

DELAWARE COUNTY AGRICULTURAL SOCIETY  
BOARD MEETING  
June 18, 2019

ATTENDANCE

Present – Pat Allen, Jackie Colflesh, Mike Conklin, Mick Fisher, Collin Howard, Don Howard, Dan Huffman, Jon Melvin, Larry Moreland, Pat Paykoff, Tiffany Rankin, Aaron Roll, Tom Roll, Colleen Smith, P.J. Terry, Chip Thomson, Benjamin Wenner, Diane Winters, Tom Wright (arrived at 8 p.m.), Laryssa Hook (Ex-Officio) and Sandy Kuhn (General Manager/Secretary).

Absent - Mike Harter and Joe McLead.

GUESTS

Linda Beach, Debbie Jackson, Tony Eyerman, T. Thomson and Randy Devault (later in meeting)

CALL TO ORDER AND ROLL CALL

Don Howard, President, called the meeting to order. The Pledge was recited. Roll call was taken.

PUBLIC COMMENT

None

MINUTES

Aaron Roll moved and Tom Roll second the motion to approve the May 21, 2019 board minutes. It was brought up that the minutes did not reflect a discussion that was held at the end of the meeting regarding the 2018 investigation of an employee incident. It was decided that the minutes would be revised to include this and would be voted on at a later meeting.

PRESIDENT'S REPORT – Don Howard reported that there are a lot of things going on in starting to get things ready for the fair in September.

SECRETARY'S REPORT

General Manager, Sandy Kuhn discussed her activities since the last meeting which included: meeting with Tim Wells with AEP regarding sponsorships and other possible collaborations; attended committee meetings; attended Turning Point's open house at the new shelter; met with Consolidated Electric regarding a proposal to add new fiber; attended the Chamber of Commerce's Human Resource Council meeting; met with Heartland Bank regarding sponsorship opportunities; met with R. and Melissa regarding the grandstand; attended the CVB board meeting; met with Deb Jackson and Linda Beach regarding the employment trailer; met with Matt Bilderback regarding the Frisbee dogs show at the Fair; and hosted a group of Florida FFA students earlier in the evening – thanks to Tom Roll, Collin Howard, Tiffany Rankin, Maddie Skillings and T. Thomson for serving on a panel.

TREASURER'S REPORT

Dan Huffman went over the financials that board members received in their email packet. Ticket sales are good. Payables are current. Income is down some due to off season rental. The State Audit will begin sometime in July. We will also be going through a Workers Compensation Audit. Good news came from the State Department of Taxation, they have granted our request for tax exemption for the Perfect Barn.

PERSONNEL COMMITTEE

Tiffany Rankin reported that Isaac Buxton was hired on the grounds crew. Tiffany Rankin moved to increase Isaac Buxton, Tom Turnbull, Scott Wolford and Jim Cochran's pay by \$.50 per hour. Aaron Roll second and motion carried. Tiffany Rankin reported that the Personnel Committee had conducted Sandy Kuhn's performance review for 2018. Per the committee's request, Tiffany recommended a 5% increase for Sandy Kuhn, retroactive to December 1 which was when she received her last increase. Diane Winters moved to table the motion until all board members could participate in the review process. Discussion was held. Motion died from lack of a second. Pat Paykoff moved and Benjamin Wenner second the motion for a 5% raise for Sandy Kuhn, made retroactive to December 1, 2018. Motion carried

## EXECUTIVE COMMITTEE

No report

## FINANCE COMMITTEE

Covered in Treasurer's Report

## FAIR ADVISORY COMMITTEE

The Exhibitor Book should be out by around July 1. The 2018 Fair departmental requests were sent out to all department chairs to look over and bring their updated list to the July meeting. With the passing of Rex DeVault there will be additional people needed to help in the Pig and Lamb barn.

## ADVERTISING COMMITTEE

Chip Thomson reported that there was a meeting held on May 29 at 5 p.m. at the cabin. Discussion was held on ideas for the 75<sup>th</sup> Little Brown Jug in 2020. Some ideas that were discussed were – a 75<sup>th</sup> Book, an ad in Fair World, a new logo, foil seals or stickers, a concert, a special 75<sup>th</sup> flag, special Jug tickets, aerial photos, citations, television coverage, a calendar, money clips, etc. A budget will need to be put together and presented to the board.

## SAFETY COMMITTEE

No report.

## MOTOR SPORTS COMMITTEE

No report.

## FACILITY/FACILITY PLANNING

Don Howard reported that the committee met June 17. The committee discussed replacing the old well house building with the new building and for Cogburn Electric to move the electric to the new building. P.J. Terry moved a motion for the electric agreement with Cogburn. Pat Allen second and motion passed.

Jon Melvin moved and Tom Roll second a motion to spend up to \$3,000 to get the log cabin camping area ready for the 2019 Fair. Motion carried. Pat Allen and Diane Winters abstained from voting

Benjamin Wenner moved to spend up to \$3,000 to get the Junior Fair camping area ready for the Fair. Jon Melvin second the motion and motion carried. Pat Allen and Diane Winters abstained from voting.

P.J. Terry moved and Benjamin Wenner second a motion for Professional Pavement to seal the blacktop in the Jug and Jugette Barns and at the Armory Gate. Motion carried.

Tom Roll moved and Colleen Smith second a motion to have Cogburn Electric move the distribution panels in the Coliseum so they are easier to hook up and unhook for events. Motion carried.

Additional maintenance projects discussed but put on hold included: upgrading the Liberty Street electric in the vendor area; installing fiber to all of the gates; replacing the Jug and Jugette roofs; and installing new windows and siding on the Coliseum.

The drainage project around the Merchants Building is almost completed, two hydrants have been replaced, there was a tile blow out that is being fixed, and the gutter is back on the Horsemen's restroom. Mike's Roofing is putting new gutters on barns 22, 23 and the Coliseum as a two year sponsorship. The Capitol Waste garbage truck hit some lines by the Coliseum and a pole had to be replaced.

## RACING

Tom Wright reported that he has a meeting with Steve Bateson from OHHA on sponsorship money and potentially restructuring part of their sponsorship to reward OHHA members. He will present to the OHHA board in July. He reported that meetings are being held to get things ready for the Fair.

Wall of Fame – Chip Thomson reported that Jerry Knappenberger, long-time executive director of OHHA passed away. Also, Tom White, long-time LBJ publicity director passed away. Both will be considered for the Joe Neville award. The Wall of Fame honoree will be named soon.

#### HOSPITALITY/ENTERTAINMENT

No report

#### ALL HORSE PARADE

Diane Winters reported that there are five entries in for the parade. The process of distributing forms is that the form is sent out and people distribute it and a lot happens via word-of-mouth. It was requested that the Budweiser Clydesdales be requested for the 75<sup>th</sup> Little Brown Jug.

#### BED TAX COMMITTEE

Tom Wright reported that the committee met on May 28 to define approved projects and the process for bringing up new projects. A reminder was given to the board, that to start a project, the money for the entire project needs to be in the bank and available for the project to begin. A list of projects by phase was passed around. Discussion was held. Jon Melvin reported that bid packages for the Ag Center should be ready to go out July 8 using Bid Express online system. The bid will be out 3 to 4 weeks. There will be a pre-meeting to review bids around July 22 and then all bids will be reviewed on August 8. The recommendations to the board will be at the August board meeting. The board would like some type of construction prior to the fair.

Tony Eyerman talked about the White Papers and the Capital Improvements Plan. He also went over the zoning. As soon as he finishes the other two projects mentioned above he will start back on the zoning. The idea is to have planning areas which provide some latitude for the land use. He should have the zoning plan to the City by September 1, 2019, with hopes of approval by the end of 2019.

#### BED TAX RENEWAL

Chip Thomson thanked Mike Harter and Mike Conklin for their contribution to the Friends of Your Delaware County Fair PAC. He reported that the PAC paid their lobbyist for the work he was doing. The taxes were paid on the beer sold at Rugged Maniac. He also stressed that the PAC needs to support legislators that have supported the Bed Tax and its renewal.

#### COVERED ARENA COMMITTEE

Diane Winters reported that the covered arena is still one of the top three bed tax projects.

#### OLD BUSINESS

Sandy Kuhn reviewed the proposal for Hulls Concession to take over the grandstand concession area and put in their equipment. They would like a three year commitment and option for renewal to make that type of investment. Paying the DCAS 20% of sales. It was decided that additional proposals would be sought and a special board meeting would be held to review those proposals early in July.

Sandy Kuhn reported that she, Don Howard and Larry Moreland went down to the old Girl's School to look at fencing. There is some already down and we will try to get someone down there to pick it up when they have a loader there to load it.

#### NEW BUSINESS

Aaron Roll moved to accept the Mod Space/Wilscott Contract for one office unit and one storage unit for use by the employment trailer managers. Jon Melvin second the motion and motion carried.

Sandy Kuhn passed around a sign-up sheet for Powell Festival Workers – June 21 from 5 p.m. to 9 p.m. or June 22 from noon until 9 p.m.

Two bids were reviewed for printing the Exhibitor Book – one from Mail Pro and one from Post Printing. Tom Roll moved and Jon Melvin second a motion to approve the Mail Pro quote. Motion carried.

Two bids were reviewed for printing the Fair Book – one from Mail Pro and one from Post Printing. Collin Howard moved to accept the quote from Post Printing. Colleen Smith second and motion carried.

Tom Roll moved to accept the proposal for Sunshine Cleaning to clean bathrooms for the Fair. Jon Melvin second and motion passed.

Larry Moreland moved to let the Marion County Fair use the extra water truck for their Fair. Jackie Colflesh second and motion carried.

#### ANNOUNCEMENTS

None.

Chip Thomson moved to adjourn. Diane Winters second the motion. Motion carried.

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Don Howard, President

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Sandy Kuhn, Secretary/General Manager