

DELAWARE COUNTY AGRICULTURAL SOCIETY  
BOARD MEETING MINUTES  
November 21, 2023

ATTENDANCE:

PRESENT: Jennifer Brown, Jackie Colflesh, Adam DeMarco, Patricia Gladman, Mike Harter, Mike Knapp, David Laaksonen, Jon Melvin, Tiffany Rankin, Kevin Simpson, Colleen Smith, Chip Thomson, T. Thomson, Randy Turner, Chris Welker, Diane Winters, Tom Wright, Laryssa Hook and Jen McGowan

ABSENT: Jeff Armentrout, Mark Fisher and Bryan Mellen

GUESTS:

Don Howard, Jessica Miller, Marquita Hines, Rob Stambaugh, Zach Hill, Tab Gepper, Denny Davis, Taylor Glass, Lisa Glass, Shawn Parfitt

CALL TO ORDER AND ROLL CALL

Chip Thomson called the meeting to order, Colleen Smith led the pledge and Jen McGowan called the roll.

PUBLIC COMMENT

Guests introduced themselves.

MINUTES

Tom Wright moved and Colleen Smith seconded to approve the minutes from the October meeting, Motion carried.

Jen McGowan swore in Jon Melvin as a reelected board member.

PRESIDENT'S REPORT

Chip Thomson shared that he would like to have Don Howard continue to lead the Hall of Fame Committee as an ex officio. Jon Melvin moved and Colleen Smith seconded to approve. Chip said that he had a few requests for committees and will hand out a questionnaire to be filled out as to what committee you would like to be on. If you want to be a chair please put that down as well.

Chip would like Jon Melvin to remain an at large on the exec committee. Chris Welker moved and Jennifer Brown seconded. Motion carried. Jon Melvin abstained.

Chip discussed that the bylaws are sketchy about past president, because he is past president, but Tiffany is the past past president and that she should fill that role on the exec committee. Jon Melvin motioned and Chris Welker seconded. Motion carried. Tiffany Rankin abstained.

Chip reported that he will announce committees before the next meeting. He would also like to have a retreat again this year like we had last year.

OFFICE REPORT

Jen McGowan handed out a signup sheet for the OFMA for registration. Registration deadline is Dec. 10 before the price increases. Jen shared that the office will be closed for Thanksgiving and the day after and that a sign will be put on the door with her cell phone number for emergencies.

TREASURER'S REPORT

Randy Turner went over the financials and rental of the Ag. Center. The numbers are accrual numbers and he is estimating for this year \$75k. The extra \$25k is booked but not yet paid.

Randy mentioned that we have a whole bunch of accounts to go over. We need them all right now. He went and signed the 3318 account which is a savings account and he is now the signatory on that one. He turned in the signatory card on the 1461 main operating account but Dan will stay on that one until the checks that he signed have cleared. Went over several other accounts for the bank that need motions from the board:

Tom Wright motioned that Randy Turner be named administer for online banking purposes. Diane Winters second. Motion carried.

Chris Welker motioned that we take T. Thomson off of the 1231 account and add Randy Turner as a signatory. Diane Winters second. Motion carried.

Chris Welker motioned that we take Dan Huffman off of the 6486 Auction account and add Randy Turner as a signatory. Colleen Smith second. Motion carried.

Chris Welker motioned that we take T. Thomson off of the account ending in 1226 and add Randy Turner as a signatory. Colleen Smith second. Motion carried.

Diane Winters motioned that we take Dan Huffman off of the account ending in 3475 and add Randy Turner as a signatory. Mike Harter second. Motion carried

The board decided to leave the two Jr. Fair accounts alone until they talked to the corresponding committees.

Randy mentioned that page 1 on the balance sheet of the financials as of Nov. 1 shows a balance of \$769k and that amount includes the \$489,300 from the state for the grandstand and also \$259,024 final draw on the 3.2 million dollar loan. Tom Wright asked about page 3 line 4030 showing that it is up \$176k for 1099 labor. Randy said if you go forward to 7630 the expenses went down \$117k, Quita mentioned those are vendor expenses and materials. We are up \$100k there but down \$95k in other areas. Chris Welker moved to approve the treasurer's report, Patti Gladman seconded. Motion carried.

Colleen asked why the para mutual were W2 employees. Tiffany shared that it is because of the huge liability and the amount of money that they are handling.

Chip mentioned that there will be a finance committee meeting before our next board meeting that everyone is invited to. Tiffany said there is some prep work there so any questions that need answered ahead of time can be emailed to Randy.

Chip said at this time we would just go around the horn if there was no objection to that.

Mike Harter-No Report

Mike Knapp-No Report

Diane Winters-No Report. All Horse parade will be Sept. 8, 2024

Jen McGowan-No Report

Patricia Gladman-No Report

Colleen Smith-No Report

T. Thomson-No Report

Jon Melvin-Mentioned the bed tax minutes and change orders. Chip said that exec can approve change orders before the next meeting if needed. Chris Welker mentioned that without a 2<sup>nd</sup> appointment to the exec committee it was not complete. Chip said he was waiting to talk to Colleen first but would like her to sit on exec. Colleen accepted. Chris Welker motioned to approve Colleen to the exec committee, Diane Winters seconded. Motion carried.

Dave Laaksonen-Mentioned that we have rented software for business plans. Do we need to continue it? It is costing about \$12 a month.

Tom Wright-Mentioned that bed tax notes and action items are in the minutes. He will also be attending a racing meeting next week and will have expenses. Colleen Smith motioned with an amount of \$2000 to cover expenses, Jon Melvin seconded. Motion carried.

Kevin Simpson-No Report, but he is willing to sign up for anything we need.

Laryssa Hook-No Report

Chris Welker- Current fair Queen has sent in her application and it will cost \$100. Jen and Quita will take care of that. Chris and Jen decided to give 2 additional registrations for the queen's parents

Adam DeMarco-No Report

Jennifer Brown-No Report

Tiffany Rankin-No Report

Jackie Colflesh-No Report

Randy Turner-No Report

OLD BUSINESS -NONE

NEW BUSINESS -NONE

Jennifer Brown moved to adjourn. Colleen Smith seconded. Motion carried.