moved that we adopt the rule that “no one under the age of 18 is permitted in any of the hospitality tents.” Discussion was held. Chip Thomson second and motion passed. This will need to be printed on tickets, in fair book and in fair mailings to get the word out.

#### ANNOUNCEMENTS

Dan Miller was introduced by Tom Roll and Dan has expressed interest in helping with the Open Class Produce area. He has some ideas on increasing participation. We welcome Dan’s help and input.

Chip Thomson moved to adjourn. Jackie Colflesh second the motion. Motion carried.

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Don Howard, President

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Sandy Kuhn, Secretary/General Manager