

DELAWARE COUNTY AGRICULTURAL SOCIETY  
BOARD MEETING  
November 16, 2021 – Fair Office Conference Room

ATTENDANCE

Present – Jeff Armentrout, Jennifer Brown, Jackie Colflesh, Adam DeMarco, Mark Fisher III, Patti Gladman, Mike Harter, Don Howard, Dan Huffman, Mike Knapp, Bryan Mellen, Jon Melvin, Tiffany Rankin, Colleen Smith, Chip Thomson, Chris Welker, Diane Winters and Sandy Kuhn.

Absent – Benjamin Wenner, Tom Wright and Laryssa Hook.

GUESTS – T. Thomson and Deb Jackson

Jennifer Brown was sworn in by Tiffany Rankin as a new board member.

CALL TO ORDER AND ROLL CALL

Tiffany Rankin called the meeting to order. The Pledge was led by Jennifer Brown. Roll call was taken by Sandy Kuhn.

PUBLIC COMMENT

None

Mark Fisher III moved and Jeff Armentrout second a motion that Tom Wright and Benjamin Wenner be excused from attending the meeting due to work commitments. Motion carried.

MINUTES

Jon Melvin moved and Bryan Mellen second a motion to approve the October 19, 2021 board minutes. Motion carried. Colleen Smith moved and Jeff Armentrout second a motion to approve the November 2, 2021 special board meeting minutes. Motion carried.

PRESIDENT'S REPORT

Tiffany Rankin introduced herself. She said that she is working on the list for committee members. She emailed out the list with the chairs on it. She would like each board member to let her know which committees they would like to be on. If new board members have questions ask the other board members or herself. Please get your committee interests to Tiffany this week.

SECRETARY'S REPORT (Full report in board folder)

Sandy Kuhn said that her report was sent out in the board packet. She also gave the board members an update on the Chris Short small claims collection. A request for assistance in collection, along with \$100 payment was sent to Ohio State Racing Commission. They sent Chris Short a letter outlining the process and timeline for him to request a hearing. Sandy will follow up with the OSRC after the 30 days is up to find out next steps.

TREASURER'S REPORT

Dan Huffman reported that DCAS is doing really well financially. He is still trying to get the simulcast finalized. Some money has been paid to United Tote but they are still owed additional money for their work at the fair and simulcasting. Don Howard moved and Diane Winters second a motion to approve the treasurer's report. Motion carried.

EXECUTIVE COMMITTEE

Tiffany Rankin reported that the Executive Committee members are Tiffany Rankin, Chip Thomson, Dan Huffman, Tom Wright, Benjamin Wenner and Mark Fisher III. The committee had a call today to discuss the committees and how to move forward.

### PERSONNEL & ADMINISTRATION COMMITTEE

Don Howard went over the ag membership survey that had been sent out in the October meeting packet. Discussion was held. Don is still gathering information and will have all fairs membership information soon. Chip Thomson would like that information as he is speaking at the OFMA Convention on elections. Chip Thomson mentioned selling memberships the day of the election. This will have to be researched to see if the Red Book allows this. It was also mentioned that an email should be sent out to previous ag society members reminding them to rejoin.

### FINANCE COMMITTEE REPORT

Dan Huffman reported that there is still \$7,000 in the maintenance budget that needs spent plus the \$50,000 ODA money. Get ideas for needed maintenance items to Dan Huffman. P.O.s need assigned by the end of the year. He reported that the Profit and Loss and Balance Sheets are not in order yet but will be by the end of the fiscal year November 30. They are still waiting on a couple of simulcast fees.

Tiffany Rankin reported that they are still working with the Ohio Auditor's office regarding the audit and should know something soon.

### FAIR ADVISORY COMMITTEE

Jon Melvin reported on the meeting held November 6. They reviewed the Junior Fair schedule and received information from each department on how their part of the fair went. The next meeting will be held in February.

### ADVERTISING COMMITTEE

Chip Thomson reported that holiday ads will be put in Hoof Beats magazine in December. He said that the advertising budget should remain the same in 2022 as it was in 2021.

### SAFETY COMMITTEE

No report

### MOTOR SPORTS COMMITTEE

No report

### FACILITIES/MAINTENANCE COMMITTEE

Mark Fisher reported that the committee hasn't met yet but will be meeting soon.

Dan Huffman reported that he is working with maintenance staff to get the bathrooms winterized. They have completed the grandstand, Arts & Crafts, Pig Barn, concessions camping and Buckeye Valley food stand. He asked that a memo go out to campers letting them know that the Junior Fair restrooms would close November 29. He mentioned that DCAS can borrow his air compressor equipment in the future to winterize the bathrooms.

Chip Thomson asked what was wrong with one of the Grasshopper mowers as he saw where it was leaking oil badly and left a large oil spot back by the cabin. No one on the maintenance committee had been made aware of a problem. They would check it out. Discussion was held on the mowers.

Chip Thomson said that Todd Thomas, Sunshine Cleaners, had requested that he bring up the purchase of the large floor cleaner. No one had the specific information or cost so Chip Thomson said he would get it and bring it up in the December meeting.

### RACING COMMITTEE

Tiffany Rankin gave Tom Wright's report. They are holding six purse checks based upon positive test results. All have appealed and this could take a while to get through the system. The other checks for those races have been mailed so depending on the results of the appeals, additional checks may need written. All other checks that they had the proper tax forms for, were mailed. Payments are slow right now and will start to come in after the first of the year.

## HOSPITALITY COMMITTEE

No report

## BED TAX COMMITTEE

No report. Tom Wright would like to hold a meeting on Tuesday, November 23 at 6 p.m. at the Fair Office. Jon Melvin said he could not attend so they will check with Tom on when he wants the meeting scheduled and an email will go out to the board on the date and time for the meeting.

## COMMITTEE 51

Mike Harter provided an update on the MUDGIRLS run. They changed their date to June 11, 2022. The new agreement has been sent to them to sign.

Mike also provided an update on the Caribbean Festival. The check was received a few days prior to the event and was deposited through the check scanner. Then two weeks later a notice from the bank came stating that there were insufficient funds for the check. Jennifer McGowan reached out to Trish Wright and was assured they would make it right and then nothing else from her. Numerous attempts have been made both via email and phone to contact Trish Wright, who signed agreement, regarding this. Mike talked to Cindy Dinovo on his way to the meeting about filing charges. Mike Harter talked about calling an investigator regarding the options. Dan Huffman suggested working with Russ Mead at Mead and Associates on collections. Mike said he would follow up with them as well as proceed to file charges through the prosecutor's office.

## OLD BUSINESS

Thanks to those who worked the election on November 9. Congratulations to the new board members. A Thank You note will be sent to the Board of Elections for providing the voting equipment and workers.

Jackie Colflesh and Sandy Kuhn attended the District 6 OFMA meeting on November 4 at Pickaway County fairgrounds. Sandy reported that this meeting is an opportunity to learn from other fairs what went well and what didn't go well at their fair. She mentioned that other fairs are exploring bed tax options in their county.

Seventy gates were purchased at \$50/gate from the Ohio Thoroughbred Association. Jon Melvin and Mike Harter both looked at the gates to make sure they were going to meet our needs. Some of them were put up on barns 22 and 23 for the OTBO sale in October. They will all be taken down and stored for the winter so they do not get stolen.

The OFMA Convention is January 6-9, 2022. A sheet is being passed around for board members to sign up for what they want to attend. Please make sure Sandy Kuhn has your information before Monday, November 22 so she can get everyone registered and paid for. Delegates for the OFMA Convention are Chris Welker and alternate, Patti Gladman.

Jeff Armentrout made a motion to pay Miley Excavating for the work they did prior to fair. Don Howard second the motion. The work was for the new vendor parking lot, the driveway around the midway and the parking lot and driveway in front of the Ag Center. Motion carried.

## NEW BUSINESS

Dan Huffman reported that we will be paying Jennifer McGowan's incentive in the next pay period.

Mark Fisher moved and Bryan Mellen second a motion to pay Sandy Kuhn's incentive, not to exceed \$17,500. Motion carried.

T. Thomson will get his incentive information to Dan Huffman to get paid at a later date.

Sandy Kuhn shared the golf cart proposal that Jennifer McGowan received from Eagle Golf Carts. The increase for 2022 is substantial. Eagle wants an answer by the end of the year. The board wants staff to reach out to other golf cart companies in the area and request quotes. Sandy Kuhn will ask Jennifer McGowan to

work on that and report back to the board. Possible companies to reach out to are Mid-Ohio, Power Equipment and Century Cart Connections.

Mark Fisher moved to allow Tom Wright to attend the Race Secretary's meeting in Florida for a cost up to \$2,000. Colleen Smith second the motion. Motion carried.

Dan Huffman said that one person has not paid from the Junior Fair livestock auction so DCAS will cover that amount so the Junior Fair exhibitor is not penalized. He will continue to try to collect the money.

Tiffany Rankin passed around the Conflict of Interest form and asked all board members to please fill one out and turn it in no later than the January board meeting.

Discussion was held on the 2022 board member election and membership cards. It was decided to hold the election in the Ag Center so that will need to be updated on the new membership cards. Hours for the election were not determined so it was decided to omit them from the membership cards. Additional discussion will be held on election hours.

Tiffany reviewed the committee listings and again reminded board members to get their committee requests to Tiffany so she can put together the list. Please prioritize the committees you want to serve on. She mentioned that they had renamed some committees, deleted a few and added a couple, All Horse Parade and Hall of Fame. The responsibilities sheet will be tweaked and updated and sent out. Discussion was held.

Jennifer Brown moved to adjourn. Colleen Smith second. Motion carried.

#### ANNOUNCEMENTS

Christmas at the Cabin for the horsemen will be December 15 from 11:30 a.m. to 1 p.m.

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Tiffany Rankin, President

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Sandy Kuhn, Secretary/General Manager