

DELAWARE COUNTY AGRICULTURAL SOCIETY
BOARD MEETING MINUTES
May 21st, 2024

ATTENDANCE:

Present- Jeff Armentrout, Jennifer Brown, Jackie Colflesh, Adam DeMarco, Mark Fisher, Patricia Gladman, Mike Harter, Mike Knapp, David Laaksonen, Jon Melvin, Tiffany Rankin, Colleen Smith, Chip Thomson, Randy Turner, Chris Welker, Tom Wright, Laryssa Hook and Don Howard

ABSENT: Bryan Mellen, Diane Winters and Jen McGowan

GUESTS: Morgan Miller, Jessica Miller, Cheryl Hagerty and Jonathan Owen

CALL TO ORDER AND ROLL CALL

Chip Thomson called the meeting to order, Mike Knapp led the pledge of Allegiance and Chris Welker called the Roll. Jon Melvin moved and Jennifer Brown seconded excusing Diane Winters. Motion Carried. Jeff Armentrout provided an update.

PUBLIC COMMENT

Cheryl Hagerty spoke about the 4-H pavilion committee, she thanked Jeff Armentrout and Kevin Simpson for representing the board, and Don Howard and Benjamin Wenner for representing 4-H. The question from their committee is what location and how big of space that they can use. Determine a location and size will allow them to continue with their planning. Chip Thomson asked that they provide an ideal location and an alternate at the next board meeting. Don Howard questions what funds would be used for project. Randy Turner said because it is a new structure we can use Bed Tax.

Jonathan Owens introduced himself. Morgan Miller introduced herself as the new bookkeeper. Jessica Miller introduced herself from the Fair Office.

MINUTES

Chip Thomson found a mistake with the date of the September meeting and ask that it be amended in the minutes. Jackie Colflesh moved and Mike Knapp seconded to approve the minutes as amended. Motion Carried, Tiffany Rankin and Mark Fisher abstained.

PRESIDENT'S REPORT

Chip Thomson took a straw poll of the board to find the boards opinion on updating the sign on Pennsylvania Ave. All board members responded in that we need to address that sign. Chip brought forth a Resolution for the board to pass that would address the board's commitment to construct a side along Pennsylvania Ave. The portions of the Resolution that Chip focused on were:

- Cost, which are not to exceed \$128,442.70 with that total representing \$116,767 as the expected costs and \$11,676.70 as a 10% overage for change orders.
- Infrastructure, The cost to remove and replace the fence along the sidewalk. The City provided a bid to do but Jen has worked with Tackett to provide us with a quote to do the work for \$27,000. The current fence must be removed by June 30th. In addition to the fence a light pole needs to be installed. We can also work with our vendors to find competitive bids on this portion of the project.
- Maintenance - The City has agree to help maintain the newly constructed path, and we have agreed to mow any green space on the outside of our fence around the path.
- Time Frame- The City's goal is to have the project competed before Fair, but if that is not the case they have agreed to moratorium for Fair which would span from September 9th to September 23th, 2024.

Following this overview of the Resolution, discuss was held. Colleen Smith asked about the width, Mr. Owen from the City share it would be 8 feet wide and made of asphalt. Tom Wright asked if this process met our Bed Tax requirements. Jon Melvin said yes, it followed the same requirement we are held to. Chris Welker asked if there was time to read the agreement before we were asked to vote on the Resolution. Chip offered to take a recess to allow those who want to read it time to do so. David Laaksonen moved to approve the Resolution, Jon Melvin seconded. 11 voted yes, 5 voted no and

Mark Fisher abstained. The motion required a 2/3 affirmative vote to pass because the resolution was provided to the board with less than the three day reading period. Since the motion did not meet the required threshold, the motion did not pass. Chip Thomson asked Jess to make copies of the Resolution and to take a break to allow the board the time to read the Resolution.

T.Thomson and Mark Fisher left during the break

Chip called the meeting to resume. Chris Welker what the City expected end time was on the project, and Jonathon Owen the plan is to be done before the fair. Tiffany Rankin asked about the default process outline in section 9. Jonathon Owen shared their intention is to complete the project according to this agreement.

Randy Turner moved, and Chris Welker seconded to waive the 3 reading period described in Section 3.11.2 of the Societies' Constitution. Motion passed unanimously.

Randy Turner moved and Patti Gladman second to approve the Resolution. Motion passed unanimously.

OFFICE REPORT

None.

TREASURER'S REPORT

Randy Turner introduced Morgan to the board. He reported that our fraud protection program will be starting soon. Maloney and Novotny has sent Randy an engagement letter for the previous fiscal year. Chip Thomson asked that it be sent to the board to read and we can address it at our next board meeting. Randy Turner shared the plan to pay \$750,000 towards our loan. He has worked with the county, and the plan will be to pay \$400,000 as soon as we can and then an additional \$350,000 before fair. Discuss was held on the process for submitted for reimbursements will work with the county and we are in talking to find a solution that all parts agree with.

Randy asked the board to allow him to open an account with First Citizen National Bank with Randy Turner and Tom Wright as the signatories on the account. Chris Welker moved, and Tiffany Rankin seconded. Motion Carried.

The Ohio Department of Agriculture is disallowing fairs to piggy bank on their 501c3. Tiffany Rankin explained to the board what and why it was happening as well as the next steps for us. Tiffany will hand the paper work in apply for ours, she has experience apply for other fairs and is willing to do it for us as well.

Randy Turner shared with the board used \$90,000 from our Line of Credit to pay the Tote bill. And we paid for the insurance out of the operation fund. Since the draw we have begun paying down the Line. Randy asked if there were any other question about the financials. Tom Wright asked what the accrued Payroll was. Tiffany said it they money we will be when the next pay cycle occurs.

Jennifer Brown moves and Jackie Colflesh second to approve the Treasurer's Report. Motion carried.

EXECUTIVE COMMITTEE

Chip Thomson shared the minutes were in the Board Packet.

GENERAL & ADMINISTRATIVE COMMITTEE

David Laaksonen reported the 2 catering contracts were approved by the committee as well as the Signature Sound Contract.

FINANCE COMMITTEE

No Report.

FAIR ADVISORY COMMITTEE

No Report.

ADVERTISING COMMITTEE

Patti Gladman shared the quote for an updated sign on Pennsylvania Ave would cost \$40,000 and it would use our existing pole.

SAFETY COMMITTEE

Mike Harter reported that there will be a summer meeting with the county as we start to head into our fair season.

MOTORSPORTS COMMITTEE

Jeff Armentrout shared that they have a meeting scheduled, but at this time there is no report.

FACILITIES AND MAINTENANCE COMMITTEE

Jon Melvin presented an offer for the fair to purchase 3 trucks, 2 tractors with mower decks and a diesel vehicle with a plow for \$500. Jeff Armentrout moved and Jackie Colflesh second to accept the offer. Motion carried, Jon Melvin abstained.

Jennifer Brown asked about fire extinguisher for the barns, she has already taken care of barn 32. Jessica Miller will check on the other barn, specifically barn 34.

We are going to work on the road and grade it. Jon Melvin and Adam DeMarco will find someone to run the grader and Pat Paykoff has agree to donate some stone.

RACING COMMITTEE

Tom Wright shared the current racing sponsor numbers. We have 10 sponsor committed for a total of \$88,500 with \$40,000 from UMH who will be bring a model home.

HOSPITALITY COMMITTEE

No Report, Colleen shared she has meeting with Mike's Roofing. Chip Thomson shared the Greg Trimble would like to be release from their contract associated with their box. Chris Welker moved to release them of the last year of the contract, Jeff Armentrout seconded. Motion carried.

BED TAX COMMITTEE

Tom Wright said there would be a meeting next week.

ALL HORSE PARADE

Jeff Armentrout reported that the entries have been sent out and they are currently picking a Grand Marshall. Jonathon Owen shared the City will continue with the support they provide for the parade. The parade is September 8th 2024 at 3 pm.

HALL OF FAME/MUSEUM

Don Howard shared that the wall has been started to be put up, and once it is done he will begin moving and organizing the inventory.

OLD BUSINESS

None.

NEW BUSINESS.

Chris Welker shared the report from Jen.

Jennifer Brown moved and Colleen Smith seconded to adjourn the meeting. Motion Carried.