

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
July 16, 2019

ATTENDANCE

Present – Jackie Colflesh, Mick Fisher, Mike Harter, Collin Howard, Don Howard, Joe McLead, Jon Melvin, Larry Moreland, Pat Paykoff, Tiffany Rankin, Tom Roll, Colleen Smith, Chip Thomson, Diane Winters, Tom Wright, and Sandy Kuhn (General Manager/Secretary).

Absent - Pat Allen, Mike Conklin, Dan Huffman, Aaron Roll, P.J. Terry, Benjamin Wenner and Laryssa Hook (Ex-Officio).

GUESTS

Linda Beach, Debbie Jackson, Cheryl Hagerty, Rick DeVault, T. Thomson and Randy DeVault.

CALL TO ORDER AND ROLL CALL

Don Howard, President, called the meeting to order. The Pledge was recited. Roll call was taken.

PUBLIC COMMENT

Cheryl Hagerty spoke to the board regarding the 4-H Committee launching a fundraising campaign for a plaza area for the new building. They would like to kick it off at the fair. Discussion was held and it was recommended that Cheryl come to a Bed Tax Committee meeting and meet with that committee to further discuss and get some direction for what it would look like.

MINUTES

Jackie Colflesh moved and Tom Roll second the motion to approve the June 18, 2019 board minutes. Motion carried. Tom Roll moved and Larry Moreland second the motion to approve the July 2, 2019 special meeting minutes. Motion carried.

PRESIDENT’S REPORT – Don Howard reported that we are 60 days away from opening day of the 2019 Delaware County Fair. There are some projects that would merit a couple of Director work days. These include painting the Arts and Crafts Building and some work around the Merchants Building. If others have ideas for projects get them to Don Howard to add to the list. Chip Thomson brought up getting a dumpster to get things cleaned up. Sandy Kuhn said she would coordinate this with Dave Dilsaver. Don also brought up an incident at an out of state fair with a case of Ecoli at a petting zoo where a child died. Working wash stations are important and will need to be placed throughout the animal barns area. Jackie Colflesh brought up the ride incident at the Madison County Fair where a child was hurt due to negligence of the ride operator. It was not our ride company. Don reported that he met with Laryssa Hook to coordinate the area in the Coliseum that would be used for Junior Fair. They will use the west side of the Coliseum from the big garage door west. There will be 14 – 4’ x 4’ fair booths for club use. He is still trying to figure out what to hang posters on. He recommended that some banners be purchased congratulating 4-H for being active for 100 years in Delaware County.

SECRETARY’S REPORT

General Manager, Sandy Kuhn discussed her activities since the last meeting which included: receiving Thank You notes from the Florida FFA students who visited before the last meeting; working to get new sponsors; attending a meeting regarding Senior Citizens Day; participating in the Powell Festival – thanks to Tom Wright and Don and Sheree Howard for working the booth; finishing the Exhibitor’s Handbook and the Fair Book; getting tickets ordered; submitting the alcohol permits; serving on the selection committee for the new Convention and Visitor’s Bureau; working with Jon Melvin to get Bid Express on the computer for bids for the Ag Center; coordinating a Fair display at the Delaware County Library; meeting with the Employment Trailer managers; meeting with Laryssa Hook regarding the configuration of the Coliseum to include Junior Fair and making sure golf cars and tents were ordered. Joe McLead brought up having a Chesrown van available to take people to the Winner’s Circle. T. Thomson said he would work on this.

TREASURER'S REPORT

No report.

PERSONNEL COMMITTEE

No report.

EXECUTIVE COMMITTEE

No report

FINANCE COMMITTEE

Tiffany Rankin reported that the Auditor of State had been at the Fair Office working on the audit. The worker's compensation audit will be held Monday, August 12. Maloney/Novotny will head that up out of their office. Tiffany then went over the financial statements with the board members. She said we are in line with last year on receivables, expenses and revenue. The bills are all current. Discussion was held on the workers compensation audit. Chip Thomson had a couple of questions on the financials regarding the camping revenue and the credit card account. The credit card account question was answered and Sandy Kuhn said she would talk to Quita Hines and follow up with the board on the camping question.

FAIR ADVISORY COMMITTEE

Sandy Kuhn reported on the meeting held July 6. Exhibitor Handbooks were available. Fair needs lists were turned in by those in attendance.

ADVERTISING COMMITTEE

Chip Thomson asked if Roger Huston was needed to do any voice overs for commercials for the fair and when the billboards would be up and running. It was determined that we could use YouTube videos for the audio portion of commercials needed and Sandy Kuhn would look up the date billboards begin running and let the board know.

SAFETY COMMITTEE

Jackie Colflesh reported that she is working on getting a meeting set up for the first week in August for the entire security team. Mike Harter reported that he has Troy Morris, Tri Township Fire Captain, coming in by the end of the month to walk through the horsemen's area to look at potential issues.

MOTOR SPORTS COMMITTEE

Larry Moreland reported that there was a meeting held June 24. It was decided that due to lack of sponsorship there would be no monster trucks and that there would be a mini tractor pull the first Saturday.

The Harlem Days have asked to borrow some bleachers from the fairgrounds so Larry will coordinate that.

Chip Thomson moved and Tom Roll second a motion to approve up to \$5,500 for the old fence to be installed back at Motor Sports.

FACILITY/FACILITY PLANNING

Larry Moreland moved and Mike Harter second a motion for up to \$1,500 to make the back gate to Pavilion Hill wider.

Don Howard reported on work the maintenance staff have been doing, including fixing the roof on the Junior Fair Office and the roof on the trailer out back. He reported that the old pump house should have the electric unhooked soon and a pad poured for the new building to be put on. A proposal for fixing or replacing the skylights in the cabin is needed. There needs to be a solution for the small tote board replacement for the next meeting. Ohio Mulch has been hauling out manure.

RACING

Tom Wright reported that the May nomination numbers are up, the fillies are down and the three year old events are up slightly.

Tom Wright moved to spend up to \$6,000 for Greg Coon to come up and scarify the track. There has been some settling in one area and it needs fixed soon. Jack Colflesh second and motion carried.

Wall of Fame – Chip Thomson reported that there were three nominations on the ballot this year and Jimmy Takter is the Hall of Fame inductee. Tom White is the Joe Neville award recipient and he will let us know who the Lady Pace awardee is.

HOSPITALITY/ENTERTAINMENT

Colleen Smith would like to have concert banners put up like last year.

ALL HORSE PARADE

Diane Winters reported that she talked to the County Commissioners about the Horse Parade since the lawn is torn up around the old courthouse and they will work something out for her.

BED TAX COMMITTEE

Pat Paykoff reported that he met Friday with the architect and there are some problems with the structural engineer so soil borings will be done on Monday that will reduce footings and therefore reduce the cost of the building. The hope is to wrap up the bid package proposal on Friday and then it will need reviewed by the city before going online for bidding. The bid will need to be open online for four weeks.

Tom Wright updated the board on the planning document process. It was sent to Tom Wright and he will forward to Sandy Kuhn to get to the entire board. Tony Eyerman is working with the city of Delaware on zoning. The city is backed up.

Chip Thomson reported that Mike Conklin asked that Tom Wright hold a meeting with the horsemen regarding the new barns.

BED TAX RENEWAL

Chip Thomson reported that the budget is in the House of Representative and then will go to the Senate and it should be signed by the Governor tomorrow.

He reported that Randy Turner has worked to get all of the correct paperwork submitted to get The Friends of Your Delaware County Fair recognized as a Political Action Committee (PAC) so they can donate to campaigns and act as a true PAC.

COVERED ARENA COMMITTEE

Mike Harter reported that people are still very interested in coming to Delaware for events when the arena is built. Pat Paykoff mentioned that if the new Bed Tax goes through the budget then a new and different arena will need designed.

OLD BUSINESS

Thanks to Tom Roll for going down to the old school on Route 745 and picking up fence and posts.

NEW BUSINESS

Sandy Kuhn mentioned that we still need a sponsor for the last Saturday – Sept. 21.

Mike Harter moved and Tom Roll second a motion to accept the Heritage Catering proposal for the Top of the Stretch tent. Motion carried.

Jackie Colflesh moved and Colleen Smith second the motion to accept the Pigfoot Catering proposal for the Backstretch tent. Motion carried.

Joe McLead moved and Tom Wright second the motion to approve Mike Wells as the fair plumber for 2019. Two bids were received. Motion carried.

Joe McLead moved and Jon Melvin second the motion to approve Home City Ice as the ice provider for the 2019 fair. Two bids were received. Motion carried.

Colleen Smith moved and Jackie Colflesh second a motion to allow Zassy's Fall Festival October 4-6 to apply for a liquor permit. Motion carried.

Pat Paykoff moved and Joe McLead second a motion to spend up to \$7,226 on rain insurance for Sunday and Thursday of the fair. Motion carried.

Sandy Kuhn let the board know that volunteers are needed for First Friday's – August 2 and September 6 and for Business Before Hours with the Delaware Chamber – August 1 from 8-9:30 a.m.

Joe McLead moved and Jon Melvin second a motion to approve up to \$3,000 to purchase additional fans for the 2019 fair. Motion carried.

Chip Thomson moved and Mike Harter second a motion to purchase cameras for the Coliseum parking lot and the front entrances of the Jug and Jugette barns. Motion carried.

Joe McLead told the board he would be going to the Hamiltonian with T. Thomson and to the Adios. He said that T. Thomson is starting to get more recognition in the industry.

T. Thomson reported that he is getting fertilizer donated from The Scotts Miracle Gro Company for the infield.

EXECUTIVE SESSION

Colleen Smith moved to go into Executive Session to discuss employment matters. Second by Mike Harter. Motion carried. Discussion was held. Chip Thomson moved to return to regular session, noting that no decisions were made. Colleen Smith second and motion carried.

Chip Thomson moved to allow the Track Superintendent to camp on the fairgrounds, paying the normal camping rental rate, until October 31, 2019. Mike Harter second and motion carried. Pat Paykoff abstained from voting.

ANNOUNCEMENTS

None.

Mike Harter moved to adjourn. Chip Thomson second the motion. Motion carried.

Don Howard, President

Sandy Kuhn, Secretary/General Manager