

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING
February 18, 2020

ATTENDANCE

Present – Pat Allen, Jackie Colflesh, Mike Conklin, Mark Fisher, Mick Fisher, Mike Harter, Dan Huffman, Bryan Mellen, Jon Melvin, Larry Moreland, Pat Paykoff, Tiffany Rankin, Aaron Roll, Tom Roll, Colleen Smith, Chip Thomson (6:03 p.m.), Benjamin Wenner, Diane Winters, Laryssa Hook (Ex-Officio-6:04 p.m.) and Sandy Kuhn (General Manager/Secretary)

Absent – Pat Paykoff and Tom Wright (arrived at the very end of meeting – approximately 7:45 p.m.).

GUESTS

Jeff Armentrout, Laura McFarland and Amy Stottlemeyer.

CALL TO ORDER AND ROLL CALL

Tiffany Rankin, Vice President, called the meeting to order in the absence of President Tom Wright. The Pledge was recited. Roll call was taken.

PUBLIC COMMENT

Laura McFarland and Amy Stottlemeyer attended, representing Delaware Pride Now. They have changed their proposed date of rental to July 18 and have met with the City and County law enforcement and EMS/fire. Discussion was held and questions were asked.

MINUTES

Tom Roll moved and Diane Winters second the motion to approve the January 21, 2020 board minutes. Motion carried.

SECRETARY'S REPORT

General Manager, Sandy Kuhn reported that her full report was included in the board e-mail that was sent out. She highlighted the following items:

- Attended numerous committee meeting;
- Working on sponsorships – Richwood Bank has moved their sponsorship to the Rabbit & Poultry Barn and Nationwide Children's Hospital is looking at a new sponsorship package instead of a Sponsor of the Day. More on that to come;
- Have interviewed one intern candidate and have two more to interview.
- Applied for an Ohio Soybean Council grant to enhance the Farm Bureau tent.
- Spent a lot of time working with Tony Eyerman and Kleingers to get the zoning and alley vacation packages ready to go to the city. The city has been a good partner to work with on this.

TREASURER'S REPORT/ FINANCE COMMITTEE

Dan Huffman went over the financials that were e-mailed to the board. He reported that payables are up-to-date and receivables are good. Jon Melvin moved and Colleen Smith second a motion to approve the financial report. Motion carried.

Dan Huffman moved and Benjamin Wenner second a motion to raise the daily admission price from \$6 to \$7 for the 2020 Delaware County Fair and to raise the youth age for free admission from 8 and under to 11 and under. This was a recommendation from the Finance Committee meeting. Discussion was held. Motion failed 5 for and 14 against.

Benjamin Wenner moved to pay PEP for our insurance up to \$56,000. Tom Roll second and motion carried.

Bryan Mellen moved and Mark Fisher second a motion to allow DCAS to file in small claims court to try to collect on receivables from delinquent boarders and camper rentals. Motion carried.

Jon Melvin moved and Tom Roll second a motion to allow Sandy Kuhn permission to sell old equipment and scrap for up to \$2,500. Motion carried.

Joe McLead moved to increase the liability part of our PEP insurance from \$2,000,000 to \$5,000,000. Bryan Mellen second the motion and motion carried.

EXECUTIVE COMMITTEE

Tiffany Rankin reminded the board members that the rental contract agreement that the county is proposing was emailed to board members so please take time and review it. Sandy Kuhn asked that all concerns regarding the contract be emailed to her by the end of the day Wednesday.

PERSONNEL & ADMINISTRATION COMMITTEE

Don Howard reported on the meeting held February 10, 2020. (Full minutes in board folder) Board members received the minutes in their board packet. Don went over the following topics: Status of updating constitution and by-law changes on web site for 2020 as a result of approved changes at the annual election; The county downloaded a pdf writeable program onto Sandy Kuhn's computer to use in editing pdfs; Follow up regarding utilizing the board of elections for the 2020 annual election; Begin discussion of contracts to be let this year, these include; plumbing, electric, mums, cleaning-bathrooms, towing, ice, security, trash. Monthly camping contract for horsemen, Vendor agreement, blank facility rental agreement, and stall rental agreement; On all contracts forward those for specific areas to the respective committee for their review and submission to the board and ultimately back to this committee for standardization of wording; Discuss details of newer manure hauling process; Hourly wage survey of Delaware area for maintenance positions; Evaluation schedule discussion; Goals and objectives for 2020; Discuss addition of outside source for HR expertise; It has been reported to our President that a director has been reported to have missed three consecutive board meetings; and It has been reported to our President that one of our directors no longer lives in Delaware County.

Don Howard reported that Sandy Kuhn recommended to give Jennifer McGowan, office manager, a \$.50 per hour raise based on her recent performance review. Chip Thomson moved to approve the increase of \$.50 per hour to Jennifer McGowan's pay effective immediately. Mark Fisher second and motion carried.

FINANCE COMMITTEE

Covered with Treasurer's Report.

FAIR ADVISORY COMMITTEE

Aaron Roll reported on the meeting held February 1. (Full minutes in board folder) He reviewed the minutes that were emailed out with the board packet. Benjamin Wenner went over the discussion that was held regarding banning the use of ractopamine in all swine exhibited at the Delaware County Fair in 2020. He moved that the Delaware County Fair be a ractopamine free fair, and that exhibitors not be permitted to feed any ractopamine product to their fair swine. Mick Fisher second the motion and motion carried.

ADVERTISING COMMITTEE

Chip Thomson reported on the meetings that was held February 17, 2020. (Full minutes in board folder) Board members received the minutes in their board packet. Discussion was held on the following items: signage, doing a \$75 promotional package, bumper stickers, billboard on route 33, souvenirs, 75th logo polos, booth at June, July, August and September First Friday, starting gate sign, magnets to the Dan Patrick awards, Clydesdales, country classifieds and placemats.

Chip Thomson reported the committee would discuss media buys at their next meeting.

SAFETY COMMITTEE

No report.

MOTOR SPORTS COMMITTEE

Larry Moreland reported on the meetings held January 28 and February 3. (Full minutes in board folder) Board members received the minutes in their board packet. Larry reported that the committee has decided on having the same lineup as last year for all events, except they are taking a hard look at the tractor pull as it lost money. He reported there were two cameras installed back in the motor sports area. He reported they discussed fencing for crowd control and the location of the new pad.

Tom Roll moved to approve the motor sports budget of \$37,200. Pat Allen second and motion carried.

FACILITIES/MAINTENANCE COMMITTEE

Larry Moreland reported on the meetings held January 28. (Full minutes in board folder) Board members received the minutes in their board packet.

Jon Melvin reviewed information regarding the bids for the sitework for the Ag Center/Junior Fair Building. Jon Melvin moved to accept the bid of \$286,425 from Marks Construction Inc. Chip Thomson second the motion and motion carried.

Larry Moreland thanked everyone who helped with moving the Sheriff's building and to Pat Allen for leading the group. He reported that the Marion County Fair is going to get the clutch fixed in the water truck in exchange for them using it at their fair last year. He reported that maintenance staff is working on building and working to get the bed off of the dump truck.

Bryan Mellen moved and Mark Fisher second that DCAS sell two old tractors to Anderson Equipment for \$6,000. Motion carried.

RACING

Tiffany Rankin reported that Tom Wright has hired Cindy Flahive to replace John Cross in the racing office.

HOSPITALITY

Colleen Smith reported on the meeting held January 29, 2020. (Full minutes in board folder) Board members received the minutes in their board packet. She reported that the Backstretch and Top of the Stretch tent both showed a nice profit in 2019. Pavilion Hill financials still need sponsorship dollars applied to it to get final report completed. She reported that the next meeting will be held January 29 at 5:30 p.m. in the cabin.

Tom Roll moved to have Jon Anthony and Wishful Drinkin perform at the fair on September 19, 2020. Pat Allen second and motion approved.

Colleen Smith moved and Benjamin Wenner second to approve McGuffey Lane to perform on September 26, 2020 at the Delaware County Fair. Motion carried.

Benjamin Wenner moved and Mick Fisher second to have the Southern Ohio Flying K9's Frisbee dogs perform on Sept. 19, 20, 25 and 26 at the 2020 Delaware County Fair. Motion carried.

BED TAX COMMITTEE

No report.

COMMITTEE 51

Mike Harter reported on the meetings held February 5 and February 18. (Full minutes from Feb. 5 meeting in board folder) Board members received the minutes in their board packet. Discussion was held. Benjamin Wenner moved to allow the Pride 2020 group to rent the grounds if they meet the conditions outlined by Committee 51 Conditions include: Entry and exit through Liberty Street gate because of construction; use east side parking lots; have six uniformed police officers; have 30 restrooms, 10 wash stations and four handicap restrooms; rename "kid zone" to "family zone"; have construction fence put up on west side of midway; and having liability insurance brought up to Delaware County lease agreement . Jon Melvin second motion and motion carried.

OLD BUSINESS

Chamber of Commerce Annual Dinner – T. Thomson, Jennifer McGowan and Sandy Kuhn attended representing the fair and Little Brown Jug. The table promoting the 75th Little Brown Jug was very nice. Frank Reinhard received the Wayne Hilborn Lifetime Achievement Award so if you see Frank be sure to congratulate him.

Reminder – the District Meeting at Washington Court House is April 6 – mark your calendar

Zoning application and alley vacation will be turned into the City Planning Office tomorrow (Wednesday)

Thanks to all who helped to get the floor in the Sheriff's building and it moved to a temporary location

Retreat will be held March 7 in the Log Cabin starting at 9 a.m.

NEW BUSINESS

Thorsen's for mums – same price as last year. Don Howard moved to spend up to \$4,000 for mums for the 2020 Delaware County Fair. Jackie Colflesh second and motion carried.

Bed Tax Presentation to County Commissioner's – March 5 at 9:30 a.m. at Commissioner's Office

Just a reminder to send your concerns/questions about the County Lease Agreement to Sandy Kuhn by end of day Wednesday.

PRESIDENT'S REPORT – Tom Wright went over some agenda items for the retreat which will be held in the log cabin on March 7 at 9 a.m. He discussed possible financing options moving forward with new construction. These included the Finance Authority, a bank loan and a short term loan through the county. Additional discussion will be held on this as we move forward with projects.

ANNOUNCEMENTS

Diane Winters wanted to have in the minutes that the All Horse Parade will be held September 13, 2020 at 3 p.m. through downtown Delaware, Ohio.

Chip Thomson moved to adjourn. Benjamin Wenner second the motion. Motion carried.

Tom Wright, President

Sandy Kuhn, Secretary/General Manager