

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
November 12, 2019

ATTENDANCE

Present – Pat Allen, Jackie Colflesh, Mike Conklin, Mark Fisher, Mick Fisher, Mike Harter, Don Howard, Dan Huffman, Bryan Mellen, Jon Melvin, Larry Moreland, Pat Paykoff, Tiffany Rankin, Aaron Roll, Tom Roll, Colleen Smith, , Chip Thomson, Benjamin Wenner, Diane Winters, Tom Wright, Laryssa Hook (Ex-Officio) and Sandy Kuhn (General Manager/Secretary)

Absent – Joe McLead

GUESTS

Tim Hack, Kyle Hack, Cheryl Hagerty, T. Thomson and Jason Maxey.

CALL TO ORDER AND ROLL CALL

Tom Wright, President, called the meeting to order. The Pledge was recited. Roll call was taken.

PUBLIC COMMENT

Tim and Kyle Hack from Tidy Tim’s portable toilet company introduced themselves and expressed their thanks for allowing them to work with us to provide portable toilets for the previous three fairs. They presented a proposal for portable toilets for the 2020-2022 fairs. Discussion was held on their performance and Tim and Kyle then left the meeting. Additional discussion was held regarding their performance the previous three years. Tom Roll moved to accept the contract. Diane Winters second the motion and motion carried.

Chip Thomson and Cheryl Hagerty presented on behalf of the 4-H Endowment Committee. Chip Thomson said the goal was to raise \$200,000. Many fairs have raised funds to build a 4-H plazas on their fairgrounds with the purpose of recognizing donors to the endowment funds. The money donated to the endowment fund will stay in that fund and the interest will be used, as it currently is being used, to fund additional 4-H activities throughout the year. The Endowment Committee is asking the fair board to assist in the building of the plaza, mainly in the architectural drawings/renderings. Chip Thomson reported that bed tax can be used for DCAS’s contribution. Chip Thomson moved to allocate up to \$5,000 of bed tax money towards the 4-H Centennial Plaza. Diane Winters second the motion and motion carried.

MINUTES

Colleen Smith moved and Aaron Roll second the motion to approve the October 15, 2019 board minutes. Motion carried.

PRESIDENT’S REPORT – Tom Wright said that he would like the board members to keep in mind when communicating to be clear, concise and direct. He would like items to be moved through the committees and brought to the board meetings with the committees’ recommendation. He would like board members to put their phones and electronics away and pay attention, to “Be present.” He asked that the committee chairs get committee minutes to Sandy shortly after the committee meets so they can be included in the board packet. Tom said that he sent an example of committee minutes to the chairs for their use. He would like included at committee meetings and in the committee minutes – a list of who is doing what and by when. Committee descriptions and lists went out. He deleted a few committees, combined a few and added a new committee. He would like committee chairs and members to invite other, non-board members, to be part of a committee if there is a fit and interest. He would like any contracts that can be sent through a committee to be done that way.

SECRETARY’S REPORT

General Manager, Sandy Kuhn reported her activities for the month which included: assisted Big Walnut FFA member, Rachel Sherman, with interviews for the National Dairy Proficiency Award that she was a candidate for and reported that she, along with the Big Walnut DACC FFA Food Science team won at the National FFA Convention held in Indianapolis, IN; attended the Delaware Partnership meeting at ODOT; attended the

Stratford Ecological Center's Fall Colors event; assisted with student job interviews at Big Walnut High School; submitted the fair funds request to ODA; worked with the Board of Election on using their machines to conduct the election; coordinated Delaware Christian School sixth grader students to volunteer at the fairgrounds; attended the District 6 meeting at Richwood Fairgrounds; attended the Finance and Personnel Committee meetings; helped with the election and Annual Meeting; and attended the CVB Executive and Regular Board meetings.

TREASURER'S REPORT

Dan Huffman went over the financials that were e-mailed to the board and asked if there were any questions. Jackie Colflesh moved to accept the treasurer's report and Aaron Roll second. Motion carried.

PERSONNEL COMMITTEE

Tiffany Rankin moved to give a 3% cost of living increase to the following employees – Wayne Byus, Dave Dilsaver, Quita Hines, T. Thomson and Steve Vaughn. Jon Melvin second and motion carried. Chip Thomson abstained from voting. Tiffany also reported that the committee had met with Deb Jackson and Linda Warner regarding ideas they have for improving the employment trailer for the 2020 Fair. These ideas will continue to be discussed and recommendations brought to the board in the future.

EXECUTIVE COMMITTEE

No report.

FINANCE COMMITTEE

Dan Huffman reported that the committee met November 13. They went over incentive payments for Jennifer McGowan, Sandy Kuhn and T. Thomson. Dan recommended the board approve paying the three employee's incentives. Tom Roll moved to pay the incentives. Jackie Colflesh second and motion carried.

Dan Huffman reported that the committee approved paying the IRS taxes online. Dan Huffman reported that the committee moved forward in applying for an OHHA Capital Improvement grant but would need \$10,000 in matching funds if the grant is approved. Jon Melvin moved approving the \$10,000 matching funds for the OHHA grant if the grant is approved. Benjamin Wenner second and the motion carried.

Tiffany Rankin reported that the findings from the Bureau of Worker's Compensation audit were positive and DCAS would be receiving reimbursements for \$6,000. The main reason for the reimbursement was the reclassification of some employees. Dan Huffman discussed that there are concerns about how worker's compensation is handled for special duty officers hired through the sheriff and there may be changes in this in the future which could raise the rates of those individuals.

Tiffany also reported that she met with representatives of the Delaware County Finance Authority, a County Commissioner and county staff and a First Commonwealth bank representative to explore options for acquiring financing should it be needed or desired as DCAS moves forward with new constructions projects.

FAIR ADVISORY COMMITTEE

Aaron Roll reported that the Rabbit and Poultry barn will probably need to add a tent to show their animals in for the 2020 Fair as they will need the entire barn for animal cages.

Benjamin Wenner made the board aware of an incident that occurred in the swine barn regarding animal care. A letter was drafted and sent to an attorney for review. Benjamin requested the board's approval to send the letter to the individual's involved after it was reviewed by the attorney. Tom Roll moved that the letter be sent. Mark Fisher second and motion carried.

ADVERTISING COMMITTEE

Chip Thomson reported that he would be having a committee meeting the first week in December to start working on the 2020 Fair and the 75th Jug Anniversary. He will be including other, non-fair board members, on the committee.

SAFETY COMMITTEE

No report.

MOTOR SPORTS COMMITTEE

No report.

FACILITY/FACILITY PLANNING

Larry Moreland reported that the dumpster truck windows and windshield have been replaced. He reported that the area around the Jug Barn was redid and that the drain was pumped out.

RACING

Tom Wright would like approval to attend the Racing Committee meeting in Florida. Chip Thomson moved and Bryan Mellen second a motion to spend up to \$1,300 for Tom Wright to attend the Racing Committee meeting. Motion carried.

WALL OF FAME COMMITTEE

No report.

HOSPITALITY/ENTERTAINMENT

Colleen Smith reported that she will have a full report on the tents at the next board meeting. She still needs to get the alcohol and beer expenses allocated. She reported that the Householder tent was successful and they want to return next year.

ALL HORSE PARADE

Diane Winters reported that the All Horse Parade date for 2020 will be Sunday, September 13. She also reported that she and Pat Allen went to the Meadows for Roger Huston's retirement and it was very nice.

BED TAX COMMITTEE

Tom Wright reported that the County Commissioners that he has spoken with seem to be in favor of the Bed Tax extension.

Pat Paykoff introduced Kevin Hoffman with Harper Architectural Studio and he went over two handouts that he passed out. One was on the key divisions impacting the bids and building costs and the other was a summary sheet of the value engineering options for budgeting. Discussion was held.

Next steps are to send the civil engineering package out to bid as a separate contract. This would allow for a pad ready project. Mark Fisher moved and Jackie Colflesh second a motion to send the civil engineering package out for bid. Motion carried. A Bed Tax Committee meeting will be held to go over the value engineering options and have recommendations for the board at the December meeting. According to Pat Paykoff, there is still a possibility that the exhibition hall side of the building could be ready for the 2020 Fair.

BED TAX RENEWAL

Chip Thomson reported that there is a fundraiser December 10 for Representative Carfagna and Senator Jordan sponsored by Joe McLead and Sugar Valley Farms. He encouraged board members to attend.

Chip Thomson reported that the Friends of Your Delaware County Fair appreciate all of the work that both Steve Cuckler and Hunter Wright have done on behalf of the group.

Chip Thomson also would like the Bed Tax Committee to come up with a grandstand project for around \$2 million that can potentially be put in the state budget. Board members are encouraged to bring their ideas for this to the next Bed Tax Committee meeting.

COVERED ARENA COMMITTEE

No report.

OLD BUSINESS

Chip Thomson moved to approve the new Buckeye Valley Boosters food stand agreement. Benjamin Wenner second and motion carried.

Don Howard reported that he and Sandy Kuhn attended the District 6 OFMA meeting November 7 at the Richwood Independent Fairgrounds. He said that most fairs had numerous board members in attendance and encouraged our board members to attend in the future. Sandy Kuhn reported that some of the fairs held some activities at their fairs that she would like to see considered at Delaware – such as a straw stacking contest and the local career center having a cooking/culinary contest.

NEW BUSINESS

Chip Thomson moved and Mike Conklin second a motion to approve up to \$5,000 for Pat Paykoff to purchase equipment from Delaware County. Motion carried.

Sandy Kuhn passed around a sheet for members to sign up for the OFMA Convention which will be held January 2-5, 2020 in Columbus.

EXECUTIVE SESSION

It was moved by Jackie Colflesh and second by Colleen Smith to go into executive session to discuss confidential matters. Motion carried. Discussion was held. Chip Thomson moved to return to regular session, noting that no decisions were made. Colleen Smith second the motion and motion carried.

ANNOUNCEMENTS

Sandy Kuhn announced that the Christmas in the Cabin luncheon would be held December 11 from 11:30 a.m. to 1:30 p.m. in the log cabin. She said that if any board members wanted to make a donation or provide food for the luncheon to let her know.

Dan Huffman moved to adjourn. Don Howard second the motion. Motion carried.

Tom Wright, President

Sandy Kuhn, Secretary/General Manager